

**APPROVED MINUTES  
COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY JANUARY 9, 2017, 7:00 P.M.  
Regular Board Meeting held at Coldsprings/Excelsior Fire Barn  
6565 County Road 612 because of painting of Township Hall**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott, and Trustee Schaller. Eight members of the public were also present also Officer Brian Peacock and Officer Dave Wagner.

**Adoption of the Agenda:** Supervisor Hoffman deleted item F from the agenda this item has been taken care of. A **Motion** by Schaller to Adopt the agenda as revised. **Supported** by Malott. All in favor Motion Carried.

**Establish any conflict of interest of items that are on the agenda:**  
None were presented.

**Approval of Minutes from the December 12, 2016 Regular Board Meeting:**  
**Motion** by Smith. **Supported** by Malott to approve the minutes from the December 12, 2016 Regular Meeting. All in favor. Motion Carried.

**Correspondence was reviewed:**

The clerk received the Sheriff's crimes report for the month of December with 28 incidents and a total for the year of 306 incidents. Also included with the Sheriffs' report was the inspection form, for the month of December for The Ole Soul. The Sheriffs' report is on file in the clerks' office. The clerk said she had emailed the Road Commission minutes to all the Board Members and they are on file in the Clerk's office. The Clerk stated that she could find no one to take the copy machine that is out-of-date. She has contacted Area Waste and they will pick it up and dispose of it.

**Assessor's report:**

January, 2017 Assessor's Report to Coldsprings Township Board:

December was an extremely busy month with all of the tax bill questions, receiving the final ratios from Equalization, and December Board of Review that was held on the 12<sup>th</sup>. Things are starting to calm down now, but the new year has sparked quite a few more questions about tax bills.

The goal now is to get the roll Equalized. I wasn't thrilled with the Residential ratio being 45 and I argued a few to get it up to 45.65, but that is still a 9%-10% increase overall with my land values not changing much at all. The lakes and just regular improved residential are going to be taking most of the increase because that's where it needs it. I pretty much just have to take my lumps this year since those are not my assessments that are being compared and I have limited knowledge of the sales that took place. I would think it should be less of an increase next year for sure and should get better and better as we get things looked at. However, it is still an increasing market right now, so I would expect some increase, just not 10% a year.

This concludes my report for January, I hope it was informative if not downright entertaining.

Sincerely,

Mark Johnson  
Coldsprings Township Assessor

**Committee Reports:**

- (A) Planning & Maintenance – Trustee Schaller stated that he was looking into getting estimates to replace the dock at Sands Park. Also he will schedule the jail house crew for clean-up at Sands Park. Trustee Schaller is planning to have a spring clean-up at Sands Park on May 20, 2017 from 9am to 1p.m. Looking for volunteers to help. More information to be included in your yearly newsletter. In the cemetery Trustee Schaller is in the process of checking into replacing the cemetery markers and removing green poles for easier maintenance.
- (B) Fireboard – Supervisor Hoffman presented the minutes from the January 4, 2017 Fireboard meeting. The minutes showed that there were 12 Fire runs and 13 Rescue runs for the month of December. Frederic ALS had 43 calls, 4 transported to Kalkaska, 19 to Munson, 3 to Grayling, and 8 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.
- (C) Road Commissioners Meeting – Trustee Malott stated that he will be attending the Road Commission meeting January 11, 2016 and has nothing to report.
- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of December Officer Peacock handled 9 Civil complaints, 0 Township Ordinance, 11 Property check, 2 Misdemeanor, and 0 Felonies. A copy of Officer Peacock's report is on file in the Clerks' office.

(E)County Commissioner – Stu McKinnon not in attendance

(F)Hospital Board – Ray Hoffman stated everything is going well at the hospital and there are several services available at KMH and it saves driving to Traverse City.

**Treasurers Report:**

Treasurer Smith presented the monthly reconciliation report for the month ending December 31, 2016. The report showed that there was \$276,181.14 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,700.56 in the Building Fund at Chemical Bank, \$57,381.71 in the Building Fund CD account at First National Bank, \$101,515.31 in the Township Improvement CD account at First National Bank, \$320,570.56 in the Township Improvement CD account at Forest Area Credit Union and \$209,590.96 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Schaller. **Supported** by Collins to accept the Treasurer’s report as presented. Roll Call vote Smith, yes, Collins, yes, Hoffman, yes, Malott, yes, Schaller, yes. Motion carried.

**Old Business: None**

**New Business:**

(A)**Look over proposed Resolution #1 for poverty exemption for 2017 - A Motion** by Collins to wave the reading of the Resolution. **Supported** by Malott. After a brief discussion a **Motion** by Schaller to adopt Resolution #1 for poverty exemption for 2017. **Supported** by Malott. All in favor Motion Carried.

**2017 COLDSPRINGS TOWNSHIP RESOLUTION # 1  
TO Adopt Poverty Exemption Income Guidelines and Asset Test**

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Coldsprings

Township, Kankaska County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet (the *federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget OR the current poverty income guidelines adopted by the township board*).

**The Poverty Levels are as follows:**

	<b>Maximum</b>	<b>Income</b>
	<b>Family of 1</b>	\$11,880
2	\$16,020	
3	\$20,160	
4	\$24,300	
5	\$28,440	
6	\$32,580	
7	\$36,730	
8	\$40,890	

Additional person \$4,160

- 6) Meet additional eligibility requirements as determined by the township board, including: **maximum value of assets not to exceed 5 times the Federal Poverty maximum income levels.**

**Assets to be included in this maximum value is a follows:**

- A second home**
- Land**
- Vehicles**
- Recreational vehicles (campers, motor homes, boats, ATVs, etc.)**
- Buildings other than the residence**
- Equity in the residence above a specified amount**
- Jewelry**
- Antiques**
- Artwork**
- Equipment**

- Other personal property of value**
- Bank accounts over a specified amount**
- Stocks**
- Money received from the sale of property such as stocks, bonds, a house, or a car unless a person is in the business of selling such property.**
- Withdrawals of bank deposits and borrowed money.**
- Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments.**
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.**
- Federal noncash benefits programs such as Medicare, Medicaid, food stamps, school lunches.**

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution offered by Board Member Schaller and supported by Board Member Malott.

Upon roll call vote, the following voted "Aye:" 5

"Nay:" 0

"Absent" 0

The Supervisor declared the resolution adopted.

Cheryl Collins  
Clerk of Coldsprings Twp.

I Cheryl Collins , the duly elected and acting Clerk of Coldsprings Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on January 9, 2017, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

**(B)Approve appointing new member to Board of Review** – Supervisor Hoffman said we had a member of the Board of Review resign and he would like us to approve appointing Deb Schaller to the Board of Review. A **Motion** by Malott to appoint Deb Schaller to the Board of Review. **Supported** by Smith. All in Favor motion carried.

**(C)Approve Board of Review Training** – A **Motion** by Collins to approve sending Board of Review Members to MTA Training class in Gaylord on February 22, 2017 at a cost of \$531.00 including 5 registered members and four books. **Supported** by Smith. All in favor Motion Carried.

**(D)Sign Mancelona Tax Collection Agreement** – A **Motion** by Malott to have

the Supervisor, Clerk and Treasurer sign the Mancelona Tax Collection Agreement. **Supported** by Schaller. All in Favor Motion Carried.

**(E)Do Budget Amendments** – Clerk Collins presented two income adjustments and four expense adjustments. A **Motion** by Malott to have the clerk make the necessary budget amendments as presented. **Supported** by Smith. Roll call vote Hoffman, yes, Schaller, yes, Collins, yes, Smith, yes, Malott, yes. All in favor Motion Carried.

**(F)Item removed from agenda**

**Approval of Bills:**

Bills were reviewed. The total of bills to be paid is \$21,426.39 including BOR Training and books. **Motion** by Smith to approve paying the bills as presented. **Supported** by Malott. All in Favor. Motion Carried.

**Public Comment: Started at 7:40 p.m.** – Sargent Dave Wagner wanted to give us an update on what was new at the Sheriff's department. The Sheriff's department will be going to an 800mhz radio system it will help with better communication. Also the Sheriff's department is looking into a possible new jail in the future it is only in the planning stages at this time.

**Adjournment:**

**Motion** to adjourn at 7:50 p.m. by Smith. **Supported** by Malott. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk