

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY JANUARY 11, 2016 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Bagnell, absent Trustee Malott. Kalkaska County Commissioner Stu Mckinnon and 7 members of the public were also present.

Supervisor Hoffman asked for a moment of silence in remembrance of Wayne Jonker the Kalkaska Drain Commissioner, Coldsprings Township Park & Recreation Member, & Manistee Lake Improvement Board that passed away suddenly.

Adoption of the Agenda:

Motion by Bagnell to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the December 14, 2015 Regular Board Meeting:

Motion by Hoffman. **Supported** by Collins to approve the minutes from the December 14, 2015 Regular Meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins stated that she received the Sheriffs' report for the month of December 2015. We had 14 incidents in the month of December and we also received the inspection form for The OLE Soul LLC. The Sheriffs' report and the inspection form are on file in the clerks' office. She also informed the board that our OEO Officer was appointed to the Kalkaska Department of Public Safety as a part time employee to enforce code violations. The clerk also received the minutes from the Road Commission and they are on file in the clerks' office.

Committee Reports:

(A)Planning & Maintenance – Trustee Bagnell reported not much going on at this time.

(B)Fireboard – Treasurer Smith presented the minutes from the January 6, 2016 Fireboard meeting. The minutes showed that there were 10 Fire runs and 21 Rescue runs for the month of December. Frederic ALS had 36 calls, 5 transported to Kalkaska, 17 to Munson, 0 to Grayling and 11 inter-facility transfers. Treasurer Smith said that was all she had to report. A complete copy of the minutes are on file in the clerks' office.

- (C)County Commissioner – Stu McKinnon gave us a short report on the things being covered at the County level. McKinnon reported that the County’s budget had an increase of \$75,000 over last years’ amount. The 2016 budget is \$6,796,185.80. Also the county had voted to disband the Housing Commission at this time because the State has changed the program and the County disagreed with the new terms.
- (D)Hospital Board – Ray Hoffman stated that he attended the Hospital board Meeting. Hoffman also attended the ribbon cutting for the expansion of the Hospital. A representative from the hospital Bill Brodin gave a brief synopsis of the opening of the new addition, with the open house scheduled for January 24, 2016 from noon to 3:00p.m. Brodin also informed the board that the hospital will be having a sharps collection on January 27, 2016 form 8:00 a.m. to 12:00 noon. The sharps must be in an approved sharps container. The Sharps Collection will be held each month please contact Mike Tinkle at 258-3089 for more information on dates and times.
- (E)Sheriff Department – Sheriff Pat Whiteford was in attendance and wanted to inform the board everything is going smooth with his transition into the Sheriff’s position after the sudden death of Abe Devol. If anyone has any questions please give them a call. Also he informed the board that the Sheriffs’ department has a medicine disposal box in the lobby for outdated medicine or medicine that can’t be used. The Sheriff also informed the board they will be hiring 2 Sergeants and 2 Deputies in the near future. Also the Animal shelter is applying for grants to cover costs of spaying and neutering all animals that leave their facility.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending December 31, 2015. The report showed that there was \$243,173.85 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,695.25 in the Building Fund at Chemical Bank, and Tax account at Chemical Bank \$204,009.46, and \$100.00 in the Cash on hand Fund. Building Fund at First National Bank has, \$67,675.65 and our Township Improvement Fund at FAFCU has \$419,133.00. **Motion** by Collins. **Supported** by Hoffman to accept the Treasurer’s report as presented. All in favor. Motion carried.

Old Business:

- (A)**Encroachment at Sands Park** – Supervisor Hoffman said this is still pending.

New Business:

- (A)**Poverty Exemption Resolution** –Supervisor Hoffman presented the Poverty Resolution #1 of 2016. After a brief discussion. A **Motion** by Hoffman to adopted Resolution #1 of 2016 **Supported** by Collins. All in favor. Motion Carried.

**2016 COLDSPRINGS TOWNSHIP RESOLUTION # 1
TO Adopt Poverty Exemption Income Guidelines and Asset Test**

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Coldsprings Township, Kalkaska County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet (the *federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget OR the current poverty income guidelines adopted by the township board*).

The Poverty Levels are as follows:

	Maximum	Income
	Family of 1	\$11,770
2	\$15,930	
3	\$20,090	
4	\$24,250	
5	\$28,410	
6	\$32,570	
7	\$36,730	
8	\$40,890	

Additional person \$4,160

- 6) Meet additional eligibility requirements as determined by the township board, including:

maximum value of assets not to exceed 5 times the Federal Poverty maximum income levels.

Assets to be included in this maximum value is a follows:

- A second home
- Land
- Vehicles
- Recreational vehicles (campers, motor homes, boats, ATVs, etc.)
- Buildings other than the residence
- Equity in the residence above a specified amount
- Jewelry
- Antiques
- Artwork
- Equipment
- Other personal property of value
- Bank accounts over a specified amount
- Stocks
- Money received from the sale of property such as stocks, bonds, a house, or a car unless a person is in the business of selling such property.
- Withdrawals of bank deposits and borrowed money.
- Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal noncash benefits programs such as Medicare, Medicaid, food stamps, school lunches.

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution offered by Board Member Hoffman and supported by Board Member Collins.

Upon roll call vote, the following voted "Aye:"

Hoffman
Collins
Smith
Bagnell

0 "Nay:"

1 "Absent"

The Supervisor declared the resolution adopted.

Cheryl Collins
Clerk of Coldsprings Twp.

I Cheryl Collins , the duly elected and acting Clerk of Coldsprings Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on January 11, 2016, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

(B)Discuss Needs for Township for Budget – Clerk Collins asked if anyone had anything else that needed to be included in the budget for the next year. The Supervisor and the Clerk will be meeting to discuss the budget in the next couple of weeks.

(C)Look over bid for Township Hall – Clerk Collins presented the bid for the repairs needed to the Township Hall and replacing the water heater. After a brief discussion a **Motion** by Bagnell to accept the bid for the repairs by Brian Anderson in the amount of \$15,211.50 to be included in the 2016-2017 budget and for work to start in May 2016. Supported by Smith. All in favor. Motion Carried.

(D)Look over bid for battery backup in Clerks' office – After a brief discussion it was decided to do more research on this and bring it back to the board next month.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$19,522.25. **Motion** by Bagnell to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

Public Comment: Started at 7:54 p.m.: Supervisor Hoffman Congratulated Sheriff Pat Whiteford on his appointment. No further Public comments were made.

Adjournment:

Motion to adjourn at 7:55 p.m. by Bagnell. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk