

COLDSPRINGS TOWNSHIP

REGULAR BOARD MEETING MINUTES

COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571

MONDAY, MARCH 11, 2013, 7:00P.M.

Supervisor Neubecker called the meeting to order at 7:03p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Neubecker, Clerk Hodges, Treasurer Lambert, Trustee Bagnell and Trustee Hoffman. County Commissioner McKinnon and approx. 5 members of the public were also present.

Adoption of the Agenda:

Neubecker said to delete, item C (Road Commissioner) and item D (Ordinance Enforcement Officer) under committee reports as neither would be present. **Motion** by Lambert supported by Hoffman to adopt the agenda as amended. All in favor. Motion carried.

Conflict of Interest:

Establish any conflict of interest of items that are on the agenda. None were presented.

Approval of Minutes:

Lambert asked that the February minutes read Trust Fund Grant and Passport Grant under the Park & Recreation Committee report. **Motion** by Bagnell supported by Hoffman to approve the minutes from the February 11, 2013 regular board meeting as corrected. All in favor. Motion carried.

Correspondence was reviewed.

Committee Reports:

- (A) Planning & Maintenance - Bagnell said that he contacted the maintenance person we had last year and said that he is willing to work again this year. Bagnell said that he is going to give him a list of exactly what his duties are so there won't be any question.
- (B) Fire Board - Hoffman presented the minutes from the March 6, 2013 Fire Board meeting. The minutes showed that there were 21 rescue runs and 8 fire runs. A complete copy of the minutes is on file with the clerk.

(C) Removed from the agenda

(D) Removed from the agenda

(E) Park & Recreation Committee - Brenda presented the minutes from both their Special P&R committee meeting held on February 25th and their regular P&R committee meeting held on March 5th. Brenda reported that the P&R committee decided that both the 2013 MDNRTF and the 2013 MDNR Passport Grant applications would be written for playground equipment. The total project cost in the Resolution for the MDNR Passport Grant is for \$51,480.00 and is asking for funding of \$38,610.00 and the township board would designate \$12,870.00 in matching funds from the Township General Fund. The total project cost in the Resolution for the MDNRTF Grant is for \$51,480.00 and is asking for \$30,888.00 in funding and the township board would designate \$20,592.00 in matching funds from the Township General Fund. Both applications had to be filed at the same time, however, if we receive the MDNR Passport Grant then we would pull the MDNRTF application or if we receive the MDNRTF Grant then we would pull the MDNR Passport Grant application. We would only use one or the other.

Discussion. She showed pictures of the playground equipment that they are looking at to put at the park. Neubecker read the MDNR Passport Grant Application Resolution in its entirety. The Resolution was offered by Board Member Hodges and supported by Board Member Lambert. Upon roll call vote, the following voted Aye: Hodges, Bagnell, Hoffman, Lambert and Neubecker. Nays: None Absent: None. Supervisor Neubecker declared the resolution adopted on this 11th day of March 2013. Copy of the 2013 MDNR Resolution #1 of 2013 is on file. Neubecker read the MDNR Trust Fund Grant Resolution in its entirety. The Resolution was offered by Board Member Bagnell and supported by Board Member Hoffman. Upon roll call vote the following voted Aye: Lambert, Hodges, Neubecker, Hoffman and Bagnell. Nays: None Absent: None. Supervisor Neubecker declared the resolution adopted on this 11th day of March 2013. Copy of the MDNRTF Resolution #2 of 2013 is on file. Brenda also reported that the P&R committee went out for bids for the Sands Park Renovation Project Phase II. She said that they received seven bids. The bids ranged from \$91,565.10 to \$111,815.00. She said that the bid qualifications were reviewed by her and the Project Engineer, Bill Crain. The P&R committee reviewed the information they received from the Project Engineer and agreed to recommend TJM Services to the Township Board to do the work on this grant at a cost of \$91,565.10. Discussion followed. **Motion** by Lambert supported by Hoffman to hire TJM Services to do the Phase II Grant work at Sands Park in the amount of \$91,565.10 for a total project cost of \$104,151.48. Roll call vote. Bagnell yes, Hoffman yes, Neubecker yes, Hodges yes and Lambert yes. All in favor. Motion carried. She also had a map that showed how they would like to improve the parking lot to allow for more boat parking. Discussion followed. Then Brenda talked about the fence at the park. She said that the fence definitely has to be replaced. As for the posts she said they will reevaluate them when the snow is gone. Then there was a lengthy discussion regarding signs for the park, such as

how many to get, where to place them and the verbiage. Discussion also regarding the cameras.

- (F) County Commissioner - Commissioner McKinnon updated the Board on various issues the commissioners have been working on. He also spoke about the Library millage that will be on the May 7th ballot and House Bill 4753 that was passed at the end of 2012 which deals with what it takes to transfer uncapped property.

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month of February 2013. The report showed that there was \$365,802.44 in the various bank accounts, \$10.07 in the Forest Area CU, \$10,635.62 in the Building Fund MM account, \$18,511.68 in the Township Improvement Fund MM account, \$217,727.81 in the Tax account and \$100.00 in the Petty Cash Fund. Lambert said that she will be doing the final payout for the Tax account this week. **Motion** by Hodges, supported by Hoffman to accept the treasurer's report as presented. All in favor. Motion carried.

Old Business: None

New Business:

- (A) Adopt the 2013-2014 Cost Center Budget by Resolution - Neubecker read the 2013-2014 General Fund Budget Cost Center Resolution. **Motion** by Lambert supported by Hoffman to adopt the 2013-2014 General Fund Cost Center Budget Resolution. Upon roll call vote the following voted Aye: Bagnell, Hoffman, Hodges, Neubecker and Lambert. Nay votes: None. Supervisor Neubecker declared the motion carried and the resolution duly adopted on the 11th day of March 2013.
- (B) Adopt the 2013-2014 Township Improvement Fund Budget - Neubecker said that at the Budget Hearing the only change to the Township Improvement Fund was a transfer of \$175,000.00 out of the TIF and into the General Fund, to cover the projected cost of the Twin Lake Road project. **Motion** by Hoffman supported by Lambert to adopt the 2013-2014 Township Improvement Budget. Roll call vote. Hodges yes, Lambert yes, Neubecker yes, Hoffman yes and Bagnell yes. All in favor. Motion carried.
- (C) Adopt the 2013-2014 Building Fund Budget - Neubecker said the Building Fund has \$65,513.66 and there was no monies added to or removed from for the 2013-2014 budget year. **Motion** Lambert supported by Bagnell to adopt the Building Fund budget for the 2013-2014 budget year. Roll call vote. Hoffman yes, Neubecker yes, Hodges yes, Lambert yes and Bagnell yes. All in favor. Motion carried.
- (D) Pay BOR members upon completion of their duties - Motion Neubecker supported

by Hodges to pay the BOR members upon completion of their duties. All in favor. Motion carried.

(E) Poverty Exemption Resolution - Neubecker presented the 2013 Poverty Exemption Guidelines Resolution for the State of Michigan. Discussion. Neubecker offered the 2013 Poverty Resolution for adoption supported by Lambert. Roll call vote. Bagnell yes, Hoffman yes, Lambert yes, Hodges yes and Neubecker yes. 5 Ayes 0 Nays and no one absent. Neubecker declared the 2013 Poverty Exemption Resolution adopted this 11th day of March 2013.

Approval of Bills:

Bills were reviewed. **Motion** by Hoffman supported by Lambert to approve the bills as presented. Roll call vote. Bagnell yes, Hoffman yes, Neubecker yes, Hodges yes and Lambert yes. All in favor. Motion carried. Bills in the amount of \$24,171.22 were issued for payment.

Public Comments: Began at 9:12 p.m. Library millage and fracking were discussed.

Motion by Hoffman supported by Lambert to adjourn.

Meeting adjourned at 9:20 p.m.

Mary Hodges
Coldsprings Township Clerk