

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY SEPTEMBER 14, 2015 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott, Trustee Bagnell. Thirteen members of the public were also present.

Adoption of the Agenda:

Motion by Malott to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the August 10, 2015 Regular Board Meeting:

Motion by Malott. **Supported** by Bagnell to approve the minutes from the August 10, 2015 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins received the Kalkaska Sheriff's report for the month August 2015 with 21 incidents. Also included with the Sheriff's report was the inspection form for Outlaws Bar and Grill. These reports are on file in the clerk's office. The clerk received a copy of a letter that the supervisor had written to the Road Commission Manager John Rogers asking that no parking signs be installed at the Little Twin Lake Access site. Mr. Rogers has sent this on to the Michigan State police so they can do a study on posting no parking signs in this area. The clerk also had the bid for the rebuilding of the front porch area from Anderson Design which trustee Bagnell will discuss later.

Committee Reports:

- (A) Planning and Maintenance – Trustee Bagnell said that the front porch repair was going well. They did run into a problem in that the structure was not up to code and the rafters were not supported. This has been repaired at an extra cost. The siding has been repaired. The steps should be poured in the next week and the railing repaired. Bagnell stated that the maintenance man had noticed that the floor was in bad shape in the storage area of the old part of the township hall. It appears that the floor is rotten and the furnace is sinking into the crawl space. So we are going to have Anderson Design take a look at it and see if they can repair the area. Bagnell stated that the Township lawn mower is getting very old and we may have to replace it in the next coming year so we may want to include figures for replacement of the lawn tractor in our next budget. Bagnell has gone ahead and got a

few estimates for a new lawn tractor for us to look over when planning the budget for 2016-2017. Then we can take the old lawnmower over to Sands Park to be used there instead of transporting the mower every time. Bagnell also stated that he ordered two signs about no wake to be installed at the Little Twin Lake access. He also had our maintenance man install no parking signs on the access site. Bagnell also stated that he would like to see a stone put in at the access site and compacted instead of the Pea gravel which is just washing away. He would also like to have the boulders that were placed at the access site moved so people have more area to get their trailers in without hitting the boulders. Bagnell would also like to see no parking signs installed on the road but Supervisor Hoffman said that no parking signs may not be put up until the Michigan State Police does their study and makes a decision that they are necessary. If someone is parked there and their car is on the pavement we are to call the sheriff's department and a ticket could be issued for obstructing traffic. Supervisor Hoffman stated he received a call from a resident that has property on Little Twin Lake he wanted to know if he could put up no parking signs on his property, and Hoffman told him if it is his property he could do that. At Sands Park the buoys are going to be removed and we do have a broken camera Bagnell has contacted the company and is going to have them come and repair the camera and also ask for some instruction on how everything works. Bagnell also suggested that after we have the trees taken care of in the park, to have a lawn service that does clean-up come out and do a fall clean-up so we don't have such a mess in the spring. Then in the spring have them come back and do a spring clean-up. Supervisor Hoffman said he got another call about Little Twin Lake Rd access the resident that adjoins the access site would like to know if he could put a privacy fence on the township property line between his place and the access site at his cost and the township would incur no expense. After more discussion a decision was made for Supervisor Hoffman to contact our Township attorney and see what he thinks about this issue of a fence at the Little Twin Lake Access site and the fence will have to be put up according to Kalkaska zoning requirements. Supervisor Hoffman will discuss his findings from the attorney and zoning at our next board meeting. Bagnell stated he had one more issue at Sands Park one of the digger toys the seat had come off. He stated that he is going to try and fix it, if he can't he will have to order a new seat for the digger.

- (B) Fireboard – Supervisor Hoffman presented the minutes from the September 2, 2015 Fireboard meeting. The minutes showed that there were 9 Fire runs and 10 Rescue runs for the month of August. Frederic ALS had 39 calls, 8 transported to Kalkaska, 18 to Munson, 4 to Grayling and 4 inter-facility transfers. A complete copy of the minutes are on file with the clerk.
- (C) Road Commissioners Meeting – Road Representative Malott stated that Starvation Lake Rd and 612 from the fire hall to County Rd 571 repaving is still slated for 2016. The road commission is starting to discuss projects for 2017. Nothing has been decided yet on which projects will be addressed at this time.

(D)Ordinance Enforcement Officer – Not in attendance.

(E)Park & Recreation Committee – Brenda Lambert stated that the Park & Recreation Board meet on September 1, 2015. The Fall Harvest that was scheduled for September 27, 2015 has been cancelled. The committee contacted American Waste about mulch for the trail at Sands Park and was informed that they didn't have any at this time, but an Area Waste representative said they had mulch and would supply it to the Park. It was decided to wait until spring so the mulch will look fresher. Lambert stated that they would like to have the drop shot moved closer to the playground, so Wayne Jonker is going to contact McCullen Excavating about having it moved by them when they are removing the dead trees in the park in October. The hand sanitizer is out at the park Bagnell said he would look into refilling them.

(F)County Commissioner – not in attendance.

(G)Hospital Board – Ray Hoffman stated that he attended the Hospital board Meeting on 8-25-15 and everything at the hospital is going good. The Hospital has added a new Gastroenterology specialist to help the wait time to be seen. The talking points from the hospital are on file in the clerks office.

(H)Sheriff Representative Pat Whiteford – Gave a brief update on the Sheriffs Department.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending August 31, 2015. The report showed that there was \$282817.27 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,693.47 in the Building Fund at Chemical Bank, \$312,814.90 in the Tax account, and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Bagnell to accept the Treasurer's report as presented. All in favor. Motion carried.

Old Business:

(A)**Encroachment at Sands Park** – Supervisor Hoffman received an agreement from our attorney to settle the encroachment issue. **Motion** by Malott to sign the agreement. **Supported** by Bagnell. All in favor Motion Carried.

New Business:

(A)**Paul Olsen from Municipal Underwriters** – Gave a brief update on the Township Insurance coverage. Paul asked if we have a playground check list and Lambert said that one is on file. Paul also stated to make sure to keep a paper trail on any repairs we make on the playground equipment.

- (B)Place Ad for Snowplowing – Motion** by Bagnell for the clerk to place an ad in the paper for snowplowing bids. **Supported** by Malott. All in favor. Motion Carried.
- (C)Look over extra brining for township gravel roads** – After a brief discussion it was decided we weren't in need of the extra brine at this time due to the wet weather we have been having.
- (D)Look over Salary Resolution #6** – Clerk Collins drew up a resolution that was voted on at the last meeting. She wanted to let the board see the resolution and that the paper work is up to date.
- (E)Amend budget** – Clerk Collins gave all board members an updated Budget she only had one income amendment that was necessary. **Motion** by Malott for the clerk to make the necessary Amendment to the budget. **Supported** by Hoffman. All in favor. Motion Carried.
- (F)Sign Audit Letter – Motion** by Hoffman for the Supervisor, Clerk & Treasurer to sign the audit letter. **Supported** by Malott. All in favor. Motion Carried.
- (G)Scott from Area Waste** – Scott brought to our attention that our garbage contract was scheduled to end at the end of 2015. He brought a new contract with a slight increase and a 5 year plan in the amount of \$86,319.00 with no increase for 5 years. After a short discussion a **Motion** was made by Collins to accept the 5 year Garbage contact at a cost of \$86,319.00 a year. **Supported** by Malott. All in Favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$30,178.44 including bill from Tobin for the audit. **Motion** by Bagnell to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 8:27p.m.:

A resident made it known that the Hunters Dinner at the CETA Hall has been cancelled this year.

Adjournment:

Motion to adjourn at 8:28p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

