

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY MARCH 14, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Bagnell, Trustee Malott. Seven members of the public were also present.

Adoption of the Agenda: Motion by Collins to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the February 8, 2016 Regular Board Meeting:
Motion by Smith. **Supported** by Bagnell to approve the minutes from the February 8, 2016 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:
Clerk Collins stated that she received the Sheriffs' report for the month of February 2016. We had 19 incidents in the month of January and a total of incidents for the year of 46. We also received the inspection form for The OLE Soul LLC. The Sheriffs' report and the inspection form are on file in the clerks' office. The clerk also received the minutes from the Road Commission and they are on file in the clerks' office. The clerk also received the Hospitals minutes and budget and are on file in the clerks' office.

Committee Reports:

- (A) Planning & Maintenance – Trustee Bagnell reported that nothing going on at this time with planning & maintenance.

- (B) Fireboard – Supervisor Hoffman presented the minutes from the March 2, 2016 Fireboard meeting. The minutes showed that there were 8 Fire runs and 8 Rescue runs for the month of January. Frederic ALS had 29 calls, 4 transported to Kalkaska, 11 to Munson, 0 to Grayling and 7 inter-facility transfers. A complete copy of the minutes are on file in the clerks' office.

- (C) Road Commissioners Meeting – Trustee Mallot said he attended the Road Commission meeting. Trustee Mallot said that the work will be done on Starvation Lake Rd. in 2016 and the resurface of 612 will be done in 2017. Trustee Mallot is in the process of trying to get a road mileage for Coldsprings Township on the August Ballot to help with the area roads. If anyone has any opinions on the

possibility of a road mileage please contact Trustee Mallot.

- (D) Sheriff Department – Sheriff Pat Whiteford was in attendance and gave the Township a copy of the Kalkaska Sheriff 2015 Annual Report. Sheriff Whitford also gave the Township the Signed agreement for Law Enforcement Services that the Township has entered into with the Sheriffs’ Department to enforce Township ordinances. Officer Brian Peacock will be our Township liaison please contact the Township with any ordinance violations and officer Peacock will be notified.
- (E) County Commissioner – Stu McKinnon gave the Township Board a brief update on the things going on at the county level. Stu also stated that the soil conservation committee is possibly going to put a mileage up for election on the August ballot.
- (F) Hospital Board – Ray Hoffman stated that he attended the Hospital Board Meeting on February 23, 2016 everything is going well at the Hospital and they are looking to do more expansion in the near future with the possibility of adding a Chemo Therapy treatment and expansion of the medical office building. The points of interest are on file in the clerks’ office.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending February 29, 2016. The report showed that there was \$335,225.77 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,696.12 in the Building Fund at Chemical Bank, and Tax account at Chemical Bank \$261,438.83, and \$100.00 in the Cash on hand Fund. **Motion** by Collins. **Supported** by Malott to accept the Treasurer’s report as presented. All in favor. Motion carried.

Old Business:

- (A) **Encroachment at Sands Park** – Supervisor Hoffman said he had been notified of a court date being set for April 5, 2016 to resolve this issue.

New Business:

- (A) **Adopt Wage Resolution #3** – A motion by Hoffman to adopt Wage Resolution #3. Supported by Bagnell. All in Favor. Motion Carried.
- (B) **Adopt 2016-2017 Cost Center Budget by Resolution #2** – A Motion by Collins to Adopt the Cost Center Budget Resolution #2 as presented. **Supported** by Malott. All in Favor. Motion Carried.
- (C) **Approve paying Board of Review Members before next Meeting** – A **Motion** by Collins to pay BOR members before next meeting. **Supported** by Bagnell. All in Favor. Motion Carried.
- (D) **Amend Budget** – Clerk presented to the Board the 2015-2016 budget. Only

one line item under income needed to be adjusted. A **Motion** by Smith to amend the budget as presented. **Supported** by Malott. All in Favor. Motion carried.

(E)Purchase of new copy machine – Clerk Collins presented to the board three estimates for a new copier for the Township to replace the 22year old copier. After a brief discussion a **Motion** was made by Hoffman to purchase the 2 year old used Kyocera copier from Kopy Sales in Traverse City MI at a cost of \$1,000.00 and an annual contract of \$250.00. **Supported** by Malott. All in Favor. Motion Carried.

(F)Discuss the purchase of a new tractor for the Township Hall – Trustee Bagnell stated he had estimates for the purchase of a new tractor for the Township. After a brief discussion a **Motion** by Hoffman was made to table this issue until the next meeting when we could have more information. **Supported** by Bagnell. All in Favor. Motion Carried.

(G)Resignation of Trustee – Trustee Bagnell presented the Board with his resignation from the position of Trustee effective on March 31, 2016. A **Motion** by Collins to accept the resignation from the Trustee. **Supported** by Smith. All in Favor. Motion Carried. A **Motion** by Hoffman for the clerk to place an AD in the paper to fill the position of the Trustee until the General election in November. **Supported** by Smith. All in favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$50,926.62 includes paying Board of Review members. Clerk Collins noted that one bill that she had not paid is a bill to Grand Traverse Mobile in the amount of \$280.12. After a brief discussion it was decided to pay this bill when the issue is resolved. **Motion** by Malott to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 8:09 p.m. – No Public comments were heard. Supervisor Hoffman wanted to commend Walter Bagnell for his years of services as Township Trustee and for all the help he has offered over the years.

Adjournment:

Motion to adjourn at 8:10 p.m. by Malott. **Supported** by Bagnell. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

