

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes April 3, 2012**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, April 3, 2012. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Wendy Corona and Grant Writer: Pam Stuckman. Committee Member not present: Marge Bagnell. Also present: Bill Crain of Andersen & Crain. Members of the public: 0

Chairperson, Brenda Lambert, called the meeting to order at 7:01 p.m.

Minutes from the March 6<sup>th</sup> meeting passed with a motion by Chuck, support by Wendy and then unanimous approval by the committee.

Minutes from the March 21<sup>st</sup> public meeting passed with a motion by Chuck, support by Lynnette and then unanimous approval by the committee.

### **Review of Correspondence:**

Correspondence this month was minimal and pertained to the services being provided by Andersen & Crain for the Sands Park Renovation.

### **Old Business:**

#### **Encroachment update:**

Still pending; no further action has been taken as of the April 3<sup>rd</sup> meeting.

#### **Donation Post update:**

Proceeds for the month of March were \$2.50.

#### **Grant application update:**

The board is still waiting final approval from the state on the MNRTF grant.

### **MDNR Passport Grant Application:**

The 2012 MDNR Passport Grant was finalized and sent in prior to the deadline. Pam included a paragraph regarding the support letters received by the community in support of the grant application. A total of fifteen letters were received from a variety of residents, organizations and businesses.

### **Local businesses grants or sponsorship update:**

The committee is not currently working on any grants. However, Pam shared with the committee upcoming grant opportunities. Two of the proposed grants; Home Depot and Grand Traverse Regional Community Foundation will require volunteers. The committee will discuss at the next meeting the possibility of utilizing volunteer groups for these two grants. See the attached spreadsheet with the new proposed grants.

**Updates to Five Year Park and Recreation Plan:**

Pam revised the Five Year Park and Recreation Plan to include extensive verbiage for the upgrade of the boat parking, water front, playground, nature path and Universal ADA accessibility to Sands Park. Changes also reflect the grants received and any work that was completed during 2011.

All modifications will be completed once the document is reviewed by the committee and changes have been sent to Pam. The goal is to have the Township Board review/approve the changes during the May meeting. A public meeting will also be included in the May Board meeting. Announcement of this public meeting will be posted at the Township hall and on the Township website.

**New Business****Bill Crain – review site plans for 2011 Passport Grant**

Bill shared the plans for the location of the well pump, restroom by boat launch and beach, drop shot, two spring animals, sand digger, and trail going down to the beach.

The group will finalize these locations after the meeting adjourns and relocates to Sands Park.

**Next Agenda – Continue to update agenda items through completion**

- Encroachment update
- Donation Post update
- Grant application update
  - 2012 MDNR Passport Grant
- Local businesses grants or sponsorship update
  - TransCanada
- Five Year Park and Recreation Plan – review for approval
- Progress on the 2011 Passport Grant
- Utilization of volunteers - future grants

**Other Business –** No other business

**Public Comment –** None

**Meeting Adjourned:** at 8:03 p.m.

Bill Crain and the committee members then met at Sands Park and finalized the location of the equipment being purchased under the 2011 Passport Grant. The committee dispersed at 8:45 p.m.

**Coldsprings Township Grant Applications**

| Matching Funds                               | Grant                                      | Requested Amount | % Matching Funds | Match Amount | Status   |
|--|--|------------------|------------------|--------------|----------|
| MNRTF  | Restroom, Picnic Shelter, Path, Water Pump | \$47,000         | 50%              | \$44,000     | Approved |
| MDNR   | Playground equipment                       | \$25,000         | 25%              | \$11,500     | Approved |
| NWMCOG                                       | Nature Trails/Signage                      | \$10,000         | 50%              | \$10,000     | Denied   |
| Consumers Energy                             | Playground equipment                       | \$10,000         | 50%              | \$10,000     |          |
| BCI Burke                                    | Playground                                 |                  | 50%              |              |          |
| MDNR 2012 Passport                           | Playground equipment                       | \$25,000         | 40%              | \$14,400     |          |
| <b>Total Grants requiring matching funds</b> |  | \$117,000        |                  | \$89,900     |          |

| Not requiring matching funds |                         |          |  |  |         |
|------------------------------|-------------------------|----------|--|--|---------|
| Home Depot                   | Fence                   | \$500    |  |  | Pending |
| Lowe's Charitable Foundation | Fence                   | \$5,000  |  |  | Pending |
| Nike Foundation              | Playground surfacing    | \$10,000 |  |  | Denied  |
| Carls Foundation             | Playground equipment    | \$5,000  |  |  | Pending |
| Chase Foundation             | Stairs                  | \$15,000 |  |  | Denied  |
| Shell                        | Pathways/Accessibility  | \$5,000  |  |  | Denied  |
| Kellogg Foundation           | Playground equipment    |          |  |  | Denied  |
| Dr Pepper Snapple Group      | Playground construction | \$15,000 |  |  | Pending |
| TransCanada                  | Fishing Pier/Boardwalk  | \$15,000 |  |  | Pending |

| Future Grant applications                    |   |         |              |  | Due Date    |
|--|---|---------|--------------|--|-------------|
| Captain Planet                               |   |         |              |  | 1-May-12    |
| Home Depot                                   | Picnic Tables/Fencing                             | \$5,000 |              |  | 1-Aug-12    |
| Grand Traverse Regional Community Foundation | Nature Trail/Fitness Equipment/Interpretive Signs | \$6,000 |              |  | No deadline |
| Nike   | Surfacing/Sports Equipment                        |         |              |  | 15-Nov-12   |
| Boundless Playgrounds                        | Tot Lot Equipment                                 |         |              |  | No deadline |
| Miracle Play Equipment                       | Tot Lot Equipment                                 |         | 75% Discount |  | No deadline |