

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY OCTOBER 11, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Nine members of the public were also present.

Adoption of the Agenda: Clerk Collins stated she had not received the Assessor's report by the start of the meeting and would like to remove it from the agenda. **Motion** by Malott to adopt the agenda as amended. **Supported** by Schaller. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the September 12, 2016 Regular Board Meeting:
Motion by Hoffman. **Supported** by Smith to approve the minutes from the September 12, 2016 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins stated that she e-mailed the Road Commission Minutes to all board members. The clerk received the Sheriff's crimes report for the month of August with 21 incidents and the month of September with 19 incidents and a total for the year of 204 incidents. Also included with the Sheriffs' report was the inspection form for the months of August and September for The Ole Soul.

Assessor's report:

The clerk received the Assessors report after the meeting and has included it in the monthly minutes:

October, 2016 Assessor's Report to Coldsprings Township Board:

My staff has been busy preparing record cards by sketching out what we currently have and mapping out where we want to start in the township. The fieldwork has started, there will be 3 people in the area, 4 including me. The people are Erik Sandy, a Level II that work for Traverse City, Mike Larson, also a Level II Appraiser at Emmet County, and Brooke Millbrandt, who is studying to become a Level II. I think an ID badge would be a good idea, so I will send

you a picture of each soon for Ray to make some badges up. I am personally handling the new construction field work and I anticipate starting that next Monday.

Coldsprings is still very active with name changes and other requests, the market is still pretty active and I am seeing a large and consistent flow of sales. I have also fielded quite a few questions, we had one land division, and I already have several Board of Review corrections for December. I am still waiting on how the AMAR did, those results will not be mailed to me only to Ray, so I would greatly appreciate a copy.

That about sums it up, a lot of business as usual and very busy right now, let me know if any of you have questions, you have my contact information.

Sincerely,

Mark Johnson
Coldsprings Township Assessor

Committee Reports:

(A)Planning & Maintenance – Trustee Schaller stated the bouys are out of the water at the park. The maintenance man said that the park has been mowed for the last time and he will be moving the tractor to the township hall for the winter so he can leave the tractor on a trickle charger for the winter. The dock will be removed by the end of the month. Schaller stated that we will have to look into possible repairs to the dock after it is removed. The dock has been hit several times this year causing some problems that need to be addressed. Schaller said we may want to check into getting a new dock in the spring possibly a commercial dock instead of a residential dock. Schaller is going to check into some dock prices to present to the board at our budget meeting. Schaller also stated that a resident was upset about the brush at one of our road endings, but at the present time there is nothing we can do about it because of construction equipment being parked there with a new house being built as soon as they move their equipment our maintenance man will look into moving this brush pile. Schaller stated that after the work was completed in the storage area of the Township it was noted that the new water filter we had installed is getting plugged up with sediment from the well. It was suggested that we contact a well man and have it looked into.

(B)Fireboard –Supervisor Hoffman presented the minutes from the October 5, 2016 Fireboard meeting. The minutes showed that there were 12 Fire runs and 10 Rescue runs for the month of September. Frederic ALS had 30 calls, 7 transported to Kalkaska, 14 to Munson, 4 to Grayling, and 6 inter-facility transfers. A complete copy of the minutes are on file in the clerks’ office.

(C)Road Commissioners Meeting – Trustee Malott stated that the work on Starvation

Lake Rd. is now finished and looks great. The work on County Rd 612 will be starting next year. Trustee Malott stated that he would be attending the road commission meeting on Wednesday morning.

(D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. The month of August Officer Peacock handled 3 Civil complaints, 0 Township Ordinance, and 63 Property checks. A copy of Officer Peacocks report is on file in the Clerks’ office. Sheriff Pat Whiteford was also in attendance and stated they are looking into all the auto break-ins and hope to resolve this problem. Also if the township is in need of the jail work crew please make your request soon they are already planning for next year.

(E) County Commissioner – Not in attendance.

(F) Hospital Board – Ray Hoffman attended the Hospital Board Meeting on 9/20/16, and the points of interest are on file in the clerks’ office.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending September 30, 2016. The report showed that there was \$288,701.24 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,699.22 in the Building Fund at Chemical Bank, CD for Building Fund \$57,266.24, CD’s for Township Improvement \$421,374.17 and \$1,169,825.79 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Malott. **Supported** by Collins to accept the Treasurer’s report as presented. All in favor. Motion carried.

Old Business:

(A) **Encroachment at Sands Park** – Supervisor Hoffman stated that he attended the court legal proceeding on the property at Sands Park and a settlement agreement was reached. A **Motion** was made by Malott to accept the terms of the settlement agreement. **Supported** by Smith. A roll call vote was taken Hoffman, yes, Schaller, yes, Collins, abstain, Smith, yes, Malott, yes with a majority quorum the motion is carried.

(B) **Painting of inside walls of Township Hall** – Clerk Collins said she received three bids for painting. Each bid was opened. After a brief discussion it was decided to table this to next month at which time the clerk will clarify each bid to include all items.

New Business:

- (A)**Plowing Bids** – Clerk Collins stated she had received two bids for plowing. Each bid was opened. Mike Deater bid \$3,500.00 for the Season and TWS bid \$3,500.00 for the season. After a brief discussion a **Motion** by Malott to accept the bid for TWS for the snowplowing for the 2016/2017 season. **Supported** by Schaller. All in favor. Motion carried.
- (B)**Approve Treasurer and Deputy Treasurer to attend MTA Class** – A **Motion** by Malott to approve the Treasurer and the Deputy Treasurer to attend the MTA class at a cost of \$233.50. **Supported** by Collins. All in Favor. Motion Carried.
- (C)**Approve clerk putting AD in paper for Cemetery Clean-up** – A **Motion** by Malott to approve the clerk putting an AD in the local paper for cemetery clean-up. **Supported** by Schaller. All in favor. Motion Carried.
- (D)**Approve the purchase of stamps for the township** – Clerk Collins stated that the township was getting low on stamps. We use approximately 4000 a year. A **Motion** by Malott to purchase 5000 stamps for the township at a cost of \$2,350.00. **Supported** by Smith. Roll call vote Hoffman, yes, Collins, yes, Schaller, yes, Smith, yes, Malott, yes. All in favor. Motion carried.
- (E)**Sign Fire and Rescue reimbursement ordinance** – A **Motion** by Collins for the Supervisor and the Clerk to sign the agreement. **Supported** by Schaller. All in favor. Motion Carried.
- (F)**Sign Audit letter** – **Motion** made by Malott for the Supervisor to sign the Annual Audit letter to Tobin and Company. **Supported** by Smith. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$33,566.33 including stamps and MTA class for Treasurer. **Motion** by Malott to approve paying the bills as presented. **Supported** by Schaller. All in Favor. Motion Carried.

Public Comment: Started at 8:11 p.m. – A brief discussion on the Rapid City fire issue with Kalkaska County. It was stated that it would not be feasible for Coldsprings/Excelsior fire department to take over their runs. The MLIB will be meeting on October 27, 2016 at the Coldsprings Township Hall. Clerk Collins said that would not work, with the election being so close the Township Hall will be set up for the election and it was suggested to move the meeting to the Fire Barn.

Adjournment:

Motion to adjourn at 8:17 p.m. by Malott. **Supported** by Smith. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

