

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY MAY 9, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Malott. Thirteen members of the public were also present. County Commissioner Stu McKinnon arrived at 7:50p.m.

Adoption of the Agenda: Motion by Malott to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the April 11, 2016 Regular Board Meeting:

Motion by Smith. **Supported** by Malott to approve the minutes from the April 11, 2016 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins stated that she received the Sheriffs' report for the month of April 2016. We had 21 incidents in the month of April and a total of incidents for the year of 78. We also received the inspection form for The OLE Soul LLC. The Sheriffs' report and the inspection form are on file in the clerks' office. Clerk Collins stated that she also received the Road Commission minutes and had e-mailed them to all the board members. A copy of the minutes are on file in the clerk's office. The clerk also stated that she had received an MTA update on legislation removing the gag order law from local governments being able to inform voters of up coming issues to be voted on. A copy of the new ruling is on file in the clerk's office.

Tax Assessor-Dave Grimm – After 22 years of service as the Coldsprings Township Assessor Dave informed the Township board that he will be retiring effective August 1, 2016. This will give the Township 3 months to fill the Vacancy. He will be here for the July Board of review and also be here for the TMA exam conducted by the State Tax Commission. He also added it was a pleasure working in such a nice setting and with people that he truly admired and respected. He will also be available to the Township in the selection of the new tax assessor and he suggested that we look for an assessor with a level 2 certification. A **Motion** by Malott to accept Dave Grimm's resignation effective August 1 or September 1 after the TMA exam. **Supported** by Schaller. All in Favor. Motion Carried.

Committee Reports:

- (A) Planning & Maintenance – Trustee Schaller stated he had contacted Farrier Surveying to replace survey posts at Little Twin Lake access with T-posts at a cost not to exceed \$300.00. Trustee Schaller had contacted the Clerk and she told him to have Farrier proceed with placing the T posts, and to inform the board of this decision. Trustee Schaller also contacted 3 different septic tank pumping companies a **Motion** by Malott to have C&K Septic pump the bathrooms at Sands Park out. **Supported** by Smith. All in favor motion carried. We will take another look at the access site on Little Twin Lake after the water table goes down, to fix the area with the pea-rock.
- (B) Fireboard – Supervisor Hoffman presented the minutes from the May 4, 2016 Fireboard meeting. The minutes showed that there were 6 Fire runs and 19 Rescue runs for the month of April. Frederic ALS had 33 calls, 5 transported to Kalkaska, 15 to Munson, 4 to Grayling and 3 inter-facility transfers. The Fire Chief Tim McCullen is retiring as Fire Chief as of May 31, 2016. A complete copy of the minutes are on file in the clerks' office.
- (C) Road Commissioners Meeting – Trustee Mallot said he will be attending the Road Commission meeting on Wednesday Morning. Trustee Mallot stated that the work on 612 should be starting in 2017. The work on Starvation Lake Rd. is moving along slowly. The Road Commission is trying to purchase a small portion of property to be able to move the road to lessen the curves and reduce the grade of the hills for safety reasons. Trustee Malott stated he has asked the Road Commission to fix some of the pot holes on East Shore Drive he is not sure if it has been done yet, but he will be checking on it before the meeting on Wednesday. The Clerk wanted to thank the Road commission for filling the Pot holes at the corner of Covert Rd and 571. Clerk Collins asked Trustee Malott if he could check when the Road Commission will be brinning the area dirt roads, its' extremely dusty and she was wondering if it could be done before Memorial Day.
- (D) Sheriff Department – Officer Brian Peacock is our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified. Or call 231-258-3350 to leave a message for Officer Brian Peacock. Officer Peacock was in attendance and gave a brief report on the complaints being handled by him. Junk complaints were the number one problem at this time and he is working on getting them resolved. He did handle a domestic Assault, and a car /deer property damage on County Road 571. His report is on file in the clerks' office. Also Officer Johnson was in attendance and he informed the Township that they have hired 2 new deputies at this time and will hire another deputy in September to fill a vacated position due to a retiring officer.
- (E) Park & Recreation Committee – Clerk Collins stated that the Maintenance man said that some of the posts needed to be replaced and she told him to go ahead and replace the posts. Also the Clerk suggested that we close off the stairs at the park

until funds are available to replace them. Chuck Vernon reported that the dock at Manistee Lake is now in. The dock is in need of some repair and the person that put it in will be getting the parts to repair it if possible.

(F)County Commissioner – Stu McKinnon gave to the Township a booklet on why the American Flag is folded 13 times, and a booklet on the Constitution of the United States they are free and can be picked up at the Township hall. County Commissioner gave the Township Board a brief update on the things going on at the County level. One thing that they are doing is refurbishing the rest rooms at Log Lake Campground. Also under consideration is the need for the COA Millage request and the County is awaiting the documentation on where this money will be spent if a millage is added to the ballot. The Deputy Clerk has stepped down so the Kalkaska County Clerk is looking for a replacement. The County has received a grant for a tire clean-up this year and will be held on July 30, 2016 from 8:00 to 12:00 and each resident can bring up to 10 tires to dispose of, but once two semis' are full the tire clean-up ends. The County has decided not to renew the Contract with the Equalization Director and will be interviewing to fill this position.

(G)Hospital Board – Ray Hoffman stated that he attended the Hospital Board Meeting on April 26, 2016 everything is going well at the Hospital. The points of interest are on file in the clerks' office.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending April 30, 2016. The report showed that there was \$350,215.61 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,697.01 in the Building Fund at Chemical Bank, \$96.05 in the Tax account at Chemical Bank and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Schaller to accept the Treasurer's report as presented. All in favor. Motion carried.

Old Business:

(A)**Encroachment at Sands Park** – Supervisor Hoffman said they had a court date on April 5, 2016 and now a non-jury court date had been set for August 16, 2016. Supervisor Hoffman will keep us updated on how this case is going.

(B)**Tractor for Township Hall** – Trustee Schaller presented the Township Board with a bid for a new tractor from Ginop in the amount of \$7,299.00. A **Motion** by Collins to proceed with the purchase of the new tractor. **Supported** by Malott. Roll Call Vote Hoffman, yes, Schaller, yes, Smith, yes, Malott, yes, Collins, yes. All in favor. Motion carried.

(C)**Ballot Language Resolution** – Clerk Collins presented the board with the ballot language last month and then found out that any ballot language needed to be approved by a resolution:

Garbage Renewal

COLDSPRINGS TOWNSHIP
KALKASKA COUNTY
RESOLUTION #4 OF 2016

WHEREAS, the Township Board of Coldsprings Township wishes to provide Refuse Pick-up; and

WHEREAS, townships may contract and cooperate with other entities to provide

Refuse Pick-up as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Coldsprings Township wishes to levy 1.25mills to Refuse Pick-up;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Coldsprings Township, Kalkaska County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2016, election ballot:

TOWNSHIP PROPOSAL C
TOWNSHIP PROPOSAL FOR GARBAGE PICK-UP
RENEWAL

“Shall the previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Coldsprings Township be renewed at 1 1/4 mills (\$1.25 per \$1,000 of taxable value) for the period of 2016 through 2019 inclusive for garbage pick-up; and shall the Township levy such renewal in millage for said purpose, thereby, raising in the first year an estimated \$86,319.00.”

Motion made by Malott. Seconded BySmith
Upon roll call vote the following voted:

“Aye” 5

“No” 0

Supervisor declared the resolution adopted.

Fire and Rescue Proposal

COLDSPRINGS TOWNSHIP
KALKASKA COUNTY
RESOLUTION #5 OF 2016

WHEREAS, the Township Board of Coldsprings Township wishes to provide Fire and Rescue Protection; and

WHEREAS, townships may contract and cooperate with other entities to provide

Fire and Rescue Protection as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Coldsprings Township wishes to levy 1 mill to Fire and Rescue Protection;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Coldsprings Township, Kalkaska County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2016, election ballot:

TOWNSHIP PROPOSAL A
TOWNSHIP PROPOSAL FOR FIRE AND RESCUE
RENEWAL

“Shall the previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Coldsprings Township be renewed at 1 mill (\$1 per \$1,000 of taxable value) for the period of 2016 through 2019 inclusive, for the purpose of providing funds for operating and equipping a fire and rescue department for providing fire and rescue protection for said Township; and shall the Township levy such renewal in millage for said purpose, thereby, raising in the first year an estimated \$73,309.00.”

Motion made by Malott. Seconded By Schaller.

Upon roll call vote the following voted:

“Aye” 5

“No” 0

Supervisor declared the resolution adopted.

Fire Equipment Renewal

COLDSPRINGS TOWNSHIP
KALKASKA COUNTY
RESOLUTION #6 OF 2016

WHEREAS, the Township Board of Coldsprings Township wishes to provide Funds to purchase New major Fire Equipment; and

WHEREAS, townships may contract and cooperate with other entities to provide

Fire Equipment as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Coldsprings Township wishes to levy .70mill to purchase New major Fire Equipment;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Coldsprings Township, Kalkaska County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2016, election ballot:

TOWNSHIP PROPOSAL B
TOWNSHIP PROPOSAL FOR FIRE EQUIPMENT
RENEWAL

“Shall the previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Coldsprings Township be renewed at .70 mill (\$.70 per \$1,000 of taxable value) for the period of 2016 through 2019 inclusive, for the purpose of providing funds for the purchase of new major equipment, for the said township’s joint fire and rescue department; and shall the Township levy such renewal in millage for said purpose, thereby, raising in the first year an estimated \$51,314.”

Motion made by Collins. Seconded By Malott.

Upon roll call vote the following voted:

“Aye” 5

“No” 0

Supervisor declared the resolution adopted.

New Millage Coldsprings Township Road Millage

COLDSPRINGS TOWNSHIP
KALKASKA COUNTY
RESOLUTION #7 OF 2016

WHEREAS, the Township Board of Coldsprings Township wishes levy 1 mill tax to provide funds for road construction; and

WHEREAS, townships may contract and cooperate with other entities to provide

Road Construction as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Coldsprings Township wishes to levy 1 mill to provide funds for road construction;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Coldsprings Township, Kalkaska County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2016, election ballot:

TOWNSHIP PROPOSAL D
TOWNSHIP PROPOSAL FOR
ROAD CONSTRUCTION

This proposal is a new millage and will permit the Coldsprings Township to levy 1 mill (\$1.00 per \$1,000 of taxable value) to provide funds for road improvements, construction, maintenance and repair.

“Shall the total tax roll limitation being assessed all property in Coldsprings Township, Kalkaska County, Michigan be set at 1 mill of taxable value of all property in said Township) annually for a period of four (4) years (2016, 2017, 2018, 2019).

For the purpose of providing funds for local Coldsprings Township roads, and shall Coldsprings Township levy such millage for such period, which

will raise in the first year a such levy and
estimated \$73,306.00.”

Motion made by Malott. Seconded By Schaller
Upon roll call vote the following voted:

“Aye” 5

“No” 0

Supervisor declared the resolution adopted.

New Business:

(A) Look over food and beverage policy – Clerk Collins presented a new policy for their consideration. After a brief discussion a **Motion** by Malott to adopt the Policy #1 a Food and Beverage policy of 2016 as presented. **Supported** by Smith. All in favor. Motion carried.

(B) Disband Park and Recreation Board – After a brief discussion a **Motion** by Malott to disband the Park and Recreation Board. **Supported** by Smith. All in favor. Motion Carried.

(C) Punch and Judy/Sleepy Hollow Special Assessment District – Frank Furst presented the Township Board with a petition for the Special Assessment District for Snow Plowing. After a brief discussion a **Motion** by Collins to proceed with establishing the Punch and Judy/ Sleepy Hollow Special Assessment District. **Supported** by Smith. All in Favor. Motion Carried.

(D) Update on Local MTA Meeting – Trustee Malott attended the quarterly meeting of the Local MTA. At the meeting they addressed the road conditions, the new Walmart coming to town. Trustee Malott will keep us up to date with what is going on at the next Local MTA Meeting in three months.

(E) Approve Oliver Township Fire Agreement – A **Motion** by Malott to approve and sign the Oliver Township Fire Agreement. **Supported** by Collins. All in Favor. Motion Carried.

(F) Approve new Fire Chief Eugene R. Headley – A **Motion** by Collins to approve the appointment of Eugene R. Headley to the position of Chief of the Coldsprings/Excelsior Fire Department. **Supported** by Malott. All in Favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$26,053.08 includes purchase of new tractor for the Township. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 8:43 p.m. – Frank Furst wanted to thank the board for granting the residents of Punch and Judy/Sleepy Hollow the special assessment district for plowing.

Adjournment:

Motion to adjourn at 8:44 p.m. by Malott. **Supported** by Schaller. All in Favor.

Cheryl Collins
Coldsprings Township Clerk