

# **COLDSPRINGS TOWNSHIP**

## **REGULAR BOARD MEETING MINUTES**

### **COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571**

**FEBRUARY 13, 2006**

Supervisor Neubecker called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Neubecker, Clerk Hodges, Treasurer Casto, Trustee Bondy and Trustee Paladino. Approx. 6 guests were also present.

Adoption of the Agenda - M/Casto S/Paladino to adopt the agenda as presented. All in favor. Motion carried.

Establish any conflict of interest of items on the agenda. None were presented.

Approve the minutes from the January 9, 2006 regular board meeting. M/Paladino S/Casto to approve the minutes from the January 9, 2006 regular board meeting as written. All in favor. Motion carried.

Correspondence was reviewed.

Committee reports - Planning & Maintenance - Trustee Bondy reported that on January 16<sup>th</sup> she gave the summer work order to the corrections officer. She also reported that the pole and sign on Dean Street are gone. She said she didn't know if the snowplow took it or what. Fire Board - Minutes from the February 1, 2006 Fire Board meeting were presented. Copy on file. Road Commissioners Meeting - Trustee Paladino said that there was still supposed to be a public hearing with both townships regarding the culvert on Croy Lake Rd. but no date had been set yet. Neubecker said that he did not know where the DEQ was on that that Duke Domke from the DEQ said that they were going to have a public hearing then Domke said that they might not have a public hearing because there was no public interest expressed. However, Neubecker said that he had 2 calls asking what happened to the public hearing. So at this point he did not know what is coming off. He felt that a public hearing would be appropriate. Neubecker said that the road commission is supposed to put the culvert back at the pre-existing lake level that it was before and that that was all he knew. Hodges said that Domke had called her to get dates and times as to when they could hold a public hearing at the township hall however she never heard back from him. Paladino said that he asked the commissioners if they ever received the check from Coldsprings for the Sunset Trail project because it had not

cleared our bank as yet. They said that they did receive the check the middle of December but it was not deposited until the 29<sup>th</sup> of December. Hodges said although the check was cut in November we did not mail it to the road commission until we received an itemized bill, which we requested in early November but did not receive until mid December. When we received the itemized bill we sent them the check. Paladino said that the commissioners were concerned as to why it took so long to get deposited especially with the fund balance that they have and that that should be a priority. Paladino answered Gancers question from the January meeting regarding snow plowing and said that Rogers was going to call him. Gancer said that Rogers did call him. Paladino also said that there was not going to be any new construction by the road commission in 2006. Liquor Enforcement - Hodges received the reports on both Manistee Lake Stop & Shop and Kiootee's for the months of December & January. Both reports were good. Also received were the crime reports for the months of December & January. Copies are on file.

Treasurers Report - Treasurer Casto presented the monthly reconciliation report for the month of January 2006. The report showed that there was \$362,636.76 in the various bank accounts, \$101,044.85 in the Tax Account and \$100.00 in the petty cash fund. M/Neubecker S/Paladino to accept the Treasurers report as presented. All in favor. Motion carried.

Old Business - Update on tower for cell phones. Neubecker said that he had contacted someone at Cellular One and that they were going to provide us with an informational packet.

New Business - (A) Approve agreement to collect summer taxes for Mancelona Public Schools @3.85 per parcel. M/Neubecker S/Hodges to approve the agreement to collect the taxes for Mancelona Public Schools for this calendar year at a fee of \$3.85 per parcel. Roll call vote. Casto yes, Hodges yes, Bondy yes, Paladino yes and Neubecker yes. All in favor. Motion carried. (B) Set date and time for the Budget Hearing - M/Neubecker S/Casto to hold our annual Budget Hearing at 6:00 P.M. on March 13, 2006. All in favor. Motion carried. (C) Approve an auditor for the township audit for fiscal year ending March 31, 2006. Hodges presented proposals from Campbell, Kusterer & Co. for \$2,600.00 and Tobin & Co. for \$3,600.00, which includes a \$400.00, estimated cost of the second year implementation of GASB 34. Hodges said that although Tobin's proposal is more, she felt that we received a much more professional and thorough audit from them when they did our audit than we did from Campbell, Kusterer & Co. whom we have had for the last three years. Short discussion followed. M/Paladino S/Neubecker to go with Tobin & Co. to do the audit for the one year and then that will still give us the option to go for two or three years if we want to. All in favor. Motion carried. (D) Amend the Budget - Clerk Hodges recommended six amendments to the 2005-2006 Budget. Three were in income and three were for expenses. M/Neubecker S/Bondy to adopt the amendments to the budget as presented by the clerk. Roll call vote. Casto yes,

Paladino yes, Hodges yes, Bondy yes and Neubecker yes. All in favor. Motion carried. Hodges said that the amendments would not change our cost center. Copies of the proposed and approved budget amendments are on file. (E) Manistee Lake Improvement Board/Association - Neubecker said that the Improvement Board held a meeting on January 24<sup>th</sup> and that they had a representative from the engineering firm that worked on the Houghton Lake project present to give them some insights and information on how the board should go about requesting proposals to hire an engineering firm to address the concerns that they are looking at. Neubecker said that the Improvement Board would be having another meeting on February 21<sup>st</sup>. Hodges said that she had a couple of concerns in regards to the MLIB. She said that she had sent them a bill for \$111.00 for postage for the July 24<sup>th</sup> informational meeting since it was the township that sent out approx. 300 notices of the meeting on behalf of the Manistee Lake Association and also a bill for \$16.65 for a notice that was put in the paper in regards to their organizational meeting. They sent us a check for the \$16.65 for the notice in the paper but said that they didn't feel that they owed the \$111.00 for the postage since they were not a Lake Board at the time of the mailing and they also felt that the meeting was a joint Coldsprings/Excelsior Township meeting. Hodges said that it is true that they were not a Lake Board at the time, so then she feels that the Manistee Lake Association should be responsible at least for the postage. It was time and money spent on behalf of the association who were requesting the two townships to pass a resolution to form a Lake Board. If it were not for their request for the resolution we would not even have been there. No one from the Manistee Lake Association offered to do the mailing so Neubecker offered to do the mailing. The purpose of the July 24<sup>th</sup> meeting was to gather more information about Lake Boards, which members of the MLA wanted to form, and to get input from the public. Voting on the resolution was done at the regular township board meeting held at a later date. Short discussion followed. Neubecker said to send a bill to the MLA and see if they will reimburse the township. Hodges second concern was that the MLIB evidently is using the township address as their mailing address. She said that we already have received mail addressed to them and that is also the address that they have on their checks. She said that she does not think that that is right, because #1 the township hall does not have a mail receptacle to receive mail and #2 that any mail that is addressed to the township hall's address by mistake, is put in with the township mail that goes to the clerk's home and the treasurer's home, which would mean that we would have to handle their mail also. Neubecker said that that is not right and will not work and he would see that they use a different address. Hodges said to have them get their address changed on their checks also. He said he would. (F) Punch & Judy - Hodges said that the Punch & Judy account only has a balance of \$394.75 and of that \$262.90 goes to the township as the last payment to reimburse the township for administrative fees from when the special assessment district was set up five years ago. That will leave them with only \$131.85 for snow plowing for the rest of the season. The treasurer does still have \$189.00 due from 2005 taxes but whether she gets it before the end of the season she does not know. She said that she may get some and then the rest will come from the delinquent taxes, which she doesn't get until around July. Neubecker said that he had sent everyone in Punch &

Judy Plat a letter last spring that they should start putting together what they need for another special assessment while they have enough time. Neubecker said that no one has contacted him so far. Discussion followed. Neubecker asked Hodges to contact McCullens, who does the snow plowing for P&J, and let them know what the situation is.

Approval of the Bills - M/Paladino S/Bondy to pay the bills as presented and issue checks #9991 through #10028 in the amount of \$50,624.36. Roll call vote. Neubecker yes, Hodges yes, Casto yes, Bondy yes and Paladino yes. All in favor. Motion carried.

Paladino asked what about paying the election workers for the February 28<sup>th</sup> election prior to next months meeting. Hodges said that she forgot to add that to the agenda. Neubecker said that at this time he would like to open the agenda up and put an additional item under new business, sub-item G, and that would be payment of poll workers. M/Neubecker S/Casto to adopt the agenda as amended. All in favor. Motion carried.

M/Paladino S/Neubecker to pay the poll workers for the 17<sup>th</sup>, 21<sup>st</sup> and the 28<sup>th</sup> of February prior to next months board meeting. All in favor. Motion carried.

Citizens Comments - Short discussion regarding the Punch & Judy Special Assessment. Gancer asked about the vote that was taken in the closed session in December. Neubecker said that no motion or resolution was made in the closed session. That is against the law. He said that all you can do in a closed meeting is discuss the situation at hand and what you may or may not do to alleviate that situation and anything that is acted on from that closed meeting is acted on here in an open meeting and that is part of the public minutes. The meeting was in December and those minutes were approved at the January meeting and are also posted on the Internet on our web site.

Paladino asked if there was anything new on the Pickerel Lake survey. Neubecker said that we still do not have a completed survey done by 3D Surveying. Pickerel Lake has not yet been surveyed. Paladino said that it's been a couple of months and they said that they would have it done before the snowfall.

Upon proper motion the meeting adjourned at 8:27P.M.

Mary Hodges  
Coldsprings Township Clerk

