

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY MARCH 12, 2018, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Five members of the public were present also Deputy Brian Peacock.

Adoption of the Agenda: A **Motion** by Malott to adopt the agenda. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the February 12, 2018 Regular Board Meeting:

Motion by Smith. **Supported** by Schaller to approve the minutes from the February 12, 2018 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk had received the crimes report from the Kankaska Sheriff's office for the month of February with 18 incidents. Also the inspection form for the Ole Soul both reports are on file in the clerk's office. The clerk also informed the Township Board that she will be attending a class on March 28, 2018 for the new election computer training. The clerk also e-mailed all Board members the Road Commission Managers report and the Road Commission Minutes. Both reports are on file in the clerk's office. The clerk also mentioned that someone is dumping bags of trash on County 571 on a parcel that is vacant. The clerk called Area Waste to have them pick it up. Scott stated that they don't pick up building waste like drywall, but he will take care of it this time. I then called Deputy Peacock and he stated without knowing who's doing it, it is difficult to stop. We may have to figure out who owns the property and send a letter stating that this needs to stop. The clerk would like to make a recommendation that we change our meeting date to later in month in March 2019 to a date that is after the Board of Review. So instead of the 11th of March the Regular Board meeting will be on March 18, 2019, at 7P.M. and the Budget meeting will be held at 6p.m. on that same night. The Clerk will post it on the Bulletin Board and have the change added to our Web-site.

Assessor's report:

No report this month

Committee Reports:

(A) Planning & Maintenance – Trustee Schaller stated that the Park clean-up will be held on May 19, 2018 from 9:00 to 1:00 everyone is invited and the more people we have the faster the work will go. If you need any other information please give him a call at (231-587-

0028 or call the township hall (231)587-8633. Trustee Schaller also contacted North Shore Dock about putting in the dock at Manistee Lake as soon as the ice is off the lake. The cost of the Install will be \$350.00. A **Motion** by Collins to have North Shore Dock put in the Dock at Manistee Lake at a cost of \$350.00. **Supported** by Malott. All in favor. Motion Carried. Trustee Schaller also stated that a few trees around the Township Hall and in the Cemetery will need to be removed this year. Also we will be going out for bids to replace the fence in the Cemetery and bids for the roof repair of the shed.

(B) Fireboard – Supervisor Hoffman stated that the new Firetruck will be arriving sometime this month. Also the budget hearing for the fire department is going to be March 21, 2018, 7pm at the CETA Hall. No minutes were available at this time.

(C) Road Commissioners Meeting – Supervisor Hoffman and Trustee Malott meet with the County Road Commission Manager John Roger and Assistant Jeff Root. The purpose of the meeting was to establish Coldsprings Township road improvement projects for 2018.

Also projected future projects. The first project will be in year 2018-19 at a cost of \$70,000 to resurface approximately 6 tenths of a mile of North Twin Lake Road. Another area that should get addressed in the 2018-2019 year will be Rita Dr. and Woodland Drive (Pickerel Lake). Rita Road approximately 3 tenths of a mile. Woodland Drive approximately 9 tenths of a mile. This will include tree removal, ditching (drainage), widening. Install 23A grade gravel. The projected cost of this project will be \$84,000.

All these figures are for materials only the labor expense will be covered by the Road Commission. Other projects that will be worked on in the future will be Covert Road, and East Shore Drive. The cost of these projects have not been determined at this time. The Township Project Bids for the 2018-2019 season will be delivered to the Township Board for a vote at April's regular Board meeting.

Other Areas that the Road Commission will be working on will be:

- 1) Wedge and cap of County Road 612 from W. Bear Lake Road to Blue Lake Rd.
- 2) Crack seal, chip tar seal Sunset Trail NE
- 3) Crack seal the stress cracks in the black top on Twin Lake road from Barnhardt Rd. to Blue Lake Township Hall.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock.

Officer Peacock stated that he handled 4 Civil complaints, 0 Township Ordinance, 13 Property checks, 2 Misdemeanors, and 0 Felony for the month of February.

A copy of Officer Peacock's report is on file in the Clerks' office. Deputy Peacock also reported that an Officer has been assigned to the schools.

(E) County Commissioner – Stu McKinnon was in attendance he stated that not much was going on the County with the exception that one of the County Commissioners resigned and they were hoping to fill his place at their next meeting they have interviewed two candidates. Stu McKinnon stated they are looking for a caretaker for the Log Lake Campground for this summer season. The renovation of the Kalisuem will be starting very soon at a cost of 4 million dollars. Right now they are waiting on bids.

(F)Hospital Board – Supervisor Hoffman stated that everything was moving along at the hospital. On March 13, 2018 they are having a construction meeting for the hospital.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending February 28, 2018. The report showed that there was \$480,391.05 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,718.84 in the Building Fund at Chemical Bank, and \$230,648.28 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Malott **Supported** by Collins to accept the Treasurer's report as presented. Roll Call Vote Hoffman, yes, Malott, yes, Schaller, yes, Collins, yes, Smith, yes. All in Favor. Motion carried.

Old Business:

None

New Business:

(A) **Amend Current Budget** – The clerk presented to the board 6 income adjustments and 3 expense adjustments. A **Motion** by Schaller to make the necessary adjustments. **Supported** by Smith. All in Favor. Motion Carried.

(B) **Look over and approve Salary Resolution #1 of 2018** – Clerk Collins presented the Salary Resolution #1 of 2018. A **Motion** by Malott to approve the Salary Resolution #1 as presented. **Supported** by Schaller. All in favor. Motion Carried.

(C) **Approve and adopt General Fund Budget by Cost Center Resolution #2** – Clerk Collins presented Resolution #2 to Adopt the general Fund by Cost Center. A **Motion** by Malott to Approve and Adopt Resolution #2 as presented. **Supported** by Smith. All in favor. Motion Carried.

(D) **Look over bid for light for Flag Pole** – Clerk Collins presented to the board a bid from Northern Power to put a light up to illuminate the flag at night. After a brief discussion a **Motion** by Smith to approve putting a light on our flag Pole by Northern Power at a cost not to exceed \$545.00. **Supported** by Hoffman. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$105,584.06. **Motion** by Collins to approve paying the bills as presented. **Supported** by Smith. Roll call vote Schaller, yes, Hoffman, yes, Smith, yes, Collins, yes, Malott, yes. Motion Carried.

Public Comment: Started at 7:37 – A Resident Chuck Vernon wanted to know about the new election equipment. Can it be hacked. Clerk Collins stated that the election involves a computer but that computer is not on line. All results are hand delivered to the County in a sealed container at the end of the election. All Ballots are stored in a sealed container if ever a recount is needed.

Adjournment:

Motion to adjourn at 7:48 p.m. by Smith. **Supported** by Malott. All in Favor.

Cheryl Collins
Coldsprings Township Clerk