

**COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, MAY 12, 2014, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Lambert, Trustee Bagnell. Road Commissioner Denny Corrado and approx. 10 members of the public were also present.

Adoption of the Agenda:

Two Additions to the agenda were added.

Motion by Lambert to accept the agenda as revised. **Supported** by Bagnell
All in favor. Motion carried.

Establish any conflict of interest of items that are on the agenda: None were presented.

Approval of Minutes from the April 14,2014 Regular Board Meeting:

Motion by Lambert. **Supported** by Collins to approve the minutes from the April 12, 2014 Regular Board meeting. All in favor. Motion Carried.

Correspondence was reviewed:

Clerk Collins had no correspondence to review. She did let the board know that she has appointed Wendy Corona to be her Deputy Clerk and that they both will be attending the Election Meeting in Kalkaska that she told the board about last month.

Committee Reports:

(A) Planning and Maintenance - Trustee Bagnell talked to George Shumar about the dock at Sands Park being installed and George added us to his list of installation. In the cemetery the maintenance man put up new sign for grave lot location and also put a new post up and reinstalled cemetery rules sign that was blown down by the snow plow this last winter and he will putting up the Veterans flags. Bagnell also contacted the Sheriff's department about the workers for the cemetery clean-up and Sands Park, and was informed that we will be added to their list that they are behind because of the weather. At Sands Park the hand sanitizer's were put up. Bagnell is also going to get the buoys put in the swim area.

(B)Fireboard – Treasurer Lambert presented the minutes from the May 7, 2014 Fireboard meeting. The minutes showed that there were 9 Fire runs and 7 Rescue runs for the month of April. Fredric ALS had 27 calls, 4 transported to Kalkaska, 9 to Munson 4 to Grayling, and 7 inter-facility transfers. A complete

copy of the minutes is on file with the clerk.

(C)Road Commissioner – Road Commissioner Corrado gave a brief discussion on the state of our roads. The Extra money that the road commission received for snow plowing is now gone with the repairs needing to be done on 612 where the road caved in. The Kalkaska road commission hired Elmers to repair the road at a cost of approx. \$60,000 dollars that the road commission had not planned on spending. There are two other roads in Kalkaska County that have been closed that will have to be addressed later. No other road improvements will be started at this time. The one time brining schedule will be coming out shortly and if the Township wants any other brining it will be at their expense.

(D)Ordinance Enforcement Officer – Corrado reported that the complaints are coming in. At this time he stated that he had closed 4 cases and has 3 open cases he is working on. Since the time of his latest report he has another 12 cases to work on. He has requested to have a filing cabinet to store his records here at the Township office. This was discussed and we will check into filing cabinet for the OEO.

(E)Park & Recreation Committee – Treasurer Lambert presented the minutes from the May 6, 2014 Parks & Recreation Committee meeting. She said we have received the project agreement for the 2013 MNRFT Grant. No new donations at the boat launch. Fundraising for the park, it was decided to have a fun day at the park to help the Township cover its portion of the 2013 MNRTF Grant. The date of the fun day was set for July 26, 2014. The park committee will be sending out a letter to local businesses for donations to help offset the Townships cost of the MNRFT Grant. The Horse shoe pits will be started soon. The Park & Recreation Minutes are on file with the clerk.

(F)County Commissioner - Stu McKinnon gave us a short update on what is going on in the County.

(G)Kalkaska Memorial Hospital – Supervisor Hoffman reported that the hospital is still in the process of acquiring a portion of Orange Street for future expansion. The hospital is also in talks with Kalkaska family practice to become part of the hospital. This would make the Physicians employees of the Hospital. These talks are still under way.

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month ending April 30, 2014. The report showed that there was \$379,842.95 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,664.79 in the Building Fund at Members Credit Union, \$94.83 in the Tax account, and \$100.00 in the Petty Cash Fund. **Motion** by Collins **Supported** by Hoffman to accept the Treasurer's report as presented. All in favor. Motion carried.

Old Business:

- (A) **Appoint New Trustee** – Clerk Collins received 3 applications for the Intern Trustee position and all applicants are going to be on the August 5, 2014 primary election for the Trustee position. After a brief discussion a **Motion** was made by Lambert to appoint Chuck Vernon to the position of Intern Trustee **Supported** by Bagnell. Roll Call Vote Hoffman yes, Bagnell yes, Lambert yes, Collins yes. All in Favor Motion Carried.
- (B) **Shelves for Basement** – We will wait to order shelves for the basement until the garage is cleaned out and see how many shelves we need. The costs have already been approved at last months meeting.
- (C) **Discuss the bid on lighting quote from Northern electric** – After a short discussion a **motion** by Bagnell was made to accept the bid from Northern electric using option #1,#2,#4, and electrical permit for a total of \$1753.00 **Supported** by Collins. All in Favor. Motion Carried. Later in the meeting it was brought to the boards attention that we may be able to apply for a grant to possibly cover the cost of this. So this item is being tabled to next month after we check out the possibility of the grant.
- (D) **Newsletters & Large item labels** – Hoffman reported that the newsletter is in the final stage and the large item labels are at the printers. After he receives them he send the newsletter to the printer. They will assemble the newsletter and send them out.

New Business:

- (A) **Approve the MNRFT Grant Agreement** – Lambert presented the grant agreement. **Motion** by Lambert to accept the Grant Agreement **Supported** by Collins. All in favor. Motion Carried.
- (B) **Adopt the Resolution for the MNRFT Grant** – Lambert read the resolution to the board. **Motion** by Lambert to adopt the resolution for the MNRFT Grant **Supported** by Bagnell. Roll Call Hoffman yes, Collins yes, Lambert yes, Bagnell yes. Motion Carried.
- (C) **Discuss hiring Engineer/Prime for Sands Park** – Lambert suggested we use Andersen & Crain Engineering they are familiar with the project at Sands Park. **Motion** by Collins to hire Andersen & Crain for the Engineer/Prime for the park **Supported** by Bagnell. All in favor. Motion Carried.
- (D) **Discuss Library Millage Renewal** – Deputy Treasurer Cervone gave a short talk on the Library millage renewal. If anyone has any questions on this millage please contact the township.

(E)Excavation at Sands Park – Lambert informed the township that it was going to be necessary to excavate a little more for the horse shoe pits and the playground. She would like to have McCullen Excavating and Tommy’s Toys bid on this work. **Motion** by Lambert to get bids and look over at next months’ meeting **Supported** by Hoffman. All in Favor. Motion Carried.

(F)Railing and Stairs at Sands Park – After a short discussion it was decided to let Trustee Bagnell check into the costs of the fence and stairs. It will then be decided on what needs to be done to fix the existing problem.

Approval of Bills:

Bills were reviewed. With the addition of the new Trustee partial month salary and Municipal Retirement. So total of bills to be paid is \$118,676.77. **Motion** by Lambert. to approve paying the bills as presented **Supported** by Hoffman. Roll call vote. Hoffman yes, Collins yes, Lambert yes, Bagnell yes. Motion Carried.

Public Comment:

Began at 8:49 p.m. – Resident wanted to know if the horse shoes were supplied at the park. Lambert said no you have to have your own horse shoes. Corrado asked if we have increased our insurance with all the improvements we have made. Lambert said the insurance was increased last year and but may have to be adjusted when the playground is completed. Owner of Area Waste Scott Matley was here and said if anyone is having problems with trash to please call him the frost laws are now off and regular service will resume.

Adjournment:

Motion to adjourn at 8:59p.m. by Lambert. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk