

COLDSPRINGS TOWNSHIP

REGULAR BOARD MEETING MINUTES

COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571

MONDAY, MARCH 12, 2012, 7:00 P.M.

Supervisor Neubecker called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Neubecker, Clerk Hodges, Treasurer Lambert and Trustee Bagnell. Approx. 12 members of the public were also present and County Commissioner Stu McKinnon came in later in the meeting.

Adoption of the Agenda:

Neubecker asked for some changes under new business: table item A (Poverty Exemption) until April's meeting, replace it with approval of amendments to the 2011-2012 Budget discussed at the Budget Hearing, add item F (Tobin & Co. Auditor), add item G (pay Board of Review members prior to April's meeting upon completion of their duties). **Motion** by Lambert **Supported** by Bagnell to adopt the agenda as amended. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda. None were presented.

Approval of Minutes:

(A) February 13, 2012 regular board meeting - **Motion** by Lambert **Supported** by Bagnell to approve the minutes from the February 13, 2012 regular board meeting. All in favor. Motion carried.

(B) February 23, 2012 Special Meeting - **Motion** by Lambert **Supported** by Bagnell to approve the minutes from the February 23, 2012 Special Meeting. All in favor. Motion carried.

Correspondence was reviewed.

Committee Reports:

(A) Planning & Maintenance - Trustee Bagnell reported that he has put in the request for the Work Crew from the Sheriff's Department, to do the spring cleanup in the cemetery, around the township hall and also at Sands park. He also said that he talked to Dave, the maintenance person, and he said that he would be back to work. Bagnell also reported that he re-did Sands Park Nuisance Ordinance and gave a copy to all of the board members to look over and put it on the agenda for April.

(B) Fireboard - Minutes from the March 7, 2012 Fireboard meeting were presented. The minutes show that there were 8 fire runs and 7 rescue runs for the month of February. A complete copy of the minutes is on file with the clerk.

(C) Road Commissioners Meeting - Neubecker said on future agenda's change item C to Road Commissioner. Neubecker said that our newest Road Commissioner, Denny Corrado, said that he would come to our board meetings and keep us updated on the road commission. Denny said that he is looking forward to working with the township board.

(D) Ordinance Enforcement Officer - Wendy said that she had nothing to report this month.

(E) Park & Recreation Committee - Brenda presented the minutes from the March 6, 2012 Park & Recreation Committee. Copy on file. She also reported that the Township board held a special meeting on February 23, 2012 (which was posted) and the board interviewed the three applicants that were recommended to them by the P&R committee and the board chose Andersen & Crain to work on the Sands Park project and she said that hopefully they will be able to get started on it this week provided the contract is approved by the board. She had given each of the board members a copy of the Proposal from Andersen & Crain to look over, which had already been sent to the attorney for him to look over. She said that the attorney added a few things, which Andersen & Crain was ok with. **Motion** by Neubecker **Supported** by Bagnell to accept the proposal presented in writing by Andersen & Crain, Inc. for the Sands Park renovation and the authorized Supervisor signed the same. Roll call vote. Lambert yes, Hodges yes, Bagnell yes and Neubecker yes. All in favor. Motion carried. Brenda said that the Park & Recreation Committee discussed going for another Trust Fund Grant to improve the parking at the Park, however there are no grants available for parking at this time and so the committee decided to only apply for a Passport Grant which would go for the rest of the play equipment. Brenda said that the P&R committee would like to hold a public meeting March 21, 2012 to discuss the Passport application followed by a special meeting by the Township Board to also discuss the Passport application and to either approve or disapprove the application. Short discussion. **Motion** by Neubecker **Supported** by Hodges to set up a Public Meeting for March 21, 2012 at 7:00 p.m. by the Park & Recreation Committee to be immediately followed by a Special Meeting by the Township Board to take any action as appropriate based on the public meeting. All in favor. Motion carried.

(F) County Commissioner - Not yet present

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month of February. The report showed that there was \$428,347.06 in the various bank accounts. \$10.07 in the Forest Area Credit Union, \$10,603.68 in the Building Fund MM account at Members Credit Union, \$18,456.10 Township Improvement Fund MM account at Members Credit Union, \$170,340.61 in the Tax account and \$100.00 in the Petty Cash account. **Motion** by Neubecker **Supported** by Hodges to accept the treasurer's report as presented. All in favor. Motion carried.

Old Business:

(A) Appoint a Trustee to fill the vacancy on the board - Neubecker said that we received four applications for the vacancy on the board. One applicant did withdraw his application prior to the meeting. The other three applicants were Charles Vernon, Charles Malott and Ray Hoffman. Neubecker gave each applicant a few minutes to give some background of themselves and tell the board why they would like to be a Township Trustee. Each applicant was then asked questions by the board. Neubecker then asked if any of the board members had a nomination to bring before the board. **Motion** by Hodges **Supported** by Bagnell to appoint Ray Hoffman as Trustee. Roll call vote. Lambert yes, Bagnell yes, Hodges yes and Neubecker yes. All in favor. Motion carried.

New Business:

(A) Approve amendments made to the 2011-2012 budget at the Budget Hearing - Neubecker said that the 2011-2012 budget was reviewed earlier during the Budget Hearing. **Motion** by Neubecker **Supported** by Lambert to approve the budget amendments to the 2011-2012 budget as proposed at the budget hearing. Roll call vote. Bagnell yes, Hodges yes, Lambert yes and Neubecker yes. All in favor. Motion carried.

(B) Adopt the 2012-2013 cost center budget by resolution - Neubecker said that at the budget hearing the board did review the proposed 2012-2013 budget. He said that there was no significant difference between the 2011-2012 and the 2012-2013 budgets. He said that our revenues did decrease slightly and that we already carried the funds for the park in last years budget so there were no additional monies entered into that. There will be a budget amendment needed once we receive the second grant and the funds are expended and we get reimbursements for that. None of the board members elected to take a wage increase, based on the economic situation and none of the employees received a wage increase. **Motion** by Neubecker **Supported** by Lambert to adopt the 2012-2013 cost center budget by resolution. (copy of the resolution is attached). Roll call vote. Hodges yes, Bagnell yes, Lambert yes and Neubecker yes. All in favor. Motion carried.

(C) Adopt the 2012-2013 Township Improvement Budget - As discussed at the budget hearing, **Motion** by Neubecker **Supported** by Hodges to transfer \$100,000.00 from the General Fund into the Township Improvement Fund. Roll call vote. Lambert yes, Bagnell yes, Hodges yes and Neubecker yes. All in favor. Motion carried.

(D) Adopt the 2012-2013 Building Fund Budget - Neubecker said that currently the Building Fund has a balance of \$64,828.28. He said that at the budget hearing the board projected no expenditures as it stands for 2012-2013. **Motion** by Neubecker **Supported** by Lambert to adopt the Building Fund Budget as it stands. Roll call vote. Bagnell yes, Hodges yes, Lambert yes and Neubecker yes. All in favor. Motion carried.

(E) Renewal for Fire Millage to be put on the August ballot - Short discussion. We will have to wait until we get the final figures from the Board of Review for the ballot wording. Neubecker asked to have it put on the agenda for April.

(F) Auditor Tobin & Co. - Hodges said that we received a proposal from Tobin & Co. to do the audit for the year ending March 31, 2012. The cost would be \$3,300.00 for the audit plus any out of pocket expenses and an additional \$200.00 to prepare the State Form F-65. Short discussion. **Motion** by Neubecker **Supported** by Lambert to accept the proposal from Tobin & Co. for our required audit. All in favor. Motion carried.

(G) Pay the Board of Review members upon the completion of their duties - Short discussion. **Motion** by Neubecker **Supported** by Hodges to pay the BOR members upon the completion of their duties. All in favor. Motion carried.

County Commissioner Stu McKinnon updated the board on issues within the County.

Approval of Bills:

Bills were reviewed. One bill for AmeriGas in the amount of \$709.06 was added. **Motion** by Neubecker **Supported** by Lambert to approve the bills with the one addition for a total of \$53,741.94. Roll call vote. Bagnell yes, Hodges yes, Lambert yes, and Neubecker yes. All in favor. Motion carried

Public Comments:

Began at 8:36 p.m.

Chuck Vernon commented that the board made an excellent choice for Trustee. Gerry Gancer asked if a complaint had ever been filed regarding the two signs on 571. Neubecker said no. Amos Graves commented on the fire department. And Dan Cole asked about the dry-hydrant on Big Twin Lake.

Comments ended at 8:43 p.m.

Upon proper motion the meeting ended at 8:43 p.m.

Mary Hodges
Coldsprings Township Clerk

