

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY FEBRUARY 8, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Bagnell, Trustee Malott. Nine members of the public were also present.

Adoption of the Agenda:

Supervisor Hoffman would like to add to the agenda Item E under Committee Reports the Sheriff Department. **Motion** by Collins to adopt the agenda as amended. **Supported** by Malott. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the January 11, 2016 Regular Board Meeting:

Motion by Hoffman. **Supported** by Smith to approve the minutes from the January 11, 2016 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins would like to remind the Board of review member of their class on Feb. 24 2016 in Gaylord and also the Board of Review Meeting on March 8th is in conflict with the election but will be held in the Treasures' office this is a meeting for only Board of review members not the public. Clerk Collins stated that she received the Sheriffs' report for the month of January 2016. We had 26 incidents in the month of January and we also received the inspection form for The OLE Soul LLC. The Sheriffs' report and the inspection form are on file in the clerks' office. The clerk also received the minutes from the Road Commission and they are on file in the clerks' office.

Committee Reports:

- (A)Planning & Maintenance – Trustee Bagnell reported that the jail clean-up will not be able to come out on May 21, 2016 because they already had a request for that day. Bagnell asked them to come out before that date to clean-up the park, cemetery, and Township hall. Bagnell noted that the plowing company that we have did not push the snow back far enough and they may have to find a way to allow room for more snow. The Clerk and the Treasurer said that they have not had the Township Hall plowed out by time indicated. We have asked them to make sure that the lot is cleared by 9:00 am on Mondays and Thursdays and by 1:00pm on Tuesdays. Also the propane tank was plowed out on the wrong side. Supervisor Hoffman said he would talk to them.

(B)Fireboard – Supervisor Hoffman presented the minutes from the February 3, 2016 Fireboard meeting. The minutes showed that there were 11 Fire runs and 9 Rescue runs for the month of January. Frederic ALS had 36 calls, 7 transported to Kalkaska, 11 to Munson, 2 to Grayling and 3 inter-facility transfers. The clerk asked the Supervisor if the Fire Department is still going to put the new well in for filling fire trucks. Supervisor Hoffman stated that the Fire Department is still going to put in a well since the dry hydrant at Manistee Lake is not working correctly. Fire Department hopes to move on this project in the 2016-2017 budget year. A complete copy of the minutes are on file in the clerks' office.

(C)Road Commissioners Meeting – Trustee Mallot said he attended the Road Commission meeting. Trustee Mallot said that the work will be done on Starvation Lake Rd. in 2016 and the resurface of 612 will be done in 2017. Trustee Mallot is in the process of trying to get a road mileage for Coldsprings Township on the August Ballot to help with the area roads. If anyone has any opinions on the possibility of a road mileage please contact Trustee Mallot.

(D)Hospital Board – Ray Hoffman stated that he did not attend the Hospital board Meeting this month but we do have a representative from the Hospital Board is here. The representative gave us an update on the hospital. Also the Sharps collection went very well and will be held quarterly. Please contact the hospital for the next date of collection. The new Greenhouse addition at the hospital the first phase is now full and the second will open for occupancy later this year.

(E)Sheriff Department – Under Sheriff Harry Shipp was in attendance and wanted to introduce himself and to let the Board and the Public know that if we have any problems please feel free to contact him.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending January 31, 2015. The report showed that there was \$338,488.65 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,695.70 in the Building Fund at Chemical Bank, and Tax account at Chemical Bank \$106,139.80, and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Bagnell to accept the Treasurer's report as presented. All in favor. Motion carried.

Old Business:

(A)**Encroachment at Sands Park** – Supervisor Hoffman said he had received a letter from our Township attorney about the encroachment issue at Sands Park. The Attorney stated that the Encroaching clients have had a change of heart and they don't want to settle this case as first discussed. They feel they have a case and don't want to settle, they want to proceed to court. The attorney would like to know how the Township would like to proceed with this case. After a brief

discussion Supervisor Hoffman asked the Board how do we want to proceed on this matter. **Motion** was made by Mallot for the attorney to proceed on this case to resolve the encroachment issue. **Supported** by Bagnell. All in favor. Motion Carried.

New Business:

(A)Clerk would like to purchase a barcode scanner – Clerk Collins presented the board with a request to purchase a barcode scanner for processing ballots. The cost of the barcode scanners range from \$85.00 to \$197.00. A **Motion** was made by Smith for the clerk to purchase a barcode scanner for the processing of ballots with cost not to exceed \$150.00. **Supported** by Hoffman. All in favor. Motion Carried

(B)Amend the Budget – Clerk Collins presented the budget to the board with the recommendation to amend one income item and one expense item. A **Motion** by Mallot to amend the budget. **Supported** by Hoffman. All in favor. Motion Carried.

(C)Sign the Mancelona Agreement for the collection of property taxes – Treasurer Smith presented the Mancelona Agreement and suggested that we keep our collection rate the same as last year at a rate of \$3.90 a parcel. A **Motion** was made by Hoffman to accept the Treasurers recommendation and to sign the new agreement. **Supported** by Malott. All in favor. Motion carried.

At 7:35 Stu Mckinnon our County Commissioner arrived so Supervisor Hoffman gave to floor to the County Commissioner and New Business will resume.

County Commissioner – Stu McKinnon stated he attended a meeting in Traverse City with a panel of Representatives and Senators. They are writing legislation to open up all state Lands to ORV use in the Lower Peninsula. As it stands now the Upper Peninsula is already open for ORV use. Also at this meeting they discussed affordable housing in this state. One thing that the County is considering is changing the size requirement of new built homes which now stands at 780 Square feet, and reducing it to possibly 300 or 400 Square feet. So new housing could be more affordable. This is something that the county is just looking at this time. The Board of Canvassers has two opening at this time if you are interested please contact the County Clerk.

Resume New Business at 8:00

(D)Sign the TBA Agreement for the collection of property taxes – Treasurer Smith also presented the Board with the TBA Agreement and suggested that we keep our collection rate the same as last year at a rate of \$3.90 a parcel. A

Motion was made by Hoffman to accept the Treasurers' recommendation and sign the new agreement. **Supported** by Bagnell. All in favor. Motion Carried.

(E)Look over draft of 2016 news-letter – After some minor corrections the Township new-letter will be submitted for printing

(F)Look over possible agreement for Law Enforcement – Supervisor Hoffman presented to the Board an agreement for Law enforcement services to be provided by the Kankaska County Sheriffs' Department. This service would not start until April 1, 2016 in our new budget year expenses. This service would cost the Township \$6033.86 for the year and would take the place of the Ordinance Officer that we currently employ. After a brief discussion a **Motion** was made by Collins to Accept the Agreement for Law enforcement Services as presented. **Supported** by Bagnell. All in favor. Motion Carried.

Supervisor Hoffman Stopped the Meeting at 8:15pm again to recognize some area students that had attended the Board Meeting to ask for support for the local school mileage that is up for vote on March 8, 2016

At 8:17 the Board Meeting Resumed.

(G)Set date for Budget Hearing & Authorize AD for budget hearing – Clerk Collins suggested to the Board to set the Budget hearing for 6:00pm on March 14, 2016 before our Regular Board Meeting. A **Motion** by Hoffman to accept the date of March 14, 2016 for the Budget Hearing and for the clerk to publish an AD for the hearing. **Supported** by Smith. All in favor. Motion Carried.

(H)Accept resignation of OEO – Supervisor Hoffman stated to the board that the OEO has resigned his position by phone and will submit a formal of resignation. **Motion** by Hoffman to accept the resignation of the OEO effective 2/9/16. **Supported** by Collins. All in favor. Motion Carried.

(I)Road Commissioner John Rogers – Road Commissioner John Rogers gave a break down on the Road commission Budget and the projects that the Road Commission will be working on in the near future. A complete copy of the Road commission 2016 budget summary is on file in the clerks' office.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$66,105.62. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 9:00p.m – No Public comments were heard

Adjournment:

Motion to adjourn at 9:01 p.m. by Malott. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk