

# **COLDSPRINGS TOWNSHIP**

## **REGULAR BOARD MEETING MINUTES**

### **COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571**

**MONDAY, MARCH 10 2014, 7:00 P.M.**

Clerk Collins called the meeting to order at 7:34 p.m. Pledge of Allegiance was said by all. Clerk Collins Appointed Ray Hoffman to moderate the meeting. Board members present at roll call were Clerk Collins, Trustee Hoffman, Treasurer Lambert. Absent Supervisor Neubecker & Trustee Bagnell. County Commissioner Stu McKinnon and approx. 8 members of the public were also present.

#### **Adoption of the Agenda:**

No changes to the agenda.

**Motion** by Lambert to accept the agenda as presented. **Supported** by Hoffman  
All in favor Motion carried.

**Establish any conflict of interest of items that are on the agenda:** None were presented.

#### **Approval of Minutes:**

**Motion** by Lambert **Supported** by Collins to approve the minutes from the February 10, 2014 Regular Board meeting. All in favor. Motion carried.

#### **Correspondence was reviewed:**

Not much in Correspondence this month. We did receive the minutes from the Kalkaska Memorial Hospital and they are on file in the Clerk's office.

#### **Committee Reports:**

(A) Planning and Maintenance - Trustee Bagnell Absent.

(B) Fireboard – Trustee Hoffman presented the minutes from the March 5, 2014 Fireboard meeting. The minutes showed that there were 8 Fire runs and 15 Rescue runs for the month of February. Fredric ALS had 35 calls, 25 transported mostly to Munson. A complete copy of the minutes is on file with the clerk.

(C) Road Commissioner – Road Commissioner Corrado was not present.

(D) Ordinance Enforcement Officer – Corrado was not present.

(E)Park & Recreation Committee – Lambert presented the minutes from the March 4, 2014 Parks & Recreation Committee meeting. She said not much going on at this time. Still waiting for final approval of the 2013 MNRFT Grant. No new donations at the boat launch. Fundraising for the park, it was decided to have a fun day at the park to help the Township cover its portion of the 2013 MNRTF Grant. No other work will start until the weather breaks. The Park & Recreation Minutes are on file with the clerk

(F)County Commissioner Stu McKinnon - Not much to report on at this time.

### **Treasurers Report:**

Treasurer Lambert presented the monthly reconciliation report for the month of February, 2014. The report showed that there was \$363,193.99 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,659.54 in the Building Fund at Members Credit Union, and \$233,797.95 in the Tax account as of 2/28/14, but now that account is empty after all payouts and \$100.00 in the Petty Cash Fund. **Motion** by Hoffman **Supported** by Collins to accept the Treasurer's report as presented. All in favor. Motion carried.

### **Old Business:**

(A)Michigan Vehicle Code Ordinance – **Motion** by Lambert to table this issue to next month's meeting **Supported** by Collins. All in Favor. Motion Carried.

(B)Cemetery Mapping and Outdoor Sign- Collins reported that the cost to Laminate the Cemetery Map would cost \$25.00. A sign for the back side of the garage would cost \$84.50. With an additional cost of \$50.00 to \$500.00 for the necessary art work to clean-up the image. A brief discussion was held and suggestions of where to place the new sign. It was first recommended that the sign be placed at the entrance of the cemetery. With further discussion it was decided to place this new sign at the center entrance at the very end, so as you drive around it would be visible. The board agreed to the laminating at \$25.00 and the cost of the sign with art work not to exceed \$150.00. **Motion** by Hoffman. **Supported** Lambert. All in favor. Motion Carried.

(C)OEO Officer Car – After a brief discussion **Motion** by Collins to not purchase a car for the OEO. **Supported** by Lambert. All in favor. Motion Carried.

### **New Business:**

(A)Supervisor’s Resignation – Clerk Collins read Supervisor Mike Neubecker’s letter of resignation dated 3/3/14 to the Board and Public. **Motion** by Lambert to accept Supervisors Neubecker’s Letter of Resignation **Supported** by Hoffman. All in Favor. Motion Carried.

(B)Sign TBA Agreement – Trustee Hoffman and Clerk Collins both signed this Agreement.

(C)Appoint Hospital Board Member – Before Mike formally resigned he had asked Trustee Hoffman if he would be willing to take over this position. **Motion** by Collins to appoint Trustee Hoffman to the Kalkaska Memorial Hospital Board. **Supported** by Lambert. All in favor. Motion Carried.

(D)Resolutions for salaries – Hoffman read each resolution that was discussed at the Budget Hearing:

**Resolution #1 of 2014** Supervisor Salary set at **\$10,294.38 a year**  
**Motion** by Lambert to accept resolution #1. **Supported** by Collins. Roll Call Vote “Aye” 3 “Nay” 0 “Absent” 1. Resolution #1 is adopted

**Resolution #2 of 2014** Clerks Salary set at **\$16,739.10 a year**  
**Motion** by Hoffman to accept resolution #2. **Supported** by Lambert. Roll Call Vote “Aye”3 “Nay”0 “Absent” 1. Resolution #2 is adopted.

**Resolution #3 of 2014** Treasurers Salary set at **\$16739.10 a Year**  
**Motion** by Collins to accept resolution #3. **Supported** by Hoffman. Roll Call Vote “Aye”3 “Nay”0 “Absent”1. Resolution #3 is adopted.

**Resolution #4 of 2014** that the 2 Trustees Salaries be set at **\$2,923.83 each per year**. **Motion** by Lambert to accept resolution #4. **Supported** by Hoffman. Roll Call Vote “Aye” 3 “Nay” 0 “Absent” 1. Resolution #4 is adopted.

(E)Approve wage increase for the Assessor – Hoffman presented **Resolution #5 of 2014** Assessors Salary set at **\$16,000.00 a Year**. **Motion** by Lambert to accept resolution #5. **Supported** by Collins. Roll Call Vote “Aye”3 “Nay”0 “Absent”1. Resolution # 4 is adopted.

(F)Approve wage increase for Hourly Workers –Hoffman presented **Resolution#6 of 2014** Hourly Wage Increase for employees to be as follows: **\$12.00 an hour** with the exception of the **Election Chairperson** which will be set at **\$14.00 an hour**. **Motion** by Collins to accept resolution #6. **Supported** by Hoffman. Roll Call Vote “Aye”3 “Nay” 0 “absent” 1. Resolution #6 is adopted.

(G)Hoffman presented **Resolution #7 of 2014** an hourly Driving Reimbursement

while On Township business for hourly Employees to be set at **\$12.00 an hour.**  
**Motion** by Collins to accept resolution #7. **Supported** by Lambert. Roll Call Vote “Aye” 3 “Nay” 0 “Absent” 1. Resolution #7 is adopted.

**(H)**Hoffman Presented **Resolution #8 of 2014** Extra Meeting Reimbursement To set at **\$40.00 per Meeting.** **Motion** by Hoffman to accept resolution #8. **Supported** by Lambert. Roll Call Vote “Aye” 3 “Nay” 0 “Absent” 1 Resolution # 8 is adopted.

**(I)**Hoffman presented the resolution to adopt the **2014-2015** General Fund Budget by Cost Center, and to transfer out of General Fund \$100,000.00 to the Township Improvement Fund. **Motion** by Lambert to accept the 2014-2015 General Fund Budget by Cost Center and Transfer \$100,000.00 to a CD in the Township Improvement Fund. **Supported** by Collins. Roll Call Vote “Aye” 3 “Nay” 0 “Absent” 1. Resolution to adopt General fund Budget by Cost Center and to transfer \$100,000.00 to Township Improvement Fund is Adopted.

**(J)**Amend the Township Fire & Rescue Ordinance – **Motion** by Lambert to approve the Township Fire and Rescue Reimbursement Ordinance # 1-05 of 2006. **Supported** by Collins. All in Favor. Motion Carried.

**(K)**Amend Resolution for Poverty Exemption – After a brief discussion a **Motion** by Collins to set the Maximum Poverty value of assets not to exceed 5 times the Federal Poverty levels. **Supported** by Hoffman. All in favor. Motion Carried. **Motion** by Collins to adopt the Poverty Exemption Resolution #9. **Supported** by Hoffman. All in Favor. Motion Carried.

**(L)**Alternates for Board of Review – After a brief discussion. It was put out the public that we are looking for Board of Review Members. If anyone is interested please let us know.

**(M)**Approve paying the Board of Review before next meeting – **Motion** by Collins to approve paying BOR before next meeting. **Supported** by Lambert. All in favor. Motion Carried.

**(N)**Clean out of Burial storage in garage and expenses for shredding – After a brief discussion it was decided to wait until weather breaks to go thru all documents and see how much we have that needs to be shredded and then move all other documents to the basement. We will have to check costs for shelving for the the basement and on either on-site shredding or someone taking it into the shredding company.

**(O)**Clerk will be attending the QVF Class on 3/26/14 – **Motion** by Lambert to approve the Clerk attending the QVF Class. **Supported** by Hoffman. All in favor. Motion Carried.

(P)Discuss replacing the Assessors computer – After a short discussion and looking at cost estimates it was decided to let the Assessor decide on his needs with a budget of \$1,400.00 to work with. **Motion** by Collins to put a cap on the cost of the Assessors new computer at \$1400.00. **Supported** by Lambert. All in favor. Motion Carried.

**Approval of Bills:**

Bills were reviewed. We have not yet received the Great Lakes Energy bill but it is pending in the amount of \$523.94. Also the amount to pay Board of review wages at \$400.00. So total of bills to be paid is \$90,025.36. **Motion** by Lambert. **Supported** by Hoffman to approve paying the bills as presented. Roll call vote. Hoffman yes, Collins yes, Lambert yes, Bagnell absent. Motion Carried.

**Public Comment:**

Began at 8:44 p.m. – We were presented with Calendar’s from the Kalkaska area Transit. We were also informed that the Disabled Veterans act, has a new bill in the works to help townships be reimbursed for monies lost. It was also suggested that we lock in propane rates next year and that the Township stay local for their dealer.

**Adjournment:**

**Motion** to adjourn at 8:52p.m. by Lambert. **Supported** by Collins. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk