

**UN APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY APRIL 10, 2017, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Malott, absent Trustee Schaller. Twelve members of the public were also present also Officer Brian Peacock and Sergeant Eric Johnson.

Adoption of the Agenda: A **Motion** by Malott to Adopt the agenda as presented. **Supported** by Smith. All in favor Motion Carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the March 13, 2017 Budget and Regular Board Meeting:
Motion by Smith. **Supported** by Malott to approve the minutes from the March 13, 2017 Budget and Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

The clerk received the Sheriff's crimes report for the month of March with 17 incidents. Also included with the Sheriffs' report was the inspection form, for the month of March for The Ole Soul. The Sheriffs' report is on file in the clerks' office. The clerk said she received a flyer from the Road Commission inviting people on a tour of our County Roads it will be held on May 9, 2017 starting at 9:00 am a flyer will be posted at the Township Hall. A public meeting by the Rural Task force will be held on April 13, 2017 looking at the roads in the area that are eligible for Federal aid.

Assessor's report:

April 2017 Assessor's Report to Coldsprings Township Board:

April, 2017 Assessor's Report to Coldsprings Township Board:

March is always a crazy time of year for an assessor with Board of Review preparation. I included all of my contact information on the assessment notices this year which allowed for a lot of communication with people prior to Board of Review and resolved many issues. The Board of Review went very smoothly and the 2017 tax year has been completed at the township level and submitted to the County for Equalization.

April is usually a time for me to catch my breath, but I am busy prepping record cards to be done as part of the ongoing review and conversion of the cards from paper to digital sketches and photos. It is a laborious process.

Another issue I would like to discuss with the Board is getting our information hosted online by our assessing software supplier, BS&A. My last understanding is that they will host our data for free and charge a fee to regular users on a per hit basis. However, if you are making a onetime inquiry, it will be free. This would help to free up some time for me, which has been strained now that I am maintaining all of our name and address data, rather than the county. So, if the Board would let me know how to proceed on this, I will get BS&A to give me a quote.

This concludes my report for April, have a Happy Easter

Sincerely,

Mark Johnson
Coldsprings Township Assessor

After reading the Assessor's report for the month of April the clerk asked the board if they wanted to get a bid from BS&A. It was decided to get a quote on this service from BS&A.

Committee Reports:

- (A) Planning & Maintenance – Trustee Schaller was not in attendance. Clerk Collins stated that the dock has been delivered and will be installed in the next few weeks.
- (B) Fireboard – Supervisor Hoffman presented the minutes from the April 5, 2017 Fireboard meeting. The minutes showed that there were 17 Fire runs and 11 Rescue runs for the month of March. Frederic ALS had 43 calls, 3 transported to Kalkaska, 19 to Munson, 2 to Grayling, and 12 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office. The new cameras have now been installed on the fire trucks.
- (C) Road Commissioners Meeting – Trustee Malott stated that the road commission meeting is being held on Wednesday morning. The work on 612 will be starting soon so watch for signs about road detours. Malott also stated he will be going on the Tour of Kalkaska County roads on May 9, 2017 and will give us an update next month.
- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of March Officer Peacock handled 7 Civil

complaints, 1 Township Ordinance, 11 Property check, 4 Misdemeanors, and 1 Felony. A copy of Officer Peacocks report is on file in the Clerks' office. We were presented with the Kalkaska Sheriff Office 2016 Annual Report of all things done in the sheriff's department for the year 2016.

3 (E)County Commissioner – Stu McKinnon gave an update on everything going on at the county level. The recycling department has just received a grant to purchase recycling trailers in the amount of \$40,000.00. The county has also received a \$10,000.00 grant from SEEDS to help with the wants and needs of the fairground Property planting.

(F)Hospital Representative – Laura Zinga and Daniel Conklin gave a brief presentation on the new things planned for the Kalkaska Memorial Hospital. The Election on May 2, 2017 is a 10 year renewal of 1.6 mills on all taxable property in Kalkaska County. The KMHC meeting was held on 3/28/17 and the talking points are on file in the clerks' office.

(G)Manistee Lake Improvement Board – Seth Phillips from the Manistee Lake Improvement Board gave a brief update on the things they are working on at Manistee Lake. They will be conducting an Algae study, and they will be continuing the sucker netting. They are concerned about the natural plants that seem to have disappeared causing small fish not to have any place to feed or hide. The Walleye are in great supply so get out and fish. Seth also said that the MLIB worked with the DNR and Kalkaska County Road Commission on the new culvert design that will replace the old one at the South end of Manistee Lake with the repaving project on 612.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending March 31, 2017. The report showed that there was \$462,415.45 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,701.42 in the Building Fund at Chemical Bank, Building Fund at First National\$57,497.42, Twp. Improvement Fund at First National Bank \$101,515.31, Twp. Improvement Fund at FAFCU \$321,084.59, and \$216.41 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Malott to accept the Treasurer's report as presented. Roll Call vote Smith, yes, Collins, yes, Hoffman, yes, Malott, yes, Schaller, Absent. Motion carried.

Old Business: None

New Business:

(A)Look over and approve new Sands Park Rental Agreement – This new

agreement was put together with the recommendation of the Township Insurance Company. The agreement was drawn up by the Township Attorney. After a brief discussion a **Motion** by Hoffman to adopt the new Sands Park Rental Agreement as presented **Supported** by Malott. All in favor Motion Carried.

(B) Look over and approve Resolution # 7 for the 2017 Natural Hazard Mitigation Plan – County Commissioner Stu McKinnon gave the board a brief summary of what the Mitigation Plan covers. This is a plan that needs to be updated every 5 years and Kankaska County has already adopted the plan and then it was sent to all the area Townships for them to adopt. A **Motion** by Malott to adopt Resolution #7 for the 2017 Natural Hazard Mitigation Plan **Supported** by Collins. All in Favor. Motion Carried.

(C) Look over the 2017 Allocation Request form and sign – A **Motion** by Malott to Approve and sign the 2017 allocation Request Form. **Supported** by Smith. All in favor. Motion Carried.

(D) Final 2016/2017 Budgets Amendments – Clerk Collins presented the 2016/2017 final Budget amendments. There were 5 income amendments and 5 expense amendments. A **Motion** by Smith to have the clerk make the necessary amendments. **Supported** by Collins. All in Favor. Motion Carried.

(E) Approve clerk putting AD in paper for asphalt bids in the Township Hall Parking Lot – After a brief discussion a **Motion** by Smith to have the clerk place an AD to have the Township Hall parking sealed and restriped. **Supported** by Malott. All in Favor. Motion Carried.

(F) Look over list of things to be put up for bid – Clerk Collins presented a list of things to be sold that are not needed any longer. A **Motion** by Smith to have the clerk post said items on the Township Bulletin Board and take bids to be opened at our next meeting. **Supported** by Malott. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$69,990.06. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. Roll Call Vote Schaller, Absent, Hoffman, yes, Collins, yes, Smith, yes, Malott, yes. All in favor. Motion Carried.

Public Comment: Started at 8:18 p.m. – Seth Phillips stated that the next MLIB Meeting is going to be held on June 19, 2017. Another resident said she had received a letter from the Citizens for Road Maintenance North and South Maple Valley Roads and Maple Valley Ct. She was concerned about the legality of this petition. The Clerk told her that the

Board was presented with a request for a Special Assessment District to be established for the Private roads in Maple Valley Subdivision. The clerk told her there will be a hearing set and advertised and each resident will be notified on this topic when and if we receive 51% of the property owner's signatures. At that public hearing is when we would hear complaints. A **Motion** by Malott to end this discussion until said hearing. **Supported** by Hoffman. All in Favor. Motion Carried.

Adjournment:

Motion to adjourn at 8:32 p.m. by Smith. **Supported** by Malott. All in Favor.

Cheryl Collins
Coldsprings Township Clerk