

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY FEBRUARY 13, 2017, 7:00 P.M.
Regular Board Meeting held at Coldsprings/Excelsior Fire Barn
6565 County Road 612 because of painting of Township Hall**

Supervisor Hoffman called the meeting to order at 7:01 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott, and Trustee Schaller. Six members of the public were also present also Officer Brian Peacock and Under Sheriff Harry Shipp.

Adoption of the Agenda: A **Motion** by Collins to Adopt the agenda as presented. **Supported** by Schaller. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the January 9, 2017 Regular Board Meeting:
Motion by Smith. **Supported** by Collins to approve the minutes from the January 9, 2017 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk received the Sheriff's crimes report for the month of January with 22 incidents. Also included with the Sheriffs' report was the inspection form, for the month of January for The Ole Soul. The Sheriffs' report is on file in the clerks' office. The clerk said she had emailed the Road Commission minutes to all the Board Members and they are on file in the Clerk's office. The Clerk stated that the Kalkaska Hospital will have a Bond Proposal on the May 2, 2017 election and that this is a renewal only. The clerk also wanted to remind the Board of Review members of the training on February 22, 2017 in Gaylord.

Assessor's report:

February 2017 Assessor's Report to Coldsprings Township Board:

January has been an extremely busy month getting the database in order, preparing the studies, and getting ready to print assessment notices for the first time with my database. This is new territory for me just like the tax bills were for Brenda and it's a LOT of work that used to be done by the county. This is pretty experimental in a county this small, I am unaware of any other small counties where the printing and names and addresses are being done at the township level at this time, except in Oceana County where my other units happen to be and this is my first year there as

well. Statutorily this is a township function, logistically it has always been done at the county for a variety of reasons such as:

1. The county usually had full time people there to do the aforementioned that worked with the BS&A software every day and knew more about it and smaller townships tend to have part time assessors and Treasurers.
2. County Equalization has easy access to the Register of Deeds office to do deed research on the numerous issues that arise with title.
3. County has always maintained the tax maps and were around to answer phone calls. My understanding is they plan to keep the GIS (digitized mapping) on the website and contract with TopComp in Traverse City.
4. The data flows and accumulates into a centralized location (county) and disseminates to the satellite townships, not vice versa.
5. The county needs the data to balance with anyways and had the equipment to print. This is not so much the case now because it is so inexpensive and quite easy to send them to a print company.

However, like I stated previously, the bottom line is statutorily the responsibility is ours as the township and the county has chosen to go this way. We will adjust accordingly and see what happens, but the increase in workload for myself and Brenda has been sizable. Also, you can judge for yourself whether it is in the best interests of the public.

Like I shared before, the residential class is taking a healthy increase, which is good news for the housing community that values are increasing, but not necessarily viewed that way by taxpayers of course. The 10% increase overall in the Residential class was pretty typical of what was happening around Michigan. Some of the lakes increased quite a bit and some regular residential, depending on what the sales showed in those particular areas. However, the CPI is very low this year at .9%. This means with Proposal A, if you didn't build anything and your property didn't transfer ownership, your taxable value, which is what you pay taxes on, is going up less than 1%. This would be the vast majority of the township that falls into that category. This concludes my report for February, I hope you found it informative and educational.

Sincerely,

Mark Johnson
Coldsprings Township Assessor

Committee Reports:

- (A) Planning & Maintenance – Trustee Schaller stated that not much going on yet with the park or the Township other than the painting. Trustee Schaller said he has scheduled a park clean-up for May 20, 2017 from 9am until 1pm and if you would like to volunteer please come out and help. Also the Sheriffs' department jail house crew has been scheduled for early May to clean-up the park.

(B) Fireboard – Supervisor Hoffman presented the minutes from the February 1, 2017 Fireboard meeting. The minutes showed that there were 9 Fire runs and 12 Rescue runs for the month of January. Frederic ALS had 31 calls, 4 transported to Kalkaska, 15 to Munson, 3 to Grayling, and 6 inter-facility transfers. Supervisor Hoffman stated the Fire Department has ordered a new tanker/pumper truck at a cost of \$446,411.00 and it will be delivered in a year that is how long it takes to construct the new fire truck. A complete copy of the minutes are on file in the clerks' office.

(C) Road Commissioners Meeting – Trustee Malott stated that he attended the Road Commission meeting February 8, 2017. The Road Commission has now come to an agreement with the State to have the Natural River Zoning Permit issued to replace the Culvert on 612 at Manistee Lake. This had to be resolved to proceed with the reconstruction of 612. The work should be starting this summer. The road will be one lane during part of the construction and will have to be closed during the culvert replacement that should take about 3 weeks. Traffic will be rerouted please watch for signage. Kalkaska Road commission is purchasing four new plow trucks at a cost just under \$1,000,000.00. These four plow trucks are replacing 18 year old equipment.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of January Officer Peacock handled 3 Civil complaints, 0 Township Ordinance, 9 Property check, 2 Misdemeanors, and 1 Felony. A copy of Officer Peacocks report is on file in the Clerks' office.

(E) County Commissioner – Stu McKinnon gave us a brief update on everything taking place in the County. Stu also gave the Township an updated list of standing committee appointments and meeting dates. They are on file in the clerks' office.

(F) Hospital Board – Ray Hoffman stated he attended the January 24, 2017 meeting And everything is going well at the hospital. As the clerk stated before the KMHC is calling for a millage renewal and bond proposal for years 2017-2026. This is a renewal of 1.6 mills of \$1.60 per taxable value (no new or additional tax). The Talking Points from the KMHC Board meeting are on file in the clerk's office.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending January

31, 2017. The report showed that there was \$356,485.43 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,701.01 in the Building Fund at Chemical Bank, and \$321,221.60 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Malott. **Supported** by Schaller to accept the Treasurer's report as presented. Roll Call vote Smith, yes, Collins, yes, Hoffman, yes, Malott, yes, Schaller, yes. Motion carried.

Old Business: None

New Business:

(A) Sign TBA Tax Collection Agreement for Kalkaska and Mancelona School district – Clerk Collins presented the agreement for tax collection for TBA for Kalkaska and Mancelona. A **Motion** by Malott to have the Supervisor, Clerk, & Treasurer sign the TBA Agreement. **Supported** by Smith. All in favor. Motion carried.

(B) Look over preliminary budget – Clerk Collins presented a preliminary budget to all board members to look over before our next meeting and if they found anything else please contact the clerk so she can make the necessary changes. No discussion was held on this topic.

(C) Approve budget meeting date and approve publishing – Clerk Collins suggested having our Budget meeting held on the same night as our regular Board Meeting starting the Budget meeting at 6:00p.m. A **Motion** by Schaller was made to have the Budget Meeting held on March 13, 2017 at 6:00p.m. and to have AD published **Supported** by Malott. All in favor. Motion carried.

(D) Look over Road Improvement Survey – Supervisor Hoffman presented the board with a copy of the Road Survey that is being sent out to area residents with the annual newsletter. With this survey we hope to get an idea of which roads are in the most need of repair.

(E) Approve Clerk to publish Board of Review Meeting AD - A Motion by Schaller to have the clerk publish the BOR Meeting in the local paper. **Supported** by Malott. All in Favor. Motion Carried.

(F) Discuss possible contract for Computer repair for the Township – Clerk Collins presented two bids for annual service contracts for computer Technical Support. After a brief discussion a **Motion** by Smith to accept the bid from A Common Angle out of Petoskey at a cost of \$1,680.00 per year and \$1,017.50 for new firewall and antivirus update. **Supported** by Malott. All in favor. Motion carried.

(G) Approve sending Treasurer to BSA Class – Treasurer Smith would like to attend Current Tax Training that is being held in Lake City on May 5, 2017 at a

cost of \$100.00. A **Motion** by Collins to approve sending the Treasurer to Current BSA Training at a cost of \$100.00. **Supported** by Malott. All in favor. Motion Carried.

(H)Discuss new dock for Sands Park – Trustee Schaller presented to the board two bids for a new dock at Sands Park. Trustee Schaller stated that the old dock is falling apart and is unsafe. It has been repaired several times. The existing dock is not a commercial dock and has surpassed its prime. The new dock will be constructed of steel and wood according to DNR specifications. After a brief discussion A **Motion** by Schaller to Accept the bid from North Shore Dock at a cost of \$11,985.00 for a new dock and installation. **Supported** by Malott. All in favor. Motion Carried.

(I)Approve sending New Trustee to MTA Training – **Motion** by Collins to approve sending New Trustee to MTA class. **Supported** by Smith. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$99,449.03 including IT Support, Dock Deposit, MTA class for Trustee, Quick Book Auto Pay at the end of month, BSA Class for Treasurer. **Motion** by Smith to approve paying the bills as presented. **Supported** by Malott. Roll Call Vote Schaller, yes, Hoffman, yes, Collins, yes, Smith, yes, Malott, yes. All in favor. Motion Carried.

Public Comment: Started at 8:06 p.m. – Supervisor Hoffman stated that the Captain of the Fire Department was here and will give a tour of the Fire Department. Gerald Gancer asked if the new well helped with our insurance rating. At this time it was unknown, but the Captain of the Fire Department will check into that and give us an answer. Another resident wanted to know how the Road Commission was going to pay for the four new trucks. Trustee Malott said that the Road Commission has been saving to purchase the new trucks and it will be out of our Millage dollars that we have already paid.

Adjournment:

Motion to adjourn at 8:11 p.m. by Smith. **Supported** by Malott. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

