

**APPROVED MINUTES  
COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
MONDAY DECEMBER 14, 2015 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, absent Trustee Malott & Trustee Bagnell. Twelve members of the public were also present.

**Adoption of the Agenda:**

**Motion** by Collins to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion carried.

**Establish any conflict of interest of items that are on the agenda:**

None were presented.

**Approval of Minutes from the November 9, 2015 Regular Board Meeting:**

**Motion** by Hoffman. **Supported** by Smith to approve the minutes from the November 9, 2015 Regular Meeting. All in favor. Motion Carried.

**Correspondence was reviewed:**

Clerk Collins stated that she received the Sheriffs' report for the month of November 2015. We had 25 incidents in the month of November and we also received the inspection form for The OLE Soul LLC. The Sheriffs' report and the inspection form are on file in the clerks' office. She also informed the board that we had some Legislative updates that she thought might interest the board. The first was that as a township we can include a local ballot proposal on the March 8, 2016 Presidential Primary, also a bill is being looked at, that would let townships that contribute at least half of cost of road work require county road commissions to competitively bid the work.

**Committee Reports:**

- (A) Planning & Maintenance – In the absence of Trustee Bagnell, Clerk Collins reported that the dock is removed from Sands Park and everything is in great shape. Collins also reported that the maintenance man cleaned out the rest of the garage.
  
- (B) Fireboard – Supervisor Hoffman presented the minutes from the December 2, 2015 Fireboard meeting. The minutes showed that there were 14 Fire runs and 15 Rescue runs for the month of November. Frederic ALS had 37 calls, 2 transported to Kalkaska, 21 to Munson, 2 to Grayling and 5 inter-facility transfers. Supervisor Hoffman stated that the fire department is looking for volunteer fire people and people to assist in rescue. A complete copy of the minutes are on file with the clerk.

(C)County Commissioner – not in attendance

(D)Hospital Board – Ray Hoffman stated that he attended the Hospital board Meeting everything is going great at the Hospital. The new addition is nearing completion with residents moving in in Mid-January. A community Open House is being planned for January 20, 2016 for the opening of the new addition. The KMHC talking points are on file in the clerks' office.

**Treasurers Report:**

Treasurer Smith presented the monthly reconciliation report for the month ending November 30, 2015. The report showed that there was \$250,159.02 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,694.80 in the Building Fund at Chemical Bank, and Tax account at Chemical Bank \$13,892.36, and \$100.00 in the Cash on hand Fund. **Motion** by Hoffman. **Supported** by Collins to accept the Treasurer's report as presented. All in favor. Motion carried.

**Old Business:**

(A)**Encroachment at Sands Park** – Supervisor Hoffman said this is still pending.

**New Business:**

(A)**Amend the Budget** – Collins presented the board with the current budget and the necessary adjustments. A **Motion** was made by Hoffman to amend the four expense adjustments presented by Collins. **Supported** by Smith. All in Favor. Motion Carried.

(B)**Sign the Intergovernmental Agreement** – Collins presented the Intergovernmental Agreement that needed to be adopted for the Assessor to access County Tax records. **Motion** by Smith to adopt the Intergovernmental Agreement as presented. **Supported** by Collins. All in Favor. Motion Carried. Intergovernmental agreement was signed by the Supervisor and Clerk.

(C)**Approve the purchase of tools for maintenance man** – Collins presented to the board that the maintenance man didn't have any tools to work on things for the township. He requested wrenches, ratchet, sockets, and other tools. Motion by Hoffman to purchase the tools he requested in the amount of \$238.47. Supported by Smith. All in Favor. Motion Carried.

(D)**Sign Tax Collection Agreement for Kalkaska School** – Smith presented the Kalkaska Tax Agreement. After a brief discussion a Motion by Hoffman to accept and sign the Kalkaska Tax Agreement. Supported by Collins, All in Favor. Motion Carried. The Kalkaska Tax Agreement was signed by the Supervisor, Clerk and Treasurer.

(E)**Approve BOR Members attending training class** - **Motion** by Hoffman to approve five BOR Members to attend training class in Gaylord on February 24, 2016 at a cost of \$405.00. **Supported** by Collins. All in Favor. Motion Carried.

**(F)Approve getting the garage doors fixed** – Collins presented to the board that the garage doors were in need of some maintenance that our maintenance man was not able to do. A **Motion** was made by Hoffman for Collins to call garage door repair people and get an estimate on fixing the garage doors with the amount not to exceed \$400.00. **Supported** by Smith. All in favor. Motion Carried.

**Approval of Bills:**

Bills were reviewed. The total of bills to be paid is \$33,961.73 including reimbursement for supplies to clerk and Board of Review Training.. **Motion** by Hoffman to approve paying the bills as presented. **Supported** by Smith. All in Favor. Motion Carried.

**Public Comment: Started at 7:32 p.m.:** A resident asked why we had two bills for Tri-Gas and the clerk informed them that the wrong bill was sent so instead of voiding a check she just issued the extra amount. Another resident asked why our website didn't have the time of the meetings and no information on the cemetery. The clerk said she would look into these two issues. Another resident would like the OEO to give a better description of the cases he is handling for the township and what ordinances he is enforcing. Supervisor Hoffman said he would check into getting better reports for the Township.

**Adjournment:**

**Motion** to adjourn at 7:40 p.m. by Collins. **Supported** by Smith. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk