

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY SEPTEMBER 12, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Twelve members of the public.

Adoption of the Agenda: Motion by Malott to adopt the agenda as presented. **Supported** by Schaller. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the August 8, 2016 Regular Board Meeting
Motion by Smith. **Supported** by Hoffman to approve the minutes from the August 8, 2016 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins stated that she e-mailed the Road Commission Minutes to all board members. The clerk received a bid for the insulation of the crawl space and the bid had come under amount approved at August's meeting. The insulation will be started the week of the 19th of September. The clerk received a complaint from a resident asking for a street light to be added. The Clerk stated that she had contacted Great Lakes Energy and their response was the only cost to the township would be a monthly fee. So the clerk approved the light to be added.

Assessor's report:

September, 2016 Assessor's Report to Coldsprings Township Board:

I have been processing deeds, property transfer, and Principal residence exemption, as well as familiarizing myself with the township. Some of my staff has been preparing record cards by sketching out what we currently have and mapping out where we want to start in the township. The fieldwork should start soon, so you may receive some phone calls. I am also preparing the new construction to go out and look at, Mr. Grimm left good information on where he was with each one of the permits, so I should be able to deduce what has and hasn't been done pretty easily.

I have also been quite busy installing the necessary software on my laptop and setting up access to the Kalkaska County Register of Deeds with JoAnn Degraaf online, as well as installing the digitized mapping on my laptop (GIS). I have almost everything set now, except I can't get the aerial photos to overlay the linework.

I have spoken with Kalkaska Interim Equalization Director Robert Englebrecht and he mailed me a rough draft of the sales study, which we have already went through. However, this isn't final, but it is quite nice to receive a preliminary study this early, which makes finalizing it much quicker and easier when the October 1 cutoff date comes.

The AMAR audit of minimum assessing requirements that is conducted by the State is coming soon and Ray received the list of parcels to be looked at he will be getting a summary of what the state found at that time. I would expect everything to be a passing grade except perhaps the scores on the record cards. However, if you fail any part of the audit, a plan will need to be submitted by the Board to the State Tax Commission and I will write that up for you when the time arises. The plan can be pretty basic and essentially say that we intend to do 20% of the parcels for the next 5 years and then when they come back in 2019, I believe, they will want to see progress towards that.

I have also spoken to numerous taxpayers and realtors, appraisers, title companies, and such, which is just a normal day in the life activities. This concludes my report, I hope nobody dozed off.

Sincerely,

Mark Johnson
Coldsprings Township Assessor

Committee Reports:

- (A) Planning & Maintenance – Trustee Schaller stated that boat dock was repaired once and now it is in need of repair again and he would look into it. The Manistee Lake Improvement Board would like to plant some natural vegetation at our road endings to help with run off. Clerk Collins asked Trustee Schaller about some ruts at the ends of the cement pieces on the ramp, a resident had called about it. Trustee Schaller said he would look into it when we went to repair the dock in the morning.

- (B) Fireboard – Treasurer Smith presented the minutes from the September 7, 2016 Fireboard meeting. The minutes showed that there were 15 Fire runs and 17 Rescue runs for the month of August. Frederic ALS had 38 calls, 7 transported to Kalkaska, 20 to Munson, 5 to Grayling, 0 and 6 inter-facility transfers. The new well at the fire department is going to be drilled soon. We would like to thank Dick Paternoster for his service as the Coldsprings Township representative to the fire department. A representative from Excelsior Township will be serving for the next two years. A complete copy of the minutes are on file in the clerks' office.

- (C) Road Commissioners Meeting – Trustee Malott stated that the work on Starvation Lake Rd. is coming along as planned. The work on County Rd 612 will be starting next year. Supervisor Hoffman showed a picture of damage on Starvation Lake Rd and Barnhardt that he had received from a resident. Trustee Malott said he would check into this when he attends the Road Commission Meeting on

Wednesday August 14, 2016

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of August Officer Peacock handled 4 Civil complaints, 0 Township Ordinance, and 15 Property checks. A copy of Officer Peacocks report is on file in the Clerks’ office. Officer Dave Wagner Form dispatch wanted to let the board know that the Kalkaska Police department will be updating their radio system.

(E) County Commissioner – Not in attendance.

(F) Hospital Board – Ray Hoffman attended the Hospital Board Meeting on 8/23/16, and the points of interest are on file in the clerks’ office. Daniel Conklin the Ambulatory Services from KMHC was in attendance. Daniel stated that the hospital has implicated a new concussion management protocol with the school and athletic trainers in the Munson System. Daniel also stated that the next sharps collection will be held on December 13, 2016 form 8:00am to 12:30p.m. in the KMHC Main Entrance.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending August 31, 2016. The report showed that there was \$321,579.16 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,698.78 in the Building Fund at Chemical Bank, \$226,684.81 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Malott to accept the Treasurer’s report as presented. All in favor. Motion carried.

Supervisor Hoffman wanted to detour from the agenda and give the floor to Kevin Hesselink who is running for 46th Circuit Judge. Kevin gave a brief discussion on his Experience and Expertise and would like your vote in November.

Old Business:

(A) **Encroachment at Sands Park** – Supervisor Hoffman would like to table this until next month.

New Business:

(A) **Paul Olson** – A representative for Municipal Underwriters of West MI, gave a

brief update on the Insurance coverage for the Township.

(B)Land Division – Residents Glenn Duncan & Charles Francisco presented to the Township Board and application form for a land division. After a brief discussion a **Motion** by Malott to approve the land division. **Supported** by Schaller. All in favor. motion carried.

(C)Painting of Township Hall – Clerk Collins asked the Township Board what they thought of repainting the inside of the Township hall. After a brief discussion this item was tabled until next month’s meeting when the clerk can present some estimates for the painting.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$25,313.16 including the cost of insulating the crawl space. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 7:53 p.m. – A resident wanted to know if we had heard about any work being started on a new Library. Supervisor Hoffman stated that they had purchased some property but that is all he heard about. Supervisor Hoffman also wanted to let everyone know about the Manistee Lake Board Meeting being held on October 27, 2016 at Coldsprings Township Hall.

Adjournment:

Motion to adjourn at 8:00 p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk