

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY MAY 8, 2017, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott, Trustee Schaller. Eight members of the public were also present also Officer Brian Peacock and Sergeant Wagner.

Adoption of the Agenda: A **Motion** by Malott to Adopt the agenda as presented. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the April 10, 2017 Regular Board Meeting:
Motion by Malott. **Supported** by Schaller to approve the minutes from the April 10, 2017 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk received the Sheriff's crimes report for the month of April with 19 incidents. Also included with the Sheriffs' report was the inspection form, for the month of April for The Ole Soul. The Sheriffs' report is on file in the clerks' office. The clerk said she received a flyer from the Sheriff's department asking everyone to join in for the National Police week Tribute being held on Tuesday May 16, 2017 at noon at the Kalkaska Governmental Center a flyer will be posted at the Township Hall. The Commission on Aging is holding a Get your ducks in a row planning for the future on Thursday May 11, 2017 from 5:30-7:00 a flyer is posted at the Township Hall. The Clerk e-mailed the Road Commission Minutes to all the board members and a copy is on file in the clerks' office. The clerk stated that the Township Hall has been power-washed, windows cleaned, railing painted and the sign out front painted. She would like to thank Konsella Services and Birds Be Scared Window Cleaning for their great work on the Township Hall.

Assessor's report:

The Clerk spoke to the Assessor and he had nothing to report at this time. He is very busy with field work at this time of the year.

Committee Reports:

(A)Planning & Maintenance – Trustee Schaller said he took a trip around the township and said he stopped at Little Twin Lake Boat Launch and he racked down the

gravel to help level out the approach. The Road ends are in the process of being cleaned up and he hopes to have the road ending that was torn up by the builder cleaned up in the near future. The new dock is in place and it is a wonderful addition to Sands Park. The restrooms are now open at the park. Trustee Schaller said he has inspected all the playground equipment and it is ready for summer fun. The Sheriffs' cleanup crew is working at the park right now and should be finished with the clean-up today. Trustee Schaller stated that he is going to get some gravel to put in at the Park to fill some holes down by the boat ramp. Trustee Schaller said it looks like the block work under the handicapped ramp is starting to come apart and we might want to have it looked at. The clerk said she would call a cement man and have him take a look at it. It looks like the cemetery the fence will need some attention as it is starting to lean and it could use a coat of paint. The clerk will call some people for bids on painting the fence. We will be replacing the plot markers in the cemetery very soon, this will replace the green posts making it easier to maintain our cemetery. Trustee Schaller will have the maintenance man take a look at the leaning fence and see if anything can be done to fix it. Trustee Schaller also stated that the fence at the park was damaged from a tree falling on it. He is waiting for an estimate to come in and we will turn this into our Township Insurance Company we will have to pay the deductible. Finally Trustee Schaller suggested that we should replace our leaning flag pole with a new one. He brought to two bids in and after a brief discussion a **Motion** by Malott to have Bay Supply of Traverse City Deliver & Set-up new flag pole and remove the old flag pole at a cost of \$1,817.60. **Supported** by Collins. All in favor. Motion Carried.

- (B) Fireboard – Supervisor Hoffman presented the minutes from the May 3, 2017 Fireboard meeting. The minutes showed that there were 7 Fire runs and 0 Rescue runs for the month of April. Frederic ALS had 27 calls, 2 transported to Kalkaska, 11 to Munson, 3 to Grayling, and 7 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.

- (C) Road Commissioners Meeting – Trustee Malott stated that the road commission meeting is being held on Wednesday morning. The work on 612 will be starting as soon as all the bids come in. At this time the detour route as not been set at this time.

- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of April Officer Peacock handled 9 Civil complaints, 0 Township Ordinance, 16 Property check, 0 Misdemeanors, and 1 Felony. A copy of Officer Peacocks report is on file in the Clerks' office.

(E)County Commissioner – Stu McKinnon gave an update on everything going on at the county level. The Health Department had a sewage back-up and they are trying to recover from that. The county had several people resign at the Kaliseum and they will be hiring new people in the near future. The county has also hired a full time employee to work in the Equalization Department.

(F)Hospital Representative – Supervisor Hoffman stated that the millage had passed for the hospital and building should be happening in the near future.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending April 30, 2017. The report showed that there was \$452,375.37 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,702.31 in the Building Fund at Chemical Bank, and \$219.22 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Schaller to accept the Treasurer’s report as presented. Roll Call vote Smith, yes, Collins, yes, Hoffman, yes, Malott, yes, Schaller, yes. Motion carried.

Old Business: None

New Business:

(A)**Sign Oliver Township Fire Agreement** – A **Motion** by Smith to have the Supervisor and the Clerk sign the Oliver Township Fire Agreement. **Supported** by Malott. All in Favor. Motion Carried.

(B)**Open bids for Parking lot reseal**–The Clerk said we only received two bids on the parking lot. Both bids were opened and after a brief discussion a **Motion** by Malott to have Seal Pros out of Gaylord go ahead with the resealing of the parking lot at a cost of \$990.00. **Supported** by Schaller. All in favor. Motion Carried.

(C)**Open bids for things for sale at the Township** - The first bid was for the old dock at Sands Park. The bid was from Dan Boss at a bid of \$251.00. A **Motion** by Schaller to accept the bid of \$251.00 from Dan Boss. **Supported** by Malott. All in Favor. Motion Carried.
Open bid on coat racks. The bid was from Debra Kimball at a bid of \$22.50

for

both coat racks. A **Motion** by Malott to accept the bid from Deb Kimball of \$22.50. **Supported** by Schaller. All in favor. Motion Carried.

Open bids on six oak chairs. We received 3 bids on the six chairs. A **Motion** by Smith to accept the highest bid of \$100.00 from Jose' Ruiz. **Supported** by Malott. All in favor. Motion Carried.

(D)Schedule Audit – After a brief discussion a **Motion** By Malott to schedule the Township Audit with Tobin & Company for 6/1/2017. **Supported** by Hoffman. All in favor. Motion Carried.

(E)Look over and approve resolution for new election equipment – The clerk presented a resolution to be adopted for the purchase of new election equipment. This election equipment will be funded by the State of Michigan and the Federal Help America Vote Act and will not cost the township anything. A **Motion** by Malott to approve the resolution #8 of 2017 for the purchase of new election equipment. **Supported** by Smith. All in Favor. Motion Carried.

(F)Look over bids for new computer for Treasurer- The treasurer presented two bids for a new computer to update her system. After a brief discussion a **Motion** was made by Collins to accept the bid from Common Angle in the amount of \$1,213.00. **Supported** by Schaller. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$38,057.84 including Great Lakes Energy, Treasurer's new computer, New Flag Pole, Common Angle Monthly Bill, and Sealing of Parking Lot. **Motion** by Smith to approve paying the bills as presented. **Supported** by Malott. Roll Call Vote Schaller, yes, Hoffman, yes, Collins, yes, Smith, yes, Malott, yes. All in favor. Motion Carried.

Public Comment: Started at 7:52 – Only Comment was from Sergeant Wagner stating that the EMS are now on the new radio System and he asked if anyone had any questions or complaints.

Adjournment:

Motion to adjourn at 7:53 p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

