

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY FEBRUARY 12, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Ten members of the public were present also Deputy Brian Peacock.

Adoption of the Agenda: A **Motion** by Malott to adopt the agenda. **Supported** by Schaller. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the January 8, 2018 Regular Board Meeting:

Motion by Smith. **Supported** by Hoffman to approve the minutes from the January 8, 2018 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk had received the crimes report from the Kankaska Sheriff's office for the month of January with 16 incidents. Also the inspection form for the Ole Soul both reports are on file in the clerk's office. The clerk also informed the Township Board that she will be attending a class on March 28, 2018 for the new election computer training.

Assessor's report:

February 2018 Assessor's Report to Coldsprings Township Board:

January has been an extremely busy month getting the database in order, preparing the studies, and getting ready to print assessment notices. There is some movement up and down with assessments in the Residential class, mostly due to trends taking place. Manistee Lake is definitely trending up, more so next year than this, but it definitely needs to be addressed.

I appreciate the Board appropriating more money to address the need for property record card review, it is difficult to find good people to do field work but it definitely facilitates the process if I can make it worth their while. We are about four hundred parcels in towards a total review of the record cards. It is steady but time consuming because I want it done right and correctly. I have seen many, many databases in my time that are deemed acceptable to a lot of people that shouldn't be. I want anything I sign my name to, to be acceptable to anyone with knowledge of the profession.

Anyways, that concludes my report for the month, I hope you found it informative.

Sincerely,

Mark Johnson
Coldsprings Township Assessor

Committee Reports:

- (A) Planning & Maintenance – Trustee Schaller stated that a tree on one of the road endings will have to be removed. He has contacted Great lakes Energy and they will be getting

back to him. At next month's meeting we will be discussing a new budget and the things that need to be included in that budget are as follows: more gravel at the boat ramp, repairing more of the chain link fence, replacing the 4x6 posts, repairing some of the split rail fence, new wood chips for the playground, replacing security cameras in the park, at the township hall repairing the roof on the shed, possible new siding on storage barn, new fence around cemetery and removal of a few dead trees in cemetery and around township hall. All these will be discussed at the budget hearing in March. Trustee Schaller would also like everyone to know that the Park clean-up will be held on May 19, 2018 from 9:00 to 1:00 everyone is invited and the more people we have the faster the work will go. If you need any other information please give him a call at (231-587-0028 or call the township hall (231)587-8633

- (B) Fireboard – Supervisor Hoffman presented the minutes from the February 7, 2018 Fireboard meeting. The minutes showed that there were 7 Fire runs and 14 Rescue runs for the month of January. Frederic ALS had 29 calls, 7 transported to Kalkaska, 17 to Munson, 0 to Grayling, and 5 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.
- (C) Road Commissioners Meeting – Trustee Malott stated not much going on this time of year. The New plow trucks are now on the road and the new trucks have wing plows attached and are working great.
- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock stated that he handled 3 Civil complaints, 0 Township Ordinance, 0 Property checks, 1 Misdemeanors, and 0 Felony for the month of January. A copy of Officer Peacock's report is on file in the Clerks' office. Officer Peacock suggested that we get a sign made for the Township stating no parking unless for township business. Clerk Collins will check into that signage.
- (E) County Commissioner – Not in attendance.
- (F) Hospital Board – Supervisor Hoffman stated a representative from the EMS out of KMHC was in attendance. Joe Dupuie stated that the EMS Service out of KMHC is a great resource for help with transporting patients and also for care. They will be having a first responders free education class on Saturday February 17, 2018. Also the Hospital will be having a free sharps disposal on March 7, 2018 2-4pm, June 13, 2018 10-12:00, September 19 8:30-10:30, and December 11, 2018 at 1:30-3:30 at the Main Hospital Entrance.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending January 31,

2018. The report showed that there was \$445,902.43 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,718.02 in the Building Fund at Chemical Bank, and \$213,138.40 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins **Supported** by Malott to accept the Treasurer's report as presented. Roll Call Vote Hoffman, yes, Malott, yes, Schaller, yes, Collins, yes, Smith, yes. All in Favor. Motion carried.

Old Business:

None

New Business:

(A) Look over bids for generator – We received two bids on the generator after both bids were read and a brief discussion a **Motion** by Malott to go ahead with the bid from Northern Power in the amount of \$8,100.00 including the Cold weather kit and also including the gas hook-up by Tri-gas in the amount of \$450.00 plus permit. **Supported** by Smith. Roll Call Vote: Hoffman, yes, Malott, yes, Schaller, yes, Collins, yes, Smith, yes. All in favor. Motion Carried.

(B) Look over bid for Security cameras and alarm system for Township Hall – Received a bid for camera system from EPS out of Traverse City the purchase price is \$2,230 for 4 cameras and a monthly service fee of \$25.00, also received a bid for an alarm system with a purchase price of \$690.00 and a \$68.00 monthly service fee. After a brief discussion it was decided to not put an alarm system in at this time but to put a door buzzer in and apply for a grant for the camera system. A **Motion** by Smith to have the clerk purchase a door buzzer at a cost not to exceed \$110.00. **Supported** by Collins. All in favor. Motion Carried.

(C) Look over Budget Amendments – The Clerk presented to the board 3 income adjustments. A **Motion** by Malott to adjust the budget as presented. **Supported** by Hoffman. Roll Call Vote: Collins, Yes, Smith, yes, Schaller, yes, Hoffman, yes, Malott, yes. All in favor. Motion Carried.

(D) Look over Proclamation for 2018 Social Host Responsibility month Resolution: A **Motion** by Hoffman to adopt the 2018 Social Host Responsibility Resolution as presented. **Supported** by Schaller. All in Favor. Motion carried

(E) Approve clerk to put AD in paper for BOR – **Motion** by Smith to have the clerk put the AD in the paper for the BOR. **Supported** by Collins. All in favor. Motion Carried.

(F) Clerk would like to purchase a new vacuum for the Township Hall – A **Motion** by Malott to have the clerk purchase a new vacuum for the Township Hall with the cost not to exceed \$500.00. **Supported** by Schaller. All in favor. Motion Carried.

(G) Set date for Budget Hearing – A **Motion** by Malott to Schedule the Budget Hearing as suggested by the clerk for 6:00p.m. on March 12, 2018. **Supported** by Smith. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$84,306.20 including the purchase of generator, vacuum, and door buzzer system. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. Roll call vote Schaller, yes, Hoffman, yes, Smith, yes, Collins, yes, Malott, yes. Motion Carried. Another bill had to be added to the amount of bills final payment for carpet in the amount of \$5,880.00. A **Motion** by Malott to amend the total of bills to include the carpet payment of \$5,880.00 so the total bills to be paid are \$90,186.20. **Supported** by Smith. Roll Call: Hoffman, yes, Schaller, yes, Smith, Yes, Malott, yes, Collins, yes. All in favor. Motion Carried.

Public Comment: Started at 8:04 – A resident suggested that we look into a service contract for the generator from Northern Power. The clerk will check into this. The same resident asked if the recycle bin at the CETA Hall was permanent. Trustee Malott said he is working on this and hopes it will be permanent but it has to be used. Another resident said he was at the Register of Deeds in Kalkaska and they had a flyer for a company with free fraud service on deeds. If anyone is interested please check the Kalkaska County Register of deeds. Another resident asked how much longer we had a contract with our Refuse Company that he heard the state was raising fees. The clerk said we have 4 more years on this contract and that she has heard nothing about the increase. Another resident asked about a noise ordinance he was having a problem with a neighbor that plays music through loud speakers until 3a.m. He wanted to know if the Township could do anything about it. The Supervisor asked the Clerk to contact MTA about a noise ordinance and we will take a look at it at our next meeting.

Adjournment:

Motion to adjourn at 8:13 p.m. by Smith. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk