

# **COLDSPRINGS TOWNSHIP**

## **REGULAR BOARD MEETING MINUTES**

### **COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571**

**MONDAY, SEPTEMBER 9, 2013, 7:00 P.M.**

Supervisor Neubecker was absent. Clerk Hodges called the meeting to order at 7:04 p.m. Clerk Hodges appointed Trustee Hoffman to moderate the meeting. Pledge of Allegiance was said by all. Board members present at roll call were Clerk Hodges, Treasurer Lambert, Trustee Bagnell and Trustee Hoffman. County Commissioner McKinnon and 14 members of the public were also present.

#### **Adoption of the Agenda:**

Hodges asked that item B (Open Snowplowing Bids) be moved to open bids following the approval of the minutes. **Motion** by Lambert supported by Bagnell to adopt the agenda as amended. All in favor. Motion carried.

#### **Conflict of Interest:**

Establish any conflict of interest of items that are on the agenda. None were presented.

#### **Approval of Minutes:**

- (A) August 12, 2013 Minutes: **Motion** by Lambert supported by Bagnell to approve the minutes from the August 12<sup>th</sup> regular board meeting as written. All in favor. Motion carried.
- (B) August 28<sup>th</sup> Special Meeting: **Motion** by Lambert supported by Hoffman to approve the minutes from the August 28<sup>th</sup> Special Meeting as written. All in favor. Motion carried.

#### **Open Snowplowing Bids:**

Clerk Hodges received two bids for snowplowing. (1) From SJ Family Lawn Care – Sarah Kibby for \$5,250.00 and (2) Mike Deater for \$3,600.00. Discussion. **Motion** by Lambert supported by Bagnell to accept the bid for the 2013-2014 season from Mike Deater in the amount of \$3,600.00. All in favor. Motion carried.

**Correspondence was reviewed.**

#### **Committee Reports:**

- (A) Planning & Maintenance – Bagnell said we need direction signs for the boat parking area and the grass needs cutting at the park.
- (B) Fireboard Meeting – Minutes from the September 4, 2013 Fireboard meeting were presented. The minutes showed that there were 6 Fire Runs and 26 Rescue Runs for the month of August. A complete copy of the minutes is on file with the clerk.
- (C) Road Commissioners Meeting - No report.
- (D) Ordinance Enforcement Officer – OEO Corrado was not present. A car for the township was discussed briefly but since none of the board members present knew anything about it and neither Neubecker nor Corrado were present to give some input about a car, no action was taken. Also the clerk will not issue a check that was presented by Corrado for the expenses to pick up a car.
- (E) Park & Recreation Committee – Brenda presented the minutes from the September 3, 2013 P&R Committee meeting. Brenda said that in regards to the encroachment issue, she said that she spoke with the attorney and he suggested informing the two property owners of the encroachment issue via a certified letter to alleviate any issues that may occur in the future. She reported that the 2011 MNRTF Grant was close to completion. Still pending was the finalization of paperwork. Once the job site is approved by the engineer and all details have been completed to the DNR specifications this project will come to a close. Brenda did say they had a few challenges with the contractor and engineer and the P&R committee is going to make a few changes to put into the Request for Proposal for any future projects so there will not be a communication issue. She said that the Renovation Celebration was a huge success. Brenda also said that the Boat Parking Lot has been completed also that there have been some tipping issues with the picnic tables. She said that she has contacted the Company. A complete copy of the minutes is on file with the clerk.
- (F) County Commissioner McKinnon updated everyone on County issues.

### **Treasurers Report:**

Treasurer Lambert presented the monthly reconciliation report for the month of August. The report showed that there was \$304,298.07 in the various bank accounts, \$10.07 in the Forest Area Federal CU, \$10,648.80 in the Building Fund at MCU, \$387,790.89 in the Tax account and \$100.00 in the Petty Cash Fund. **Motion** by Hodges supported by Bagnell to accept the treasurer’s report as presented. All in favor. Motion carried.

### **Old Business:**

- (A) Punch & Judy Special Assessment – Clerk Hodges said that she had received a letter from the attorney which said that the petition received by the township states “the undersigned lot owners of Shady Shores Plat & Punch Judy Plat, however, the

petition had also been signed by owners whose properties are located in the Punch & Judy and Sleepy Hollow subdivisions and that the problem at hand is that the lots in Punch & Judy along Sands Park Road are currently being assessed under the existing Special Assessment District and therefore the easiest and legally most expedient method to properly incorporate Sands Park Road into a Special Assessment District is to amend the existing Punch & Judy Special Assessment District. The letter said that under MCL 41.724(4), property can be added to a special assessment district with the assessments recalculated. However, in order to do this, all of the notice requirements and hearings for creating a special assessment district must be accomplished. Discussion followed. The clerk will contact the attorney to come up with a petition that has the correct wording for an amendment.

**New Business:**

- (A) Amend the Budget - Clerk Hodges presented a few amendments to the budget. **Motion** by Lambert supported by Bagnell to amend the budget as presented by the clerk. Roll call vote. Hoffman yes, Hodges yes, Lambert yes and Bagnell yes. Neubecker absent. Motion carried. Copy of the amended budget is on file with the clerk.

**Approval of Bills:**

Bills were reviewed. One addition was added to the bills in the amount of \$26,000.00 to TJM Services. **Motion** by Hoffman supported by Bagnell to approve the bills with the one addition. Roll call vote. Bagnell yes, Hodges yes, Lambert yes and Hoffman yes. Neubecker absent. Motion carried. Bills totaling \$57,600.97 were issued for payment.

**Public Comments:** Began at 8:22 and ended at 8:24.

**Adjournment:**

**Motion** by Lambert supported by Hoffman to adjourn.

Meeting adjourned at 8:24 p.m.

Mary Hodges  
Coldsprings Township Clerk

