

**APPROVED MINUTES  
COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY JUNE 11, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:02 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott and Trustee Schaller. Thirteen members of the public were present also Deputy Brian Peacock and County Commissioner Stu McKinnon arrived at 7:34.

**Adoption of the Agenda:** A **Motion** by Malott to adopt the agenda. **Supported** by Schaller. All in favor Motion Carried.

**Establish any conflict of interest of items that are on the agenda:**

None were presented.

**Approval of Minutes from the May 14, 2018 Regular Board Meeting:** **Motion** by Hoffmanto approve the Regular Board Meeting minutes as presented. **Supported** by Smith. All in favor. Motion Carried.

**Correspondence was reviewed:**

The clerk had received the crimes report from the Kalkaska Sheriff's office for the month of May with 24 incidents and a total for the year of 102. Also the inspection form for the Ole Soul both reports are on file in the clerk's office. The clerk also received a DEQ Permit for a riprap shore protection on Manistee Lake. The permit is on file in the clerk's office. The clerk received another DEQ Permit for a company to Conduct Seismic Exploration activities in wetlands. The permit is on file in the clerk's office. The clerk also received a Land Division Certificate of Approval from our assessor. The clerk stated that any new divisions that are going to create a new private road would need to adhere to our Private Road Ordinance. The party with the land split was in the audience and was not aware of any Private Road Ordinance. So the clerk supplied him with a copy and also sent a copy to our Township Assessor. The clerk also received a notification of a meeting for a special use permit on a piece of property on Twin Lake Rd to have a storage facility placed on 10 acres with the possibility of 4 large buildings being built as needed. Kalkaska Conservation District is going to hold a Hazardous Waste collection on Saturday July 21 9am to 1pm see flyer below. Also the Kalkaska Recycle Center will hold a tire recycling on Saturday July 28 8am to 12pm, with a limit of 10 tires per Kalkaska County Household.

# HOUSEHOLD HAZARDOUS WASTE COLLECTION

SAT, JULY 21, 9AM - 1PM

More details at [www.kalkaskaconservation.org](http://www.kalkaskaconservation.org)



## ACCEPTED ITEMS

### Yard & Garden

- Chemical fertilizer
- Fungicide
- Herbicide
- Insect repellent
- Fogger
- Mouse/rat poison
- Pesticide

### Cleaners

- Cleaning solvents
- Dry cleaning solutions
- Floor/furniture polish
- Muriatic acid
- Naval jelly
- Oven cleaners
- Rust remover
- Silver/metal polish

### Automotive Products/Fuels

- Antifreeze
- Brake fluid
- Car wax
- Diesel fuel
- Fuel oil (no tanks)
- Gasoline/kerosene
- Oil/gas mixtures
- Transmission fluid

### Paint Products

- Deck stain/preservative
- Driveway sealer
- Epoxy/glue/adhesive
- Oil, latex, & lead paint
- Paint stripper
- Solvents
- Thinners
- Turpentine/Varnish

### Miscellaneous Products

- Fluorescent light bulbs
- Household batteries
- Lighter fluid
- Mercury (elemental)
- Mercury thermometers/thermostats
- Nail polish/remover
- Pool chemicals

Event made  
possible by:



**Assessor's report:**

June, 2018 Assessor's Report to Coldsprings Township Board:

We are still plugging away at the record card review, the areas we are in right now seem to be a little more up to date than some of the more remote locations.

The state has mandated that we switch cost manuals from the 2003 to the Marshall Swift 2014 version, this is a major change in how some buildings are costed out and causes multiple errors with log homes and agricultural buildings. There simply isn't a cost associated with a log home, so it causes them to price out at zero. You have to change the siding to something else to price out which I find quite ridiculous, hopefully this will change. I have also made the conversion to using the state recommended CAMA data standards for 2019. This was a pretty big job as well, but it clearly is where the state is directing you to go, so there isn't much point in not doing it.

Permit activity has been pretty steady as well, I have most of the permits caught up to within a few months behind. If I go out any sooner than that, they are usually far from complete or haven't even started. Sales have been very consistently steady also, based on what I am seeing, I believe there will be modest increase in the residential class for next year. However, that is just an educated guess at this point in time.

This concludes my report, I hope you all have a wonderful summer.

Sincerely,

Mark Johnson

Coldsprings Township Assessor

**Committee Reports:**

(A)Planning & Maintenance – Trustee Schaller reported that the cemetery arch will be removed for painting and will be reinstalled within the next 3 weeks. The new fence will then be put in replacing the old fence that is rotted out. All work should be completed by the end of July. We are still looking for someone to reroof and paint the cemetery shed.

Trustee Schaller would like to thank Trustee Malott for the help in spreading the new wood chips at the park. Trustee Malott brought his tractor down and that really helped with this job. Trustee Schaller also stated that the posts at the park are all rotted out and need to be replaced. The posts will be replaced by our maintenance man and this may take all summer to complete this work. The new posts will be 4x6 instead of 6x6 to help offset some of the costs. The inside of the park bathrooms are going to get a fresh coat of paint in the near future. Trustee Schaller stated that we have more trees that have died due to the Oak Wilt Disease and will have to be removed in the future possibly fall of 2019. After a look at all of our road ends we have about six dead trees that need to be addressed. Trustee Schaller stated that he will contact the same person that removed the trees at the Township Cemetery and have those trees removed. Trustee Schaller also stated that our John Deere tractor is on its' last leg the maintenance man hopes to make it through the summer with it. We will have to consider purchasing a new mower for the park hopefully not until next year. Our maintenance man Joe Ruiz was in the audience

and he asked when do we close the bathrooms for the winter? A decision was made to put up a sign that the bathrooms are closed from November 1 until April 30 due to the snow we have in the area. Trustee Schaller brought in the Martin Bird house that was donated by a resident to show the public. He will be painting the bird house and installing it at the park after it is painted.

(B)Fireboard –Supervisor Hoffman presented the minutes from the June 6, 2018 Fireboard meeting. The minutes showed that there were 9 Fire runs and 7 Rescue runs for the month of May. Frederic ALS had 22 calls, 4 transported to Kalkaska, 13 to Munson, 2 to Grayling, and 3 inter-facility transfers. The new Fire truck is here and ready for use. A complete copy of the minutes are on file in the clerks’ office.

(C)Road Commissioners Meeting – Trustee Malott stated that the Road Commission meeting will be held on Wednesday 6/13/2018 and will give a report on it next month.

(D)Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock stated that he handled 7 Civil complaints, 2 Township Ordinance, 13 Property checks, 4 Misdemeanors, and 0 Felony for the month of May. A copy of Officer Peacock's report is on file in the Clerks’ office. Officer Peacock also presented the Township Board with the 2017 Kalkaska Sheriff Office Annual Report and it is on file in the clerk’s office.

(E)County Commissioner – Stu McKinnon stated that not much going on at this time in the County.

(F)Hospital Board – Supervisor Hoffman stated that Christine from the Hospital was here to give us an update on the Hospital. Construction has started at the hospital watch for signage of where to park. There are Street closures and changes on where to enter the hospital, maps are on the KMHC website ([www.munsonhealthcare.org/Kalkaska](http://www.munsonhealthcare.org/Kalkaska)). The construction is moving along and should wrap up on time. A copy of the Talking Points are on file in the clerks’ office.

#### **Treasurers Report:**

Treasurer Smith presented the monthly reconciliation report for the month ending May 31, 2018. The report showed that there was \$452,583.91 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,721.54 in the Building Fund at Chemical Bank, and \$210.86 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Malott to accept the Treasurer’s report as presented **Supported** by Collins. Roll Call Vote Hoffman, yes, Schaller, yes, Smith, yes, Malott, yes, Collins, yes. All in favor. Motion Carried. Clerk Collins would like to get the boards approval to increase our cash on hand to \$200.00. A **Motion** by Malott to increase the cash on hand to \$200.00. **Supported** by Schaller. All in favor. Motion Carried.

**Old Business: None**

**New Business:**

**(A) Look over service order for internet at Sands Park** –After a brief discussion a **Motion** by Hoffman to accept the installation of internet at Sands Park when the new cameras are installed. **Supported** by Malott. All in favor. Motion carried. A suggestion from a resident to have the Internet turned off during the months that the park is closed and saving the Township some money. The clerk will call the Internet provider and check on this.

**(B) Look over bid from Road Commission for work on Rita Dr and Woodland-** A **Motion** by Collins to accept the bid for the improvement work on Rita Dr and

Woodland in the amount of \$233,697.76 in which the Township would be responsible for one hundred percent of the gravel, Culverts and Road Commission costs projected to be \$122,227.96. At the signing of this contract a 50% deposit of \$61,113.98 will have to be paid to the Road Commission and at the time of completion the final amount will need to be paid and could increase + or- by 10%. The road work is to be completed by August 1, 2019. Before this contract is to be signed we will send it to our Township Attorney for his input. If all is good according to our attorney our

Supervisor may sign the contract and a check can be written. **Supported** by Smith.

Roll call vote Hoffman, yes, Malott, yes, Schaller, yes, Collins, yes, Smith, yes. All in favor. Motion Carried.

#### **Approval of Bills:**

Bills were reviewed. The total of bills to be paid is \$40,934.58 not including change to cash on hand increasing to \$200.00 and deposit for Road Construction of \$61,113.98 **Motion** by Smith to approve paying the bills as presented. **Supported** by Malott. Roll call vote Hoffman, yes, Collins, yes, Schaller, yes, Smith, yes, Malott, yes. All in favor. Motion Carried.

**Public Comment: Started at 8:06** – A resident asked if the Board was going to do anything about the request for a special use permit on the property on Twin Lake Rd. A **Motion** by Smith to send a letter to the County with our concerns in the granting of this special use permit.

**Supported** by Hoffman. Then County Commissioner Stu McKinnon stated that instead of a letter on this matter a Memo of concern should be used instead and presented to the County at the meeting on this topic. At this time the Treasurer and the Supervisor both agreed to rescind their Motion and Support. Another **Motion** was made by Smith to take a memo of concern to the Public meeting being held on Wednesday June 13, 2018 at 7:00pm. **Supported** by Hoffman. All in favor. Motion carried. A representative of the Manistee Lake Improvement Board asked for permission to look over Manistee Lake shoreline at our road endings and make suggestions for improvements. Supervisor Hoffman stated that suggestions would be greatly appreciated.

#### **Adjournment:**

**Motion** to adjourn at 8: p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk