

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY APRIL 9, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott and absent Trustee Schaller. Ten members of the public were present also Deputy Brian Peacock and Undersheriff Harry Shipp.

Adoption of the Agenda: A **Motion** by Collins to adopt the agenda with the removal of Committee report for planning and maintenance. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the March 12, 2018 Regular Board Meeting and Budget Hearing: **Motion** by Smith to approve both the minutes from the Regular Board Meeting and Budget Meeting held on March 12, 2018. **Supported** by Malott. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk had received the crimes report from the Kankaska Sheriff's office for the month of March with 19 incidents. Also the inspection form for the Ole Soul both reports are on file in the clerk's office. The clerk also informed the Township Board that she will be attending a class on April 17, 2018 QVF training and she will not be in the office. The clerk also e-mailed all Board members the Road Commission Managers report and the Road Commission Minutes. Both reports are on file in the clerk's office.

Assessor's report:

April, 2018 Assessor's Report to Coldsprings Township Board:

March is always a crazy time of year for an assessor with Board of Review preparation. I included all of my contact information on the assessment notices this year which allowed for a lot of communication with people prior to Board of Review and resolved many issues. The Board of Review went very smoothly and the 2018 tax year has been completed at the township level and submitted to the County for Equalization.

April is usually a time for me to catch my breath, but I am busy prepping record cards to be done as part of the ongoing review and conversion of the cards from paper to digital sketches and photos. It is a laborious process but we are making progress. I believe we had done about 300-400 when I last checked. I am hoping to get more people out doing field work this year, we didn't get as many done as I had hoped for last year, so hopefully the weather breaks pretty soon.

The database has been cleaned up pretty well now. I don't wish to disparage anybody but there were some irregularities that needed to be addressed as well as some equalizing of assessments in a couple areas. Everybody does things a little different and I am certainly no different. However, now I am pretty happy with the condition of the database.

This concludes my report.

Sincerely,

Mark Johnson

Coldsprings Township Assessor

Committee Reports:

(A)Planning & Maintenance – Nothing this month.

(B)Fireboard –Supervisor Hoffman presented the minutes from the April 4, 2018 Fireboard meeting. The minutes showed that there were 5 Fire runs and 5

Rescue runs for the month of March. Frederic ALS had 29 calls, 6 transported to Kalkaska, 18 to Munson, 0 to Grayling, and 5 inter-facility transfers. The new Fire truck will be here for the Pancake Breakfast on April 29, 2018 which is being held at the CETA Hall. The New Fire Truck will be in the parade for the Trout Festival. The parking lot at the Fire Barn will be getting an upgrade in the near future. The old fire truck is being sold to a Volunteer Fire Department in Louisiana.

A complete copy of the minutes are on file in the clerks' office.

(C)Road Commissioners Meeting – Trustee Malott had no report to give the Road Commission Meeting is being held on Wednesday April 11, 2018.

(D)Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock.

Officer Peacock stated that he handled 4Civil complaints, 0 Township Ordinance, 14 Property checks, 2 Misdemeanors, and 0 Felony for the month of March.

A copy of Officer Peacocks report is on file in the Clerks' office.Undersheriff Harry Shipp presented the Board members with the Kalkaska 2017 Annual Report. Congratulations to Undersheriff Shipp he will be retiring as of April 30, 2018. Undersheriff Shipp also stated that the Moving Vietnam Wall will be in Kalkaska on May 17, 2018.

(E)County Commissioner – Stu McKinnon arrived at 7:38. He gave the Board a brief update on the County. They have received bids for the repairs on the Kaliseum. They are going to interview all the bidders and select the best person for the job. The repairs will cost the County 4.5 million dollars. And we still owe 1.7 million on the original loan.

(F)Hospital Board – Supervisor Hoffman stated that everything was moving along at the hospital. Bids for the new construction on the Hospital will be going to final approval sometime in April. The Annual Strawberry Social will be held on June 10, 2018

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending March 31, 2018. The report showed that there was \$493,486.64 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,719.75 in the Building Fund at Chemical Bank, and \$210.73 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins**Supported** by Hoffman to accept the Treasurer's report as presented.All in favor. Motion Carried.

Old Business:

None

New Business:

(A)Approve Clerk and Treasurer to set date for Audit –Motion by Hoffman to have the clerk and the treasurer schedule the Township Audit date. **Supported** by Malott.

All in favor. Motion carried.

(B)Look over and sign the 2018 Millage authorization request – A Motionby Malott to have the Supervisor and the Clerk sign the 2018 Millage Authorization Request. **Supported** by Smith.All in favor. Motion Carried.

(C)Look over and approve the road improvement agreement – A Motion by Malott to accept the road agreement as presented in the amount of \$63,939.99 to resurface sixtenths of N Twin Lake Rd., with a deposit of \$31,970.00 before the start of the project. **Supported** by Hoffman. Roll call vote Malott, yes, Hoffman, yes, Smith, yes, Collins, yes, Schaller, Absent. All in favor motion carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$62,919.69 including a bill for Copier service contract and 50%deposit for road contact. **Motion** by Malott to approve paying the bills as presented.**Supported**by Smith.All in favor.Motion Carried.

Public Comment: Started at 7:32 – Seth Phillips wanted everyone to know that Manistee Lake Board was going to have a meeting on Monday April16, 2018 at 7:00p.m. Then County Commissioner Stu McKinnon arrived and we had an update from him.

Adjournment:

Motion to adjourn at 7:49 p.m. by Malott.**Supported** by Smith.All in Favor.

Cheryl Collins
Coldsprings Township Clerk