

COLDSPRINGS TOWNSHIP

REGULAR BOARD MEETING MINUTES

COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571

MONDAY, AUGUST 13, 2012, 7:00 P.M.

Supervisor Neubecker called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Neubecker, Clerk Hodges, Treasurer Lambert, Trustee Bagnell and Trustee Hoffman. County Commissioner Stu McKinnon, Road Commissioner Denny Corrado and 14 members of the public were also present.

Adoption of the Agenda:

Resolution for Trust Fund Grant was added as item B under old business and Area Waste was added as item B under New Business to the agenda. **Motion** by Lambert supported by Hoffman to adopt the agenda as amended. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda. None were presented.

Paul Olson from Municipal Underwriters of Michigan presented the board with the proposals for 2012-2013 insurance coverage for the township. Cost for 2012-2013 is \$4,025.00. Discussion followed. **Motion** by Neubecker supported by Hodges to add \$4,025.00 to the bills for approval for the MUM insurance coverage. All in favor. Motion carried.

Correspondence was reviewed.

Committee Reports:

- (A) Planning & Maintenance - Trustee Bagnell reported that we are having a skunk problem in the cemetery digging up the ground. He said he put a trap out there but has not caught anything. He'll keep checking although he said there hasn't been any more damage in the past week. He also reported that someone unhooked a buoy and put it up on the shore at Sands Park and Brenda reported that the maintenance person called her and told her that two cars with boat trailers were parked in the parking lot area where they are not supposed to park and that they were taking up 15 parking spaces. They are supposed to park only down at the boat launch or out on the road. She said that she gave the maintenance person the Ordinance Enforcement Officer's phone number to call. Neubecker said that we have the new signs to put up at the road endings and that Tony from Dream Lakes Services will put them up.

- (B) Fire Board - Minutes from the August 1, 2012 Fire Board meeting were presented. The minutes showed that there were 8 fire runs and 17 rescue runs for the month of July. A complete copy of the minutes is on file with the clerk.
- (C) Road Commissioner - Commissioner Corrado reported that the road commission did hire a new Manager and gave him the responsibility of reorganizing. Corrado said that the new manager is also an Engineer and came on board from MDOT. His name is Paul Wisniewski and will take over September 1st. Corrado also asked if the township might want to look into putting a warning light system at the big curve on 612 near Manistee Lake. He presented the board with information and cost for the system. Discussion followed. No action was taken at this time. Neubecker said that a week after we had the roads brined the road commission went out and graded some of the roads and put clay down. He said that really was a waste of our money that we put out for brining. He asked if they could check the projects they have listed so they don't go out and grade the roads that we had just brined. Corrado said that he will look into that.
- (D) Ordinance Enforcement Officer - Wendy updated the board on the complaints that she has been working on. She said that a couple of the phone calls that she has followed up on unfortunately are not in violation of any of our ordinances. She said that it just has to do with yard work or un-kept yards and there is nothing that we can do about that. She said that the property on Central Avenue where the burned out trailer is is still an issue and until we can get it cleaned up will continue to be a problem. Neubecker said that he was talking to someone who may take care of it.
- (E) Park & Recreation Committee - Brenda presented the minutes from the P&R meeting held on August 6, 2012. A complete copy of the minutes is on file with the clerk. Brenda did say that the Grant for \$47,000.00 was approved for the township. She also reported that someone ran into the dock at the boat ramp then two days later someone else backed into the dock again. Brenda said that they are going to put some posts alongside and in front of the dock so that if someone rolls back they will hit the post instead of the dock. Neubecker said to make sure that they are concrete posts because wood posts would just break off. She said that the insurance company MUM whom the township has insurance through offers grants of up to \$5,000.00 that can be put towards any kind of risk reduction such as lighting, security cameras or anything that would reduce vandalism, etc. She said that the P&R committee is going to apply for the \$5,000.00 grant. Brenda also reported that the playground equipment will be delivered this week and the restroom that they did not expect until the end of September is now going to be delivered August 28th and that means that by the end of this month everything that they had on the original Passport Grant list will be completed. She said that with the new MNRTF Grant we will have to pass a resolution accepting the grant, which is on tonight's agenda. Also along with the new grant we have to hire an engineer and that she spoke with the DNR and they said that we do not have to go out for

bids for an engineer that we can use the same one that we are using now or go out for bids, which would be up to the board. Brenda presented the board with a proposal to look over from Andersen & Crain, Inc. whom we are currently working with. Discussion followed. **Motion** by Neubecker supported by Lambert to accept the engineering services of Andersen & Crain as proposed in the amount of \$4,050.00 and authorize the clerk to sign the contract as presented. All in favor. Motion carried

- (F) County Commissioner - Commissioner McKinnon was present and updated the board and members of the public of several issues going on in the county. He mentioned that they have adopted the new ordinances and that they are being put into a text form and will be put into the zoning book, which the township will get a copy of. He said that there is a vacancy on the jury board and if there is anyone that is interested they can talk to Judge Janet Allen. McKinnon also said that they are working on policies such as a purchasing policy, personnel policy, appointment policy, fee policy, lease agreement policy, etc. He said that the reason they are working on policies is because there are a number that they cannot find or that they do not have. He also said that they had to review and upgrade their by-laws because some of them were out of date.

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month of July 2012. The report showed that there was \$345,214.94 in the various bank accounts, \$10.07 in the Forest Area Federal Credit Union, \$10,619.55 in the Building Fund MM account, \$18,483.72 in the Township Improvement Fund MM account, \$238,238.54 in the Tax account and \$100.00 in the Petty Cash Fund. **Motion** by Neubecker supported by Hodges to accept the treasurer's report as presented. All in favor. Motion carried.

Old Business:

- (A) Sands Park Ordinance - The Ordinance for Sands Park was reviewed. Lengthy discussion followed. Several revisions were made to the ordinance. The revised ordinance will be placed on the September agenda for adoption.
- (B) MNRTF Grant Program Resolution - Neubecker read the Resolution accepting the MNRTF Grant of \$47,000.00. **Motion** by Neubecker supported by Lambert to adopt the MNRTF Grant Resolution. The following AYE votes were recorded: Bagnell, Hoffman, Hodges, Lambert and Neubecker. There were no Nay votes recorded. Resolution #4 of 2012 was adopted. Copy of the Resolution is on file with the clerk.

New Business:

- (A) Authorize bills to be paid when the work at Sands Park is completed or when a bill is presented - Discussion. **Motion** by Neubecker supported by Bagnell that the

bills for Sands Park with our contractors be paid when the work is completed or when the bills are presented. Discussion. Roll call vote. Hoffman yes, Hodges yes, Lambert yes, Bagnell yes and Neubecker yes. All in favor. Motion carried. Hodges said that for the record the amount would be \$32,857.63.

(B) Area Waste - Neubecker said that Area Waste has presented a proposition that they are willing to extend the current contract that we have with them for a period of three additional years at the initial price that they entered into three years ago. Discussion. **Motion** by Neubecker supported by Hodges to authorize the clerk to sign a contract extension with Area Waste for a period of three years from the end of the current contract at the current rate that we are now paying. All in favor. Motion carried. Melissa Matley was present and presented a contract for the next three years.

Approval of Bills:

Bill for Municipal Underwriters of Michigan was added to the bills in the amount of \$4,025.00. Bills were reviewed. **Motion** by Neubecker supported by Hoffman to approve the bills as presented. Roll call vote. Lambert yes, Hodges yes, Bagnell yes, Hoffman yes and Neubecker yes. All in favor. Motion carried. Bills in the amount of \$35,143.81 were issued for payment.

Public Comments: Began at 9:28 p.m.

Pontoon Boats, Manistee Lake Association letter not being received and Manistee Lake Improvement Board meeting.

Comments ended at 9:36 p.m.

Motion by Neubecker supported by Lambert to adjourn.

Meeting adjourned at 9:36 p.m.

Mary Hodges
Coldsprings Township Clerk

