

**COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY, MARCH 9, 2015, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:05 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Lambert, Trustee Bagnell, and Trustee Malott. Nine members of the public were also present.

**Adoption of the Agenda:**

**Motion** by Malott to adopt the agenda as presented. **Supported** by Lambert. All in favor Motion carried

**Establish any conflict of interest of items that are on the agenda:**

None were presented.

**Approval of Minutes from the February 9, 2015 Regular Board Meeting:**

**Motion** by Lambert. **Supported** by Malott to approve the minutes from the February 9, 2015 Regular Board Meeting. All in favor. Motion Carried.

**Approval of Minutes from the March 5, 2015 Special Meeting:**

**Motion** by Lambert. **Supported** by Bagnell to approve the minutes from the March 5, 2015 Special Meeting. All in favor. Motion Carried.

**Correspondence was reviewed:**

Clerk Collins reported not much in correspondence this month. We did receive the crimes report from the Sheriff's department which stated we had 17 incidents this month and also the Inspection form for Outlaws Bar & Grill.

**Committee Reports:**

- (A) Planning and Maintenance – Trustee Bagnell reported that not much going on this month. As soon as the ice is off of Lake Manistee he plans on having the dock put in.
- (B) Fireboard – Supervisor Hoffman presented the minutes from the March 4, 2015 Fireboard meeting. The minutes showed that there were 8 Fire runs and 15 Rescue runs for the month of February. Frederic ALS had 29 calls, 3 transported to Kalkaska, 15 to Munson, 0 to Grayling and 5 inter-facility transfers. A complete copy of the minutes are on file with the clerk.
- (C) Road Commissioners Meeting – Road Commissioner Denny Corrado stated the Road commission has applied for and has received a grant for 1.25 million. They will start work on Starvation Lake Road in 2016 and will also be redoing the

shoulders and surface of 612 east of 517. Our Township will asked to make a match of \$20,000 for these projects. Also in the future 612 west of 517 will also be resurfaced. The area gravel roads will not receive any attention this year only grading and will be brined once this summer.

(D)Ordinance Enforcement Officer – Denny Corrado stated he will start working this month now that winter is coming to an end.

(E)Park & Recreation Committee – Treasurer Lambert stated that the Park Board committee meet on March 3, 2015. Things that will happening in the near future is the Spring clean-up will be held on May 16, 2015, a Dedication Ceremony will be held June 13, 2015 with a fun day at the park, also a Craft and Music Festival will be held on July 18, 2015. The complete Park & Recreation Committee minutes are on file in the clerks' office.

(F)County Commissioner – Stu Mckinnon was not in attendance.

(G)Hospital Board – Ray Hoffman stated that he attended the Hospital Board Meeting. The Hospital is in good shape financially. The new construction on the green house at the hospital is moving on as scheduled.

### **Treasurers Report:**

Treasurer Lambert presented the monthly reconciliation report for the month ending February 28, 2015. The report showed that there was \$285,748.09 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,680.84 in the Building Fund at Members Credit Union, \$292,557.65 in the Tax account which will be closed out at the end of the month, and \$100.00 in the Petty Cash Fund. **Motion** by Collins. **Supported** by Bagnell to accept the Treasurer's report as presented. All in favor. Motion carried.

### **Old Business:**

(A)**Encroachment at Sands Park** – Supervisor Hoffman hopes to have something to report on this next month. The attorneys' are working on the necessary documents.

(B)**Little Twin Lake Road Ending** – Supervisor Hoffman stated that the attorney is still working on the easements that will be necessary to proceed on this project.

**New Business:**

**(A) Adopt the 2015-2016 Cost Center Budget by Resolution – Motion** by Malott to adopt the 2015-2016 Cost Center Budget by Resolution #3 of 2015. **Supported** by Lambert. All in Favor. Motion Carried.

**(B) Approve purchase of new tax software for the Assessor – Motion** by Lambert to purchase new tax software for the assessor with the cost not to exceed \$5,500.00. **Supported** by Collins. All in favor. Motion Carried

**(C) Approve purchase of shop vacuum for the Township Hall -** After a brief discussion Trustee Bagnell was asked to purchase a shop vacuum for the Township hall at a cost not to exceed \$250.00. **Motion** by Hoffman to purchase the new shop vacuum for the Township Hall. **Supported** by Bagnell. All in favor. Motion carried.

**(D) Approve paying BOR members before next meeting – Motion** by Lambert to approve paying BOR members before next meeting. **Supported** by Malott. All in favor. Motion Carried.

**(E) Adopting a Proclamation that April is Social Awareness Month –** Supervisor Hoffman read a Proclamation from Up North Prevention for our Township to adopt April 2015 as Social Awareness month. After a brief discussion a **Motion** by Hoffman to adopt April 2015 as Social Awareness month. **Support** by Bagnell. All in favor. Motion Carried.

**(F) Amend to 2014-2015 Budget –** Clerk Collins presented to the board 2 income accounts and 3 expense accounts in need of being amended. **Motion** by Lambert to amend the budget. **Supported** by Malott. All in favor. Motion Carried.

**(G) Drop box for Township Hall -** After a brief discussion Supervisor Hoffman asked Trustee Bagnell to check into having a drop box installed at the Township Hall. Treasurer Lambert stated that if taxes are dropped off in the drop box. The same rules apply as mailed in tax payments. They will be considered late if dropped off after the due date. So we will revisit installing a drop box next month after Bagnell has checked on prices.

**(H) New Treasurer Application –** Supervisor Hoffman stated we had received three applications for the Treasurers' position, and at this time we would like interview one at a time. We will go alphabetically. Each applicant was asked the same questions. After each applicant was interviewed a **Motion** was made by Malott for the board to go into closed session for further discussion of the applicants. **Supported** by Collins. All in favor. Motion Carried. Closed session began at 8:36p.m.

Board returned from closed session at 8:47. **Motion** by Malott to resume

regular Board Meeting. **Supported** by Bagnell. All in favor. Motion carried.

Supervisor Hoffman stated that as a Board we looked over each applicants qualifications and we had a very difficult decision to make since each applicant was greatly qualified. But as a board a decision was made to hire Brenda Smith as the new Treasurer for Coldsprings Township with a starting date of April 1, 2015. **Motion** by Malott was made to hire Brenda Smith as the new Treasurer. **Supported** by Bagnell. All in favor except for Lambert who abstained from voting. Motion carried.

### **Approval of Bills:**

Bills were reviewed. The total of bills to be paid is \$37,906.22 including Great Lakes Energy, Intelligent Products and Paying Board of Review Members. **Motion** by Lambert to approve paying the bills as presented **Supported** by Bagnell. All in favor. Motion Carried.

### **Public Comment:**

No Public comment was made.

### **Adjournment:**

**Motion** to adjourn at 8:54p.m. by Collins. **Supported** by Bagnell. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk