

Coldspring Excelsior Fire and Rescue  
Standard Operating Policies  
6565 County Road 612 NE  
Kalkaska, MI 49646

Section 4.19

Radio Discipline

SECTION 1: Primary channels

1. Fire Dispatch
2. Tac Net
3. Fire Ground 1
4. Fire Ground 2
5. Fire Ground 3

SECTION 2: Initial Response

1. When responding to an emergency calls The first officer and the first unit out of the station shall be responsible for communication with central dispatch. All other units shall keep the primary dispatch frequency open and free of unnecessary communications
2. All additional units and personal shall use channel 3 (fire ground 1) for primary communication
3. All additional units responding to an emergency call shall use channel 3 (fire ground 1) to check in service, check out of service and any other communication and shall be directed to the first unit out and/or the officer in charge
4. The only exception to item 2 and 3 are in a emergency or when other communication on the fire ground channels can not be completed

SECTION 3: Personal with Portable radios

1. Personal with portable radios shall be used for communications only during an emergency call
2. Personal radios required during an unreported emergency shall only be used to call in an emergency only when all other types of communication and been exhausted (ie: land lines or mobile phones)
3. Misuse of personal radios can be ground for disciplinary action

#### SECTION 4: General

1. All transmissions will be in clear language (no 10 codes)
2. Microphones will be stored in their cradles when not in use
3. Transmissions should be short and to the point
4. All fire frequencies are assumed to be monitored by others
5. No classified information will be transmitted on fire frequencies
6. Radio checks” will only be accomplished after maintenance or when transmission capability is in question or during weekley meeting where all equipment is being checked
7. The term “Emergency Traffic” will only be used to clear the fire dispatch frequency of all other radio transmissions when a persons life is Threatned
8. Fire ground and tactical frequencies may be used to segregate incidents when more than one emergency is in progress
- 9.

#### SECTION 5: Radio Terminology

1. It is the Fire Department’s responsibility to maintain patient/victim dignity on the radio
2. Persons names should not be used over a radio when ever possible
3. Critical patients status should only be transmitted by code when possible
4. Vehicle number or description are appropriate means if identification (602 or 6 engine)