

**COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY, MAY 13, 2013, 7:00 P.M.**

Clerk Hodges called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Clerk Hodges, Treasurer Lambert, Trustee Hoffman and Trustee Bagnell. Supervisor Neubecker was absent. Road Commissioner Denny Corrado and 8 members of the public were also present.

Due to the absence of Supervisor Neubecker, Clerk Hodges appointed Trustee Hoffman to moderate the meeting.

**Adoption of the Agenda:**

Add mileage reimbursement as item D under new business. **Motion** by Lambert supported by Bagnell to adopt the agenda as amended. All in favor. Motion carried.

**Conflict of Interest:**

Establish any conflict of interest of items that are on the agenda. None were presented.

**Approval of Minutes:**

**Motion** by Lambert supported by Hoffman to approve the minutes from the April 8, 2013 regular board meeting. All in favor. Motion carried.

**Correspondence was reviewed.**

**Committee Reports:**

- (A) Planning & Maintenance - Trustee Bagnell reported that he had submitted his request to the Sheriff's Dept. for the spring cleanup of the cemetery & park but has not heard back from them yet. He also called Dave Knowles, our maintenance person, but he hasn't called back yet either. We need to have the benches put out, the flags put on the graves, etc. before Memorial Day. The Fire Dept. is scheduled to have some aquatic training next Tuesday and will be putting our buoys in for us this year at Manistee Lake. Bagnell also made arrangements to have the dock put in this week.
- (B) Fire Board - Trustee Hoffman presented the minutes from the May 1<sup>st</sup> Fireboard meeting. The minutes showed that there were 5 Fire runs and 11 Rescue runs for the month of April. A complete copy of the minutes is on file with the clerk.
- (C) Road Commissioner - Road Commissioner Corrado reported that they are looking

for another Manager for the road commission because the one they had resigned. Corrado also said that the road commission will be doing one brine run this year and that the townships will be responsible for the other two. He said that the 1<sup>st</sup> brine will be after the 4<sup>th</sup> of July. He said that they have sub-contracted with Team Services to do the brining and it will be \$280.00 per mile and that price will also be available to the townships. He also said that the Twin Lake Road project will be ready to go as soon as they get board approval from both Blue Lake and Coldsprings Townships. He said that the contract was awarded to Payne & Dolan and that the Blue Lake portion for the project is \$67,206.70 and Coldsprings Township portion is \$124,517.60. Coldsprings Township portion will be from the Blue Lake Township line to Barnhardt Road. He said that there will be a 1 ½ inch overlay put down. Hoffman asked if that will be enough to handle heavy truck traffic. Corrado said yes, they believe so, plus they are starting a new policy and procedure, to insure with bonds, that whenever they (the trucking companies) are operating in our area any damage they do will be insured by the bonds in order to recuperate the cost to repair the damage. He also reported that they are still dealing with the union. He said that they just can't seem to come to terms. He also said that they are down to 11 people for the road crew and 3 temps. at the road commission. He said that they are looking at hiring more temps. Corrado also said that they have purchased two new graders because their other ones were in such terrible shape.

- (D) Ordinance Enforcement Officer - Wendy was not present but Denny updated the board and said that Wendy handled 6 complaints as of today.
- (E) Parks & Recreation Committee - Brenda presented the minutes from the May 8<sup>th</sup> Park & Recreation committee meeting. The minutes showed that there is still no new information on the encroachment issue at the park for the month of April. Brenda reported that the P&R Committee received correspondence from the DNR regarding the 2013 MNRTF and Passport Grant applications. She said that our township was one of 140 applications the DNR received for the MNRTF grant and one of 87 for the Passport grant. It will be awhile before they hear anything back on the grant applications. Brenda also reported that as for the 2011 MNRTF Grants – two additional lights have been placed at the park and all of the permits have been applied for (zoning, soil erosion and health department). Once approved and received, the building permit will be given to the builder for the pavilion. She said that the restrooms and shed have also been ordered. As for the Risk Reduction Grant Program, the security cameras have been ordered. She also mentioned that the committee has decided not to pursue the Winters Parcel Acquisition. Brenda also said that they have ordered the signs for the park that was approved last month. She did say that things should start moving over at the park by next week. Brenda also said that the split rail fence at the park needs to be replaced and that the steps need to be repaired. She said that she has been in touch with SEEDS and they will supply all labor and materials. They will use Locust fencing which lasts longer and also use treated stair materials for the steps. She said that there is 560 ft. of fencing. Total cost of the project would be \$8,421.00.

The P&R committee will apply for a \$5,000.00 Grant through the 2013 Michigan Township Participating Plan and the township would only have to come up with \$3,421.00 in matching funds. Brenda did say that it is possible that the total cost could come in under; that the amount they quoted was the max. The Resolution for the Grant Application is on the agenda under new business. She also said that the P&R committee feel that they have a good chance of getting the grant, however if we don't then we would have to come up with another plan. A complete copy of the minutes is on file with the clerk.

(F) County Commissioner - Not present.

### **Treasurers Report:**

Treasurer Lambert presented the monthly reconciliation report for the month of April. The report showed that there was \$404,532.06 in the various bank accounts, \$10.07 in the FACU, \$10,643.49 in the Building Fund MM account, \$18,525.38 in the Township Improvement Fund MM account, \$138.37 in the Tax account and \$100.00 in the Petty Cash Fund. **Motion** by Hodges supported by Bagnell to accept the treasurer's report as presented. All in favor. Motion carried.

### **Old Business:**

- (A) Brining - Short discussion. **Motion** by Hoffman supported by Lambert to pay for brining twice this season. All in favor. Motion carried.
  
- (B) Twin Lake Road Project - The contract for the Twin Lake Road project was received from the County Road Commission. It showed that the contract was awarded to Payne & Dolan. The projected cost was for \$124,517.60. Fifty percent (\$62,258.80) is to be paid upon execution of the Agreement then when one-half of the construction work has been completed, the Township will pay forty percent of the balance on the agreed contract amount, and the remaining balance will be paid upon the completion of the contract +/- 10% due to factors beyond the parties' control. Short discussion. **Motion** by Hoffman supported by Hodges to authorize the road improvement agreement be signed by Supervisor Neubecker. Roll call vote. Lambert yes, Bagnell yes, Hodges yes and Hoffman yes. Neubecker absent. Motion carried. A complete copy of the Road Improvement Agreement is on file with the Clerk.

### **New Business:**

- (A) Punch & Judy/Shady Shores Special Assessment - Frank Furst & Earl Roe were present to request that a Special Assessment be set up for snow plowing and road maintenance for a portion of Punch & Judy/Shady Shores. Since they already have a Special Assessment in place for Punch & Judy Drive that will expire in four years, they have asked if they could set up the new Special Assessment for 4 years so that way both SA's would expire in four years, then

they would start over with one Special Assessment to take care of the whole Punch & Judy private sub-division. Short discussion. Clerk Hodges said that she had spoken with the Assessor, David Grimm, and he said that they could apply for a four year Special Assessment. She did say that they would have to bring to the board a signed petition with at least 51% of the property owners along with a quote for the plowing.

- (B) Resolution for Par Plan Grant – Resolution #5 of 2013 for the Michigan Township Participating Plan RRGP 2013 Grant Application and designation of matching funds for a new fence and step repairs to be installed at Sands Park for Park improvement, was read by Moderator Hoffman. **Motion** by Hodges supported by Lambert to adopt the resolution. Roll call vote. Bagnell yes, Lambert yes, Hoffman yes and Hodges yes. Neubecker absent. Moderator Hoffman declared the resolution adopted on this 13<sup>th</sup> day of May 2013. Copy of the Resolution is on file with the clerk.
- (C) Road sign for Priest Rd & Plum Valley - Request has been made to place a street sign at the intersection of Priest Rd & Plum Valley Rd. Hodges said that she called the road commission to see who was responsible for putting a sign at the intersection. They told her that if there had been a sign there then they would replace it if not then it would be up to the township. Road Commissioner Corrado said that he would check into it.
- (D) Treasurer attend Excel Class in July – cost \$128.00 - Short discussion. **Motion** by Hodges supported by Bagnell to approve the treasurer taking the class for Excel, cost \$128.00. All in favor. Motion carried.
- (E) Mileage Reimbursement - The Federal mileage reimbursement rate was increased from 55.5 to 56.5 cents per mile. We pay .55 cents per mile. Short discussion. **Motion** by Hoffman supported by Lambert to increase the mileage reimbursement rate that the township pays from .55 cents per mile to .56 cents per mile. All in favor. Motion carried.

### **Approval of Bills:**

Bills were reviewed. \$62,258.80 for the Twin Lake Road project was added to the list of bills. **Motion** by Lambert supported by Bagnell to approve the bills as presented with the one addition. Roll call vote. Hodges yes, Hoffman yes, Lambert yes and Bagnell yes. Neubecker absent. Motion carried. Bills in the amount of \$96,484.63 were issued for payment.

### **Public Comments:**

Began at 8:34 p.m. The Library millage that was defeated was discussed. Comments ended at 8:45 p.m.

Upon proper motion the meeting adjourned at 8:45 p.m.

Mary Hodges  
Coldsprings Township Clerk