

**COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, APRIL 14, 2014, 7:00 P.M.**

Clerk Collins called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Clerk Collins Asked Ray Hoffman to moderate the meeting. Board members present at roll call were Clerk Collins, Trustee Hoffman, Treasurer Lambert. Absent Trustee Bagnell. Road Commissioner Denny Corrado and approx. 8 members of the public were also present.

Adoption of the Agenda:

No changes to the agenda.

Motion by Lambert to accept the agenda as presented. **Supported** by Collins
All in favor Motion carried.

Establish any conflict of interest of items that are on the agenda: None were presented.

Approval of Minutes from the March 10, 2014 Budget Hearing:

Motion by Hoffman **Supported** by Lambert to approve the minutes from the March 10, 2014 Budget Hearing meeting. All in favor. Motion carried.

Approval of Minutes from the March 10, 2014 Regular Board Meeting:

Motion by Lambert. **Supported** by Collins to approve the minutes from the March 10, 2014 Regular Board Hearing meeting. All in favor. Motion Carried.

Correspondence was reviewed:

After a brief Discussion about the letter from Attorney Barry Cole on the land encroachment at Sands Park, it was decided to let our new Supervisor and Treasurer handle this with our township attorney. We did receive the minutes from the Kalkaska Memorial Hospital and they are on file in the Clerk's office. Smart 911 is being started and is being handled at the Fire Dept. and they will be registering people at their Pancake Breakfast April 27, 2014.

Committee Reports:

(A) Planning and Maintenance - Trustee Bagnell Absent.

(B) Fireboard – Trustee Hoffman presented the minutes from the April 2, 2014 Fireboard meeting. The minutes showed that there were 7 Fire runs and 26 Rescue runs for the month of March. Fredric ALS had 39 calls, 8 transported to Kalkaska, 18 to Munson. A complete copy of the minutes is on file with the clerk.

(C) Road Commissioner – Road Commissioner Corrado stated that not much going on

at this time. They are going out for bids for a one time brining in our township and if the township wants they can pay for any other brining needs that they feel is necessary at the townships expense.

(D)Ordinance Enforcement Officer – Corrado nothing to report at this time. But with the disappearance of the snow the complaints are starting to come in.

(E)Park & Recreation Committee – Lambert presented the minutes from the April 1, 2014 Parks & Recreation Committee meeting. She said not much going on at this time. Still waiting for final approval of the 2013 MNRFT Grant. No new donations at the boat launch. Fundraising for the park, it was decided to have a fun day at the park to help the Township cover its portion of the 2013 MNRFT Grant. No other work will start until the weather breaks. The Park & Recreation Minutes are on file with the clerk

(F)County Commissioner Stu McKinnon - Not much to report. Did update the Board on the Millage proposals that are going to be on the August Ballot. Also a new County Controller was hired Bruce Blevins. Kalkaska also has a new County Veteran’s Counselor Melanie Pauch.

Treasurers Report:

Treasurer Lambert presented the monthly reconciliation report for the month of March, 2014. The report showed that there was \$380,769.47 in the various Bank accounts, \$10.07 in the Forest Area Federal CU, \$10,664.79 in the Building Fund at Members Credit Union, and \$124.40 in the Tax account as of 2/28/14, and \$100.00 in the Petty Cash Fund. **Motion** by Hoffman **Supported** by Collins to accept the Treasurer’s report as presented. All in favor. Motion carried.

Old Business:

(A)**Cemetery sign** – Cemetery Sign is in and ready to be picked up. After the snow is gone the sign will be installed.

(B)**Shelves for Basement** – Treasurer Lambert will check with Sam’s on pricing of Shelves and a decision will be made on where to purchase. **Motion** by Collins **Supported** by Lambert to purchase new shelves not to exceed \$400.00. All in Favor. Motion Carried.

(C)**Appoint new Supervisor** – After reviewing and discussing the 3 applications for the Supervisor position. A **Motion** by Lambert was made to Appoint Raymond Hoffman to the position of Supervisor. **Supported** by Collins. **Roll Call Vote** Collins yes, Lambert yes, Hoffman yes, Bagnell absent. Motion Carried.

New Business:

(A)Resignation of Trustee – Clerk Collins read letter of resignation to take affect at the end of this current meeting, of Trustee Raymond Hoffman. **Motion** by Collins to accept his letter of resignation taking affect at the end of this meeting. **Supported** by Hoffman. All in Favor. Motion carried.

(B)Final Amendments to the 2013-2014 Budget – Clerk Collins presented 8 income amendments and 7 expense amendments to the 2013-2014 Final Budget. Treasurer Lambert noted that one of the Income figures needed be adjusted more. **Motion** by Collins to accept the amendments as presented with the additional amount needed per the Treasurer. **Supported** by Hoffman. **Roll Call Vote** Collins Yes, Lambert Yes, Hoffman Yes, Bagnell Absent. Motion Carried.

(C)Clerk Attending Election Training Class 5/16/14 – **Motion** by Hoffman for the clerk to attend training class. **Supported** by Lambert. Motion Carried

(D)Inspection of Fire Extinguishers – After a short discussion it was decided that the clerk will contact Northern Fire & Safety about having the Fire Extinguishers inspected. **Motion** by Hoffman to have the inspection done. **Supported** By Lambert. All in favor. Motion Carried.

(E)Twin Lake Road Ending – After a short discussion **Motion** by Hoffman that the Clerk would contact the DEQ and DNR about the Road ending boat launch. After contacting both agency’s she will send the requirements to both Tommy’s Toys and McCullen Excavating for bids on repairing this road ending to the necessary specifications. **Supported** by Collins. All in favor. Motion carried.

(F)Replace outside lighting on Township hall – After a short discussion a **Motion** by Lambert was made to call Northern Electric to have them bid on replacing the outside lighting on the Township Hall. **Supported** by Hoffman. All in Favor. Motion carried

(G)Stickers for Large Garbage Pickup – After a short Discussion **Motion** by Lambert to go ahead and mail stickers now with a small newsletter attached. **Supported** Hoffman. All in favor. Motion Carried.

(H)Notary in Township office – This topic was discussed and a **Motion** by Hoffman to go ahead with making the Clerk a notary with the amount not to exceed \$200.00. **Support** by Lambert. All in Favor. Motion Carried.

(I)Resident having flooding problems of Manistee Lake – After a brief

discussion the Board said this is a Road Commission and Drain Commission problem. The Clerk Collins has talked to both of these commissions and they informed her that this problem will be addressed after the snow is gone. Another resident was having issues with trash collection on a private road and wants trash taken off her taxes. Clerk has talked to the assessor about this and he stated that the trash pick-up is a voted millage and there is no pick-up on private roads and he can't remove this from her bill. The clerk Collins has composed a letter to her explaining this situation.

(J)Sign Tobin Agreement and Set date for Audit – Motion by Lambert to accept the Tobin Agreement in the amount \$3300.00 for the Township Audit and the date for the Audit be decided by the Treasurer Lambert and Clerk Collins.
Supported by Collins. All in Favor. Motion Carried.

Approval of Bills:

Bills were reviewed. With the Exception of Check #13154 being voided, and a new check being issued with the correct amounts for Ray Hoffmans change of position. The amounts to be determined. So total of bills to be paid is \$16,839.61. **Motion** by Lambert. **Supported** by Collins to approve paying the bills as presented. Roll call vote. Hoffman yes, Collins yes, Lambert yes, Bagnell absent. Motion Carried.

Public Comment:

Began at 8:42 p.m. – It was brought to our attention that there was a problem with trash on East Shore Dr. a Resident stated that he couldn't seem to be able to contact Area Waste. The Township Board said that if this happens again, to call the Hall, or one of the Board Members or the OEO Officer. Anyone of us could help with this problem.

Adjournment:

Motion to adjourn at 8:48p.m. by Lambert. **Supported** by Collins. All in Favor.

Cheryl Collins
Coldsprings Township Clerk

