

**COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, FEBRUARY 9, 2015, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Lambert, Trustee Bagnell, and Trustee Malott. Seven members of the public were also present.

Adoption of the Agenda:

Supervisor Hoffman requested that the following items be removed from the agenda. Under Committee Reports item D and Item F to be removed. Under Old business item C to be removed and under New Business item A be moved up on the agenda. **Motion** to adopt the agenda as amended by Lambert. **Supported** by Malott. All in favor. Agenda is approved.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the January 12, 2015 Regular Board Meeting:

Motion by Hoffman. **Supported** by Bagnell to approve the minutes from the January 12, 2015 Regular Board Meeting. All in favor. Motion Carried

Correspondence was reviewed:

Clerk Collins reported that she forwarded the Road Commission minutes to all board members and a copy is on file in her office. Also a copy of the Kalkaska Memorial Health Center Minutes are also on file in the clerks' office. The Kalkaska Sheriff's Office incident report states that we have had 39 incidents this past month, and Outlaw's Bar & Grill's inspection form is on file in the clerks' office. The township has also received a letter from Attorney Michael T. Edwards stating that Mainstee Lake Improvement Board is a stand-alone municipal corporation, and should be audited at least every two years and the audits should be commissioned and paid for by the MLIB. This letter is on file in the clerks' office. We also received a letter from MDOT that they will be sending out a survey to random households on their travel activities. If you receive one of these please fill it out. You can also find out more information at www.mitracounts.com.

Scott Matley from Area Waste asked to address the Township Board. He just wanted to make sure things were going OK with the refuse service he provides the township. He stated if we have any problems please feel free to contact his office.

Committee Reports:

- (A) Planning and Maintenance – Trustee Bagnell reported that not much going on this month.

- (B)Fireboard – Supervisor Hoffman presented the minutes from the February 3, 2015 Fireboard meeting. The minutes showed that there were 18 Fire runs and 10 Rescue runs for the month of January. Frederic ALS had 47 calls, 6 transported to Kalkaska, 22 to Munson, 2 to Grayling and 12 inter-facility transfers. A complete copy of the minutes are on file with the clerk.
- (C)Road Commissioners Meeting – Supervisor Hoffman appointed Trustee Malott to be our liaison for the road commission meeting. Malott stated that the Road Commission is planning on purchasing a wheeled excavator for the maintenance of ditches. The Road Commission is also planning on purchasing two used plow trucks to try to get the area roads cleaned-up in a more timely manner. The work on Starvation Lake Road is still on track to commence in 2016. The Road Commission plans on spending approximately \$200,000.00 on the road, but to fix it to last would take about one-million dollars Malott stated. So the Road Commission will do what they can for now.
- (D)Park & Recreation Committee – Treasurer Lambert stated that the Park & Recreation Board will resume meeting in March. The park clean-up has been scheduled for April 25, 2015 weather permitting. On May 16, 2015 there will be a dedication for the new playground at the park, it is a requirement of the state for the grant the Township received. In June a music festival is in the process of being planned.
- (E)Hospital Board – Ray Hoffman stated that he attended the Hospital Board Meeting. The Hospital is in good shape financially. The new construction on the green house at the hospital has been started. The hospital now has a discharge pharmacy.

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month ending January 31, 2015. The report showed that there was \$204,157.22 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,680.84 in the Building Fund at Members Credit Union, \$338,434.62 in the Tax account, and \$100.00 in the Petty Cash Fund. **Motion** by Collins. **Supported** by Bagnell to accept the Treasurer's report as presented. All in favor. Motion carried.

Old Business:

- (A)**Encroachment at Sands Park** – Supervisor Hoffman hopes to have something to report on this next month. The attorneys' are working on the necessary documents.
- (B)**Little Twin Lake Road Ending** – Supervisor Hoffman stated that the attorney is working on the easements that will be necessary to proceed on this project.

(2-b) Tabled item cost of utility pole move – Hoffman asked the board to approve the moving of the utility pole at a cost of \$3753.04. After a brief discussion a **Motion** by Malott to approve the cost of moving the utility pole with the stipulation that the easements be approved before proceeding with moving the utility pole. **Supported** by Lambert. All in Favor. Motion Carried.

New Business:

(A) Resolution #1 to Adopt 2015 Poverty Exemption – **Motion** by Malott to adopt the 2015 Poverty Exemption. **Supported** by Lambert. Roll call vote Hoffman, yes, Bagnell, yes, Collins, yes, Lambert, yes, Malott, yes. All in Favor Motion Carried.

(B) Amend the 2014-2015 Budget – Clerk Collins presented to the board three income amendments and seven expense amendments. **Motion** by Lambert to accept the amendments as presented. **Supported** by Bagnell. All in Favor. Motion Carried.

(C) TBA School 2015 Tax Collection Agreement – **Motion** by Collins to approve the collection agreement. **Supported** by Malott. All in Favor. Motion Carried.

(D) Mancelona School 2015 Tax Collection Agreement – **Motion** by Malott to approve the collection agreement. **Supported** by Hoffman. All in Favor. Motion carried.

(E) Set date for Budget Meeting – Clerk Collins suggested setting the meeting for March 9, 2015 at 6p.m. before our Regular Board Meeting. All board members said that would be fine.

(F) New Cleaning person for Township Hall – After a brief discussion a **Motion** was made by Lambert to hire Cynthia Hoffman to clean the Township hall. **Supported** by Malott. Supervisor Hoffman abstained from voting stating a conflict of interest. All else in favor. Motion Carried.

(G) Accept Treasurer's resignation – Treasurer Lambert presented a letter of resignation to the Township Board effective March 31, 2015. After a brief discussion a **Motion** by Malott to accept the resignation. **Supported** by Collins. All in favor. Motion carried. **Motion** by Hoffman for the clerk to advertise for the position of treasurer. **Supported** by Malott. All in favor. Motion carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$64,387.11. **Motion** by Collins to approve paying the bills as presented **Supported** by Lambert. Roll call vote. Hoffman yes, Collins yes, Lambert yes, Bagnell yes, Malott yes. All in favor. Motion Carried.

Public Comment:

Started at 8:01 the treasurer was asked why TBA has no collection fee. Lambert explained that we have contracts with both Mancelona and Kalkaska and TBA collection fee is included the Mancelona and Kalkaska school district fees. Then the treasurer was asked why both school districts Mancelona and Kalkaska are not charged the same amount for tax collection. Lambert stated that it has always been different since she has been here. She has increased Kalkaska each year when she can, to try to make both school districts the same. Then she would like to have both of them increase automatically as the postage increases. Supervisor Hoffman was asked what happened with the original license agreement that we approved back in October 2014 on the encroachment. Hoffman stated that there was a problem with the initial agreement and it is still being worked on by the attorneys'. Supervisor Hoffman ended the public comments.

Adjournment:

Motion to adjourn at 8:17p.m. by Malott. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk