

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY DECEMBER 10, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, Absent Trustee Malott. Five members of the public were present.

Adoption of the Agenda: A **Motion** by Schaller to adopt the agenda. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the November 12, 2018 Regular Board Meeting: **Motion** by Hoffmanto approve the Regular Board Meeting minutes as presented. **Supported** by Smith. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk had received an MTA Information Release on the New Recreational Marihuana Law and they suggest that as a Township do nothing at this time wait and see what the state recommends. The clerk also received a State of Michigan public service commission notice of hearing for DTE Energy Customers that is being held in Lansing on January 9, 2019 at 9:00 p.m. This is on file in the clerk's office. The clerk also received a letter for the DNR on the local roads that are open to the public if you need further information please go to www.michigan.gov/forestroads. The clerk also received two DEQ permits, one for Big Twin Lake and another for Manistee Lake. Both permits are on file in the clerk's office. The Manistee Lake improvement Board Presented the 2018 Annual report and is on file in the clerk's office. The clerk also received a request for a variance on the set back of a new home to be built. There will be a hearing on December 20, 2018 at 5:00p.m. at the Board of appeals in Kalkaska. The variance request is available in the clerk's office. The clerk reported that the computer in her office is now on its last leg and that she has ordered a new system and should be delivered in the next couple of weeks.

Assessor's report: December, 2018 Assessor's Report to Coldsprings Township Board:

I spent most of November finishing up new construction field work and processing the photos, sketches, and other permits. I have re-appraisal fieldwork to process as well. Tax bills have also went out also so I have been fielding many phone and preparing for any changes at December Board of Review. I have also received my studies from the county, so it's time to start working on those to see what changes will need to be made in order to equalize with them.

That is all I have, thank you

Sincerely,

Mark Johnson

Coldsprings Township Assessor

Committee Reports:

(A) Planning & Maintenance – Trustee Schaller reported that the Internet is now up and running at Sands Park the Network Name is COLDSPRINGS and the password is coldsp4452. The conduit is now in place for the new camera system and the new system is being installed this week. Trustee Schaller also reported that the shed at the park may need to be insulated for the new camera to work properly and a possible heater installed. The dock has now been removed and has been taken to have it lowered for better assessability. The new air conditioner in the old part of the Township hall is complete.

(B) Fireboard – Supervisor Hoffman stated that he did not attend the fire board meeting and no minutes were available at this time.

(C) Road Commissioners Meeting – Trustee Malott not in attendance.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock stated that he handled 3 Civil complaints, 0 Township Ordinance, 11 Property checks, 0 Misdemeanors, and 0 Felony for the month of November Sheriff Pat Whiteford presented Deputy Peacocks report for the month. A copy of Officer Peacocks report is on file in the Clerks' office. Sheriff Pat Whiteford also stated that the new contract for the ordinance officer will see an increase of 5% for 2019. A **Motion** by Hoffman to accept the new contract at a cost increase of 5% for 2019. **Supported** by Smith. Roll Call vote Smith, Yes, Collins, Yes, Hoffman, Yes, Schaller, Yes, Malott, Absent. Motion Carried.

(E) County Commissioner – Stu McKinnon gave a brief update on the new things going on in the county. The county has a balanced budget right now but the Kaliseum is the main issue at this time. The pool area has been condemned and will need several million dollars to repair it. Also other areas of the Kaliseum are in need of repair. The total cost of the repairs could reach 8 million dollars. This will have to be a new millage over and above the current millage. The only other alternative is to demolish the building at a cost of 1.5 million dollars. Soon a decision will be made on how to proceed.

(F) Hospital Board – Supervisor Hoffman stated everything is going good at the hospital and the construction is on time. No monthly report was received from the hospital at this time.

(G) Kalkaska School Representative- Not in attendance

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending November 30, 2018. The report showed that there was \$318,885.15 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,726.92 in the Building Fund at Chemical Bank, and \$3,430.18 in the Tax account at Chemical Bank and \$200.00 in the Cash on hand Fund. **Motion** by Schaller to accept the Treasurer's report as presented **Supported** by Collins. All in Favor. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 7:40 No public comments were made.

Old Business:

(A) Look over changes to Assessors contract- A **Motion** by Collins to accept the changes to the Assessors contract to take effect April 2019. **Supported** by Schaller. All in favor. Motion carried.

New Business:

(A) Appoint Board of Review Members- Supervisor Hoffman stated that the Board of Review Members to be appointed are Deb Schaller, Paul Standen, Roger Smelker, and Gerald Gancer. A **Motion** by Collins to accept the Board of Review members as presented. **Supported** by Smith. All in Favor. Motion Carried.

(B) Sign the Kalkaska School Tax collection agreement- Treasurer Smith presented the Kalkaska School agreement for the 2019 tax year. The agreement has not changed from the previous year. A **Motion** by Collins to accept and sign the 2019 School Tax Agreement. **Supported** by Smith. All in favor. Motion Carried.

(C) Look over charges for repair of old John Deere tractor- Supervisor Hoffman would like to table this item until next month.

(D) Approve paying Board of Review before the end of the year- A **Motion** by Collins to pay the Board of Review before the end of the year. **Supported** by Schaller. All in favor. Motion carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$34,612.97 including Charter Bill and KCI bill just received. **Motion** by Hoffman to approve paying the bills as presented. **Supported** by Smith. Roll call vote Hoffman, yes, Collins, yes, Schaller, yes, Smith, yes, Malott, Absent. Motion Carried.

Public Comment: Started at 7:48—No Comments Heard

Adjournment:

Motion to adjourn at 7:49 p.m. by Collins. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

