

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
HELD ELECTRONICALLY VIA ZOOM
MONDAY, OCTOBER 12, 2020 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m.

Board members present at roll call were Supervisor Hoffman, Clerk Gentelia, Treasurer Smith, Trustee Schaller and Trustee Delaney. Nine members of the public were present, including Deputy Ashley Van Sloten, Township Assessor Sally Akerley, Kalkaska Public Schools Superintendent Terry Starr and Sheriff Whiteford

Adoption of the Agenda: A **Motion** by Gentelia, **second** by Schaller, to adopt the agenda as presented. A roll call vote was taken: Ayes – Schaller, Delaney, Smith, Gentelia, Hoffman; Nays – None; Absent – None. Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the September 14, 2020 Regular Board Meeting and the September 14, 2020 Punch and Judy SAD Public Hearing: **Motion** by Smith, **second** by Schaller, to approve the Regular Board Meeting minutes as presented. A roll call vote was taken: Ayes – Delaney, Smith, Gentelia, Hoffman, Schaller; Nays – None; Absent – None. Motion Carried.

Correspondence: None

Assessors Report:

Memorandum

October 1, 2020

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
SallyAnnMurray8120@gmail.com
Subject: Assessor Report-October 2020

I've delivered some of the Special Assessment District (SAD) material to the township clerk:

PJ & SH (Snowplowing)

The parcel ID Numbers and Owners that are included in the district are identified. However, I do not yet have a firm amount to be levied against each parcel. Once I receive that, I can finalize that final warrant and get it to the treasurer. As a reminder, the property owners which signed petitions exceeded 50%.

MLIB

I believe this SAD is complete as of our last meeting.

The designated assessor topic is still an outstanding issue. I've provided materials related to that subject in prior monthly reports. I will try and keep you as up to date as I can on that topic through the township supervisor or a verbal report via a zoom meeting.

20% Field inspection is nearly final and work will begin this month regarding building permits.

Contact me if you have questions or concerns.

Sally

Committee Reports:

(A) **Planning & Maintenance:** Trustee Schaller reported

- a. Township Hall
 - i. New mailbox is installed at the road, hopefully the snowplow doesn't damage it over the winter
 - ii. Camera Security System has been installed
 - iii. Columbarium will be installed at end of month
- b. Park –
 - i. Planted 15 trees at Sands Park
 1. Barker Creek planted
 2. Renee Penny, Kalkaska Conservation District came out and had some suggestions on placement
 - ii. Dock will be removed at end of month
 - iii. Swim buoys need to be replaced, will get pricing

(B) **Fireboard:** Supervisor Hoffman presented the minutes for the October 7, 2020 Fire Board Meeting. Meetings are still being held outside in the parking lot. Fire Chief is considering purchasing a Rescue Boat. Revised Cash Recovery Policy. There were 6 Fire runs and 20 Rescue runs for the month of September. Frederic EMS had 54 calls, 1 transported to 14 Kalkaska, 9 to Munson, 10 to Grayling, 0 inter-facility transfers, 5 Cancelled, 14 Refusal. The Fire Hall is currently closed to the public. A complete copy of the minutes is on file in the clerks' office.

(C) **Road Commission:** Trustee Delaney attended.

Road Committee Report

Coldsprings Township Board Meeting

October 12, 2020

1. Next Kalkaska County Road Commission meeting is Wednesday October 14, 2020.

2. Other Road Activity:

a. On 9/30/2020 I responded to an email from a Shore Road resident regarding the status of potential Shore Road repairs.

b. East Shore Drive residents, with financial assistance from the Manistee Lake Association, are putting yard signs out that encourage drivers to follow the 30 MPH speed limit in the area.

(D) **Sheriff Department:** Deputy VanSloten was in attendance

- a. Reported 0 Felonies, 0 misdemeanors, 8 civil, 2- Property Checks.
- b. A CFC 1st degree pm Covert Road
- c. Sent 2 courtesy citations
 - i. Property on Partridge Road - Followed up on property complaint with too many vehicles,
 - ii. Property on Woodland Drive has until the end of month to clean up
- d. A copy of Officer VanSloten's report is on file in the Clerks' office.

(E) **Hospital Board:** Supervisor Hoffman the Board met on Sept 22

- a. Board still working on their by-laws

- b. Hospital is still strict to protect employees and patients, they continue to do their best to serve our community

Treasurers Report:

- Various Accounts Balance - \$512,690.06
- General Fund Balance - \$356,255.37
- Tax Account Balance - \$461.00
- Cash on Hand - \$200.00

Motion by Trustee Schaller, **supported** by Trustee Delaney, to accept the Treasurers' report as presented. A roll call vote was taken: Ayes – Smith, Gentelia, Hoffman, Schaller, Delaney; Nays – None; Absent - None Motion Carried

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): None

Old Business: None

New Business:

(A) **Consider Approval of November 3, 2020 General Election Inspectors:** **Motion** by Delaney, **Second** by Smith to approve the list of November 3, 2020 General Election Inspectors. A roll call vote was taken: Ayes – Gentelia, Hoffman, Schaller, Delaney, Smith; Nays – None; Absent – None. Motion Carried.

(B) **Open Tree Removal Bids:**

- a. Hesel's Trees – Remove 2 large trees, 8 Oaks, no stump grinding. Bid: \$4,000
- b. John Boyd – Remove 10 Oak trees and debris removal. Bid: \$3,200
- c. Trustee Schaller recommends awarding the bid to Mr. Boyd in the amount of \$3,200
- d. **Motion** by Schaller, **second** by Gentelia, to award job to John Boyd in the amount of \$3,200. A roll call vote was taken: Ayes – Hoffman, Schaller, Delaney, Smith, Gentelia; Nays – None; Absent – None. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$38,949.32, including the Charter bill and payroll for Jose Ruiz that has not yet been received. A **Motion** by Delaney, **Second** by Schaller, to approve paying the bills as presented. A roll call vote was taken: Ayes – Schaller, Delaney, Smith, Gentelia, Hoffman; Nays – None; Absent – None. Motion Carried.

Discussion on Audit of Minimum Assessor Review (AMAR):

- Kankaska County is hiring a Designated Assessor, every county will need to do this
- Townships have to approve or consensus of townships, majority rule
- Deadline is 12/31/2020
- Discussion on process

Public Comment: Started at – 7:47

Sheriff Whiteford – In July, Sheriff applied for Payroll Reimbursement Grant for April and May payroll. It was awarded and townships will be reimbursed invoices for April and May.

Superintendent, Kankaska Public Schools, Terry Starr

- KPS is open and operating as well as possible
- Sports are back
- Kids are learning, some virtual students (18%, 260 students)
- Snow Days may become virtual learning days
- Any new cases for students? Not a single case yet

- Kaliseum involvement?
 - Improve facilities
 - Swimming pool opportunity
 - There would be compensation if able to have a swim program
- Outreach to other schools for Kaliseum partnership
 - Not sure, but is a great opportunity

Adjournment:

Motion to adjourn at 7:57 p.m. by Smith. **Second** by Delaney. A roll call vote was taken: Ayes – Hoffman, Gentelia, Smith, Schaller, Delaney; Nays – None; Absent – None. Motion Carried.

Next meeting Monday, November 9, 2020

Gayenell Gentelia
Clerk, Coldsprings Township