

# **COLDSPRINGS TOWNSHIP**

## **REGULAR BOARD MEETING MINUTES**

### **COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571**

**JANUARY 9, 2006**

Supervisor Neubecker called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Neubecker, Clerk Hodges, Treasurer Casto, Trustee Bondy and Trustee Paladino. Approx. 3 guests were also present.

Adoption of the Agenda - M/Paladino S/Casto to adopt the agenda as presented. All in favor. Motion carried.

Establish any conflict of interest of items on the agenda. None were presented.

Approve the minutes from the December 12, 2005 regular board meeting - M/Bondy S/Casto to approve the minutes from the December 12, 2005 regular board meeting as written. All in favor. Motion carried.

Correspondence was reviewed - A copy of an application for a permit by the Kalkaska County Road Commission to replace a culvert on Priest Road was received. Copy on file. Also received, from Lt. Ray Hoffman of the Kalkaska County Sheriff's Dept., was a copy of an "Investigative Protocol" that the Sheriff's Dept. would like all the townships to use when enforcing the Township Nuisance Ordinance prior to referring it to the County Sheriff's Office and the Prosecutor's Office. Their goal is to have a satisfactory resolution by the Township Official(s) with their residents/property owners to avoid involvement of the County Sheriff's Office, the Prosecutor's Office and the Court. Copy of the Investigative Protocol is on file. Also a notice regarding an upcoming BOR Training Workshop was received. Neubecker will contact the BOR members and find out if any of them would like to attend the workshop. Cost \$60.00 per person.

Committee Reports - Planning & Maintenance - Trustee Bondy said that she was going to contact the Sheriff's Dept. about having the summer work crew clean and paint the inside of the bathhouses at Sands Park and also possibly re-staining or painting the fence at the park. Fire Board - Minutes from the January 4, 2006 Fire Board meeting were presented. Copy on file. Road Commissioners meeting - Trustee Paladino reported that a third person has now been appointed to the road commission. He said that they have not appointed anyone as chairman yet but he thinks that they are going to do that at the

January meeting. He said that Rodgers has replaced Mike Slater for now. Paladino said that the road commissioners said that they just might leave him as Slater's replacement for right now because he has already been on staff and that they may not replace Slater's position, they are going to see how things go, and if they have a job that needs to be engineered they just might contract out to Elmer's or another engineering firm to do the engineering study. He also said that the road commissioners are going to make a decision about plowing beyond seasonal roads. Gancer asked Paladino that when he goes to the next road commissioners meeting if he would please ask them what their criteria is for plowing roads. He said that they plowed his road last Saturday and Sunday and they didn't even have any snow. Paladino said that he asked them that question twice last year and they told him that it was up to the driver's discretion. Gancer also asked Paladino to find out if the drivers get paid overtime for Saturday & Sundays. Short discussion followed. Liquor Enforcement - No reports were received.

Treasurers Report - Treasurer Casto presented the monthly reconciliation report for the month of December. The report showed that there was \$292,721.43 in the various bank accounts. She did say that there was one correction. She said that she had a check for .78 that was still outstanding but was not included in the totals. She could not give an updated report for the tax account because she had not received the monthly statement. The report also showed that there was \$100.00 in the petty cash fund. M/Neubecker S/Hodges to accept the treasurers report as amended. All in favor. Motion carried.

Casto wanted to discuss the collection of summer taxes for the Mancelona School District. She said that we have an agreement with the Kalkaska Public Schools to receive \$3.74 per parcel plus if there is any increase in postage, that will be added to the cost, which effective January 8<sup>th</sup> postage did increase by two cents, which means the township will now receive \$3.76 per parcel due to the increase. Mancelona Public School Superintendent, Matt Miller, wants to reimburse the township only \$2.00 per parcel. She said that last year they reimbursed the township \$3.85 per parcel. She said that every year he tries the same thing. She said that this is the third year now. Neubecker said that it is his suggestion that this board give Casto the authority to tell them that we will accept no less than \$3.74 per parcel and if they do not agree with that, they will have to seek collections themselves. Neubecker asked Casto her opinion. She said that that was fine. Neubecker made a motion that Casto be authorized to tell the Superintendent that Coldsprings Township will not accept any amount less than \$3.74 per parcel for school property tax collection. Supported by Paladino. Hodges said that the amount should be increased to \$3.76 due to the increase in postage. Neubecker modified his motion to increase the amount to \$3.76 per parcel. Seconded by Hodges. All in favor. Motion carried. Casto will contact Matt Miller, Superintendent of Mancelona Public Schools.

Old Business - (A) Implement the Michigan Social Security Number Privacy Act - Neubecker said that Hodges had provided each board member, via mail, with an example of the Social Security Privacy Policy. He said that it is a new requirement that has been

placed upon all townships for implementation in January of 2006, and a copy of the proposed privacy policy is attached. Neubecker said that it actually is set up in resolution form and for us that would be Resolution 01 of 2006. M/Neubecker S/Casto that we adopt Resolution 01 of 2006, which is the Social Security Number Privacy Policy. All in favor. Motion carried. Copy of the Resolution and the Michigan Social Security Number Privacy Act is on file. (B) Furnace Inspection Quotes - Hodges received quotes from various Heating & Cooling contractors for a yearly inspection of both furnaces. There was one from Aloha Heating & Cooling, which was for \$129.00 for the one furnace and \$99.00 for the second furnace and for that we would have to sign an agreement. Another quote was from Kalkaska Plumbing & Heating, and they just use their hourly rate, which is \$70.00 per hour, and no agreement has to be signed. Short discussion followed. It was the decision of the board to contact someone in late summer and have them come out and check the furnaces. Bondy asked Neubecker if he ever contacted the fellow that is driving around the old ambulance. Neubecker said that he sent him a letter, however nothing else has been done. Short discussion.

New Business (A) & (B) New hot water tank & new faucets in the ladies restroom - Hodges said that we've been having trouble with the hot water and also the faucets in the ladies restroom. She contacted Moore Plumbing & Heating and they came out and said that the hot water tank had a hole in the tank near the top thermostat and that the leak is causing the water heater not to shut off properly. As for the restroom faucets, they need to be replaced due to rusting of the stem. Short discussion followed. Neubecker said that since both come under maintenance problems, that we just need to get the hot water tank replaced and Paladino said that he would replace the faucets in the restroom. Casto will contact Moore Plumbing & Heating regarding the hot water tank. Quote for the hot water tank was \$425.00. (C) Fax Machine - Hodges & Casto said that the fax machine is and has not been working properly for some time. M/Neubecker S/Paladino to purchase a new fax machine and not to exceed \$175.00. (D) Neubecker said that the Manistee Lake Improvement Board held their organizational meeting on December 13<sup>th</sup>. He said that Don Darke was elected secretary, Mike Neubecker chairman and Norm LaCroix treasurer. He also said that they discussed per diem, which was set at \$30.00 per meeting, and mileage was set at .40 per mile for business. Neubecker said that the Manistee Lake Association was going to advance \$5,000.00 initially which will be turned over to Norm LaCroix to set up an account with. Also at the organizational meeting they set the term limits at two years for the elected board positions, which means that every two years those positions will have to be re-voted on. Neubecker said that their next meeting would be January 24<sup>th</sup>, here at the township hall. Hodges asked if she should send the two bills that she has to Norm LaCroix, the treasurer. Neubecker said yes. Hodges asked that any future bills that the Lake Board incurs, ask to have them sent to the their treasurer.

Approval of Bills - Four bills were added to the list. \$933.00 Great Lakes Propane, \$240.00 MTA for BOR Workshop, \$95.00 Great Lakes Electric for the township hall and

\$39.00 for postage for the supervisor. M/Neubecker S/Paladino to approve the bills as presented in the amount of \$31,543.84. Roll call vote. Casto yes, Bondy yes, Hodges yes, Paladino yes and Neubecker yes. All in favor. Motion carried.

Citizens Comments - Gancer gave Neubecker a newspaper article regarding a tower for cell phones. Neubecker will contact the company.

M/Casto S/Neubecker to adjourn.

Meeting adjourned at 8:14 p.m.

Mary Hodges  
Coldsprings Township Clerk