

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY FEBRUARY 11, 2019, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:02 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Threemembers of the public were presentalso Deputy Brian Peacock.

Adoption of the Agenda:Clerk Collins had an addition to the agenda a franchise agreement from Charter Communications. A **Motion** by Malott to adopt the agenda as amended.**Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from theJanuary14, 2018 Regular Board Meeting: Motion by Hoffmanto approve the Regular Board Meeting minutes as presented. **Supported** by Smith. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk received the Road Commission minutes and the Manager's report both were emailed to board members and are on file in the clerk's office. The clerk also received a public service notice from DTE and it is also on file in the clerk's office. The clerk also received notification from the TrileafProject that a new cell tower will be constructed on 3281 Darragh Rd. This information is on file in the clerk's office. We also received our grant money from Michigan Township Participating Plan for the new camera system at Sands Park.

Assessor's report:

None Available

Committee Reports:

(A)Planning & Maintenance – Trustee Schaller reported that the new camera system is up and running at Sands Park. We now have a 30day review backup. The camera system is able

to be viewed on the clerk's computer and Township Board members cell phones.Great Lakes Energy has been contacted about the blinking lights at Sands Park. These will be addressed in the spring after the snow is gone. Trustee Schaller stated that he will take a look at the pipes in the crawl space in the spring and see if he can insulate them so they don't continue to freeze. Our John Deere tractor is on its last legand will need to be replaced this year.

(B) Fireboard – Supervisor Hoffman presented the minutes for the February 6, 2019 Fire Board Meeting and it showed that there were 9 Fire runs and 3 Rescue runs for the month of January. Frederic ALS had 22 calls, 5 transported to Kalkaska, 12 to Munson, 1 to Grayling, and 4 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.

(C) Road Commissioners Meeting – Supervisor Hoffman stated that he attended the Road Commission meeting in January. Hoffman stated that the Road Commission is in much better shape financially at this time and projects will be starting in spring.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock stated that he handled 4 Civil complaint, 0 Township Ordinance, 9 Property checks, 1 Misdemeanors, and 0 Felony for the month of January. A copy of Officer Peacock's report is on file in the Clerks' office.

(E) County Commissioner – Leigh Ngirarsaol not in attendance

(F) Hospital Board – Supervisor Hoffman stated everything is going good at the hospital and the construction is on time. The sharps Collection date is March 5, 2019 from 10am until 12pm at the main entrance on the Hospital.

(G) Kalkaska School Representative – Not in attendance

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending January 31, 2019. The report showed that there was \$310,730.91 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,728.74 in the Building Fund at Chemical Bank, and \$263,522.64 in the Tax account at Chemical Bank and \$200.00 in the Cash on hand Fund. A **Motion** by Schaller to accept the Treasurer's report as presented **Supported** by Malott. All in Favor. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 7:24 The only comment was on the new cell tower a resident was concerned about the blinking light on top bothering people.

Old Business:

None

New Business:

(A) **Approve and make necessary budget amendments-** Clerk Collins presented the budget and the necessary adjustments that needed to be made. Four income adjustments and one expense adjustment. A **Motion** by Malott to have the clerk make the necessary

adjustments to the budget. **Supported** by Smith. Roll Call Vote Smith, yes, Collins, yes, Hoffman, yes, Malott, yes, Schaller, yes. Motion Carried.

(B) Look over proposed budget and schedule 2019/2020 budget hearing meeting – Clerk Collins gave each of the board members a copy of the proposed budget for the 2019/2020 year, she also suggested that the budget meeting be held on March 11,

2019

at 6:00p.m. A **Motion** by Malott to schedule the budget meeting for March 11, 2019 at 6:00 and approve the Clerk to publish the AD for the meeting. **Supported** by Schaller. All in favor. Motion Carried.

(C) Approve BOR Meeting and Approve clerk to publish AD- A **Motion** by Hoffman to approve the BOR Meeting dates and for the Clerk to publish the AD. **Supported** by Collins. All in favor. Motion Carried.

(D) Approve clerk getting a new printer- Clerk Collins presented two bids for a new printer for her office. They were both the same price. One was from our Tech Support company Common Angle and the other was from Staples. Clerk Collins recommended

that we use Common Angle that way they would help her get it set up. A **Motion** by Hoffman for the clerk to purchase a new printer from Common Angle at a cost not to exceed \$666.00 including a print cartridge. **Supported** by Schaller. All in favor. Motion carried.

(E) Approve the purchase of a new desk system for the treasurer's office – Treasurer Smith presented to each board member a photograph of a desk system that she would like for her office. Clerk Collins stated that it would be a great addition to the treasurer's office would make it easier to keep things organized. A **Motion** by Malott to approve the Treasurer purchasing a new desk system at a cost not to exceed \$900.00.

Supported

by Collins. All in favor. Motion Carried.

(F) Look over and sign Charter franchise agreement – A **Motion** Collins to have the Supervisor sign the Charter franchise agreement. **Supported** by Schaller. All in favor.

Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$23,995.80 including new printer and desk system. A **Motion** by Smith to approve paying the bills as presented. **Supported** by Malott. All in Favor. Motion Carried.

Public Comment: Started at – 7:49

Kalkaska County Drain Commissioner Seth Phillips stated that he is opposed to the repeal of the Kalkaska Septic Ordinance and would request a letter from the Township on how they feel about this issue be sent to the Kalkaska County Commissioners. Supervisor Hoffman asked him to send over the information to the Clerk so she can forward it to our Township Attorney Mike Edwards and have him draft a letter for the Township that we are opposed to repealing this ordinance.

Adjournment:

Motion to adjourn at 7:58 p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk