

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY NOVEMBER 12, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, Absent Trustee Malott. Six members of the public were present also Deputy Brian Peacock.

Adoption of the Agenda: A **Motion** by Schaller to adopt the agenda. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the October 8, 2018 Regular Board Meeting: **Motion** by Smith to approve the Regular Board Meeting minutes as presented. **Supported** by Schaller. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk had received the crimes report from the Kalkaska Sheriff's office for the month of October with 18 incidents and a total for the year of 216 the report is on file in the clerk's office. The Clerk contacted Tri-Gas and locked in propane cost at \$1.569 per gallon for the year. The clerk received a letter from the State of Michigan Regulatory Affairs with tips for consumers to file a complaint about cable or video services this letter is on file in the clerk's office.

Assessor's report: November, 2018 Assessor's Report to Coldsprings Township Board:

I spent most of October finishing up new construction field work and processing the photos, sketches, and other permits. The weather made this quite challenging. I have re-appraisal fieldwork to process as well. I have also been busy making sure deeds and transfer affidavits are up to date so the tax bills will be as current as possible. December Board of Review is coming up as well, so that will need to be scheduled in the near future.

That pretty much sums it up, I have nothing further to add at this time, so I will conclude my report.

Sincerely,

Mark Johnson
Coldsprings Township Assessor

Committee Reports:

(A) Planning & Maintenance – Trustee Schaller reported that the Cemetery was all flagged for Veterans Day Thanks to our Maintenance man. The Internet is now up and running at Sands Park the Network Name is COLDSPRINGS and the password is coldsp4452. The conduit is now in place for the new camera system and the new system will be installed in the next coming weeks. The dock has now been removed and has been taken to have it lowered for better assessability.

(B) Fireboard – Supervisor Hoffman presented the minutes for the November 7, 2018 Fire Board Meeting and it showed that there were 8 Fire runs and 13 Rescue runs for the month of October. Frederic ALS had 32 calls, 7 transported to Kalkaska, 17 to Munson, 9 to Grayling, and 7 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.

(C) Road Commissioners Meeting – Trustee Malott not in attendance.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock stated that he handled 5 Civil complaints, 1 Township Ordinance, 11 Property checks, 1 Misdemeanors, and 1 Felony for the month of October. A copy of Officer Peacock's report is on file in the Clerks' office.

(E) County Commissioner – Stu McKinnon not in attendance.

(F) Hospital Board – Supervisor Hoffman stated we have a representative from Kalkaska Memorial Hospital Mike Berendsohn. Mike is a paramedic for Kalkaska Hospital. He stated that the hospital is going to offer a patient check-up service for people at home after surgery. The paramedics' are going to do these checks. Please call the hospital for more information. Kalkaska hospital has also installed a Med-Safe Receptacle for the community to use. The receptacle is located at KMHC near the ambulatory Pharmacy next to the piano. This receptacle is for out of date medication prescription and non-prescriptions. The Hospital is having a sharps collection on December 11 from 1:30 to 3:30 at the main entrance. Also on the 11th a community education will be held on the dangers of Vape pens and e-cigarettes at the Stone house Education Center.

(G) Kalkaska School Representative- Not in attendance

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending October 31, 2018. The report showed that there was \$348,097.19 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,726.04 in the Building Fund at Chemical Bank, and \$15,591.51 in the Tax account at Chemical Bank and \$200.00 in the Cash on hand Fund. **Motion** by Collin to accept the Treasurer's report as presented **Supported** by Schaller. Roll call vote Smith, yes,

Hoffman, yes, Collins, yes, Schaller, yes, Malott, Absent. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda):7:23 No public comments were made.

Old Business:

None

New Business:

- (A)**Look over Contract for Assessor starting 4/1/2019-** Supervisor Hoffman stated that we will table this until next meeting.
- (B)**Clerk would like to purchase 15,000 stamps-** A **Motion** by Smith to have the clerk purchase 15,000 stamps for the township. **Supported** by Schaller. Roll call vote Hoffman, yes, Schaller, yes, Smith, yes, Collins, yes, Malott absent. Motion Carried.
- (C)**Look over and possibly adopt Resolution #4 in opposition of Senate Bill 396-** After a brief discussion A **Motion** by Hoffman to adopt Resolution #4. **Supported** by Smith. All in Favor Motion Carried.
- (D)**Approve Board of Review date and AD to be published-**A **Motion** by Collins to approve the Board of Review Meeting Date for December 11, 2018 at 12:00 noon and to have the clerk run the AD. **Supported** by Smith. All in Favor Motion Carried.
- (E)**Approve the purchase of Humidifier for the Township Hall-**After a brief discussion a **Motion** by Hoffman to purchase a Humidifier for the Township Hall at a cost not to exceed \$125.00. **Supported** by Schaller. All in favor Motion Carried.
- (F)**Look over Budget Amendments-**The clerk presented one Income adjustment and two expense adjustments. A **Motion** by Smith to approve the budget amendments. **Supported** by Schaller. Roll Call Hoffman, yes, Smith, yes, Collins, yes, Schaller, yes, Malott, absent. Motion carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$29,366.58 including stamp purchase and Great Lakes bill not received yet. **Motion** by Collins to approve paying the bills as presented. **Supported** by Hoffman. Roll call vote Hoffman, yes, Collins, yes, Schaller, yes, Smith, yes, Malott, Absent. Motion Carried.

Public Comment: Started at 7:45—One resident wanted to commend the Sheriff's department on the handling of the narcotic arrest in our Township and wanted to know if he had any further information. Deputy Peacock stated that he had nothing to share at this time. It is an ongoing investigation. Another resident wanted to know if we could have an enforceable junk ordinance. Supervisor Hoffman stated that we follow the counties guidelines at this time.

Adjournment:

Motion to adjourn at 7:55 p.m. by Hoffman. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk