

**APPROVED MINUTES  
COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY NOVEMBER 13, 2017, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, Trustee Malott absent. Seventeen members of the public were present also Officer Brian Peacock.

**Adoption of the Agenda:** A **Motion** by Lowell to Adopt the agenda as presented. **Supported** by Smith. All in favor Motion Carried.

**Establish any conflict of interest of items that are on the agenda:**

None were presented.

**Approval of Minutes from the October 9, 2017 Regular Board Meeting:**

**Motion** by Smith. **Supported** by Collins to approve the minutes from the October 9, 2017 Regular Meeting and the September 26, 2017. All in favor. Motion Carried.

**Correspondence was reviewed:**

The Clerk said that the Board of Review Meeting has been set for December 15, 2017 at 1:00. The clerk had also received a DEQ permit that was issued for 5487 East Shore to dredge and construct new seawall this permit is on file in the clerk's office. The clerk had also received the crimes report from the Kalkaska Sheriff's office for the months of September with 20 incidents and October 26 incidents and the inspection forms for the Ole Soul both reports are on file in the clerk's office.

**Assessor's report:##**

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November, 2017 Assessor's Report to Coldsprings Township Board:

October was more of the same, The fieldwork is moving along, Erik has been out and about recently and will be coming up, as will Brooke. New construction is pretty much done, I will take one more swing through just to clean everything up.

I plan on having most of the residential studies for 2018 done pretty soon. Residential is pretty flat this year, I am afraid that we will pay for that next year, but that's how the sales worked out for this time period. I have also been accumulating quite a few miscellaneous Board of Review items for the December meeting, mostly Principal Residence Exemptions.

That about sums it up, a lot of business as usual and busy right now, let me know if any of you have questions, you have my contact information.

Sincerely,

Mark Johnson  
Coldsprings Township Assessor

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**Committee Reports:**

- (A) Planning & Maintenance – Trustee Schaller stated that dock has been removed for the season. All the items have been removed from the cemetery. The tree service we hired to cut the trees at the park is not going to be able to complete the work on time and would like to have an extension to later in November. A **Motion** by Collins to extend the time for the tree service to later in November with the agreement that in the spring Hesel’s tree service will come back and level ground and plant grass seed. **Supported** by Smith. All in favor. Motion carried. Trustee Schaller would like to add to our budget items for the year 2018 a new roof on the shed at the township, a new fence around cemetery, more gravel at the boat ramp, new posts at Sands Park, and woodchips in the playground area.
- (B) Fireboard – Supervisor Hoffman presented the minutes from the November 1, 2017 Fireboard meeting. The minutes showed that there were 15 Fire runs and 5 Rescue runs for the month of October. Frederic ALS had 28 calls, 4 transported to Kalkaska, 11 to Munson, 3 to Grayling, and 6 inter-facility transfers. The new addition to the fire barn is now complete. A complete copy of the minutes are on file in the clerks’ office.
- (C) Road Commissioners Meeting – Trustee Malott not in attendance
- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of October Officer Peacock handled 6 Civil complaints, 2 Township Ordinance, 12 Property check, 2 Misdemeanors, and 1 Felony. A copy of Officer Peacocks report is on file in the Clerks’ office.
- (E) County Commissioner – Stu McKinnon was not in attendance.
- (F) Hospital Board – Supervisor Hoffman stated that everything is going well at the hospital. The Hospital will be holding a free Community Sharps Disposal day on December 6, 2017 from 8:30am to 10:30am in the Hospital Main Entrance. The talking points for the Hospital are on file in the clerk’s office.

**Treasurers Report:**

Treasurer Smith presented the monthly reconciliation report for the month ending October 31, 2017. The report showed that there was \$346,602.23 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,715.32 in the Building Fund at Chemical Bank, and \$24,603.46 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Hoffman to accept the Treasurer’s report as presented. Roll Call vote Smith, yes, Collins, yes, Hoffman, yes, Schaller, yes, Malott, absent Motion carried.

**Old Business:**

None

**New Business:**

**(A) Look over possible Township wide Rubbish collection:** Clerk Collins presented to the board a request to have a one-time Township wide Curb side Collection. After a brief discussion a **Motion** by Smith to go ahead with the Township Wide Collection. **Supported** by Schaller. All in Favor. Motion Carried. The Clerk said we have to pick a date to have the collection and after a short discussion a **Motion** by Smith to have the collection Scheduled for after the Memorial Day weekend. **Supported** by Schaller. All in Favor. Motion carried. The Township wide collection will be put in our annual Newsletter.

**(B) Look over bid for printing of tax bills:** Treasurer Smith presented a bid from KCI for the printing and mailing of the tax bills. At this time they need a deposit of the cost of postage to proceed. This is the company we have used in the past. After a brief discussion a **Motion** by Collins to go ahead and send the cost of the postage \$898.23 to KCI to print and mail our Winter tax bills. **Supported** by Schaller. All in Favor. Motion Carried.

**(C) Look over bid for carpet for Township Hall:** Clerk Collins presented a bid from Stone Mountain to the board. After a brief discussion it was decided to table this item to next month.

**(D) Look over and sign the TBA Summer Tax Collection Agreement:** A **Motion** by Hoffman to go ahead and sign the TBA 2018 Summer Tax Collection Agreement. **Supported** by Schaller. All in favor. Motion Carried.

**Approval of Bills:**

Bills were reviewed. The total of bills to be paid is \$20,186.03 including the postage to mail the winter tax bills out. **Motion** by Collins to approve paying the bills as presented. **Supported** by Smith. Roll call vote Schaller, yes, Hoffman, yes, Smith, yes, Collins, yes, Malott, absent. Motion Carried.

**Public Comment: Started at 7:47** – A resident asked if we were aware of some changes at the State level that would exempt logging trucks for damage to roads and remove the weight limit. The resident wondered who will be responsible for the damage that they will do to our roads. The resident would like us to look into this. A resident asked if anyone would be willing to volunteer to do taxes at the Commission on Aging to please contact them to get trained. Another resident wanted to know what could be done about Woodland Dr. the road is almost unpassable, also Rita Dr. is bad. Supervisor Hoffman said he would talk to the County Road Commissioner Mr. Rogers about the condition of

both roads. Another resident has an issue with a resident on Cunningham Rd., and Supervisor Hoffman suggested that she talk to Officer Brian Peacock after the meeting. Drain Commissioner Seth Phillip wanted everyone to know the next Manistee Lake Improvement Board meeting was going to be 11/29/17 at the excelsior Township Hall at 7pm.

**Adjournment:**

**Motion** to adjourn at 8:05 p.m. by Smith. **Supported** by Schaller. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk