

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes February 7, 2012**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, February 7, 2012. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, Wendy Corona and Grant Writer: Pam Stuckman. Members of the public: 0

Chairperson, Brenda Lambert, called the meeting to order at 7:03 p.m.

Minutes from the January meeting passed with a motion by Chuck, support by Lynnette and then unanimous approval by the committee.

### **Review of Correspondence:**

Eight proposals were received from the following companies in response to the RFP to provide professional landscape architect/engineering services.

Andersen & Crain, Inc

Borealis Design

Fleis & Vandenbrink Engineering, Inc

Gourdie-Fraser, Inc

Influence Design Forum LLC

Mansfield & Associates

M.C. Smith Associates and Architectural Group, Inc

Russell Design

### **Old Business:**

**Title search & encroachment update** – Michael Edwards went to court regarding this issue today, February 7, 2012. The committee is waiting for the judgment on this issue.

**Donation Post update** – Proceeds for the month of January were \$1.40.

**Grant application update** – The board is still waiting final approval of the MNRTF grant. The state has approved the grant for the Township, however, the final approval (which comes from Governor Rick Snyder) and distribution of the money is expected sometime in March.

**Local businesses grants or sponsorship update** – Still pending are the results of the TransCanada grant application. The committee is now focusing on the April due dates for the additional MDNR and MNRTF grant.

### **New Business**

#### **Review proposals from potential Engineer / Landscape Architect candidates**

The committee reviewed the eight proposals and plans to recommend to the Township Board the following three companies for interviews:

Andersen & Crain, Inc

Influence Design Forum LLC  
M.C. Smith Associates and Architectural Group, Inc

**Update Five Year Park and Recreation Plan**

Pam is updating the Five Year Park and Recreation Plan to include extensive verbiage for the upgrade of the boat parking, water front, playground, nature path and accessibility to Sands Park. This park plan will be updated prior to the acceptance of the MDNR and MNRTF Grants April 2012 deadline.

**MDNR and MNRTF Grant – April 2, 2012 Deadline**

The drafts of these grants will be reviewed during the next scheduled meeting on March 6, 2012.

**Next Agenda** – Continue to update agenda items through completion

- Title search & encroachment update
- Donation Post update
- Grant application update
- Local businesses grants or sponsorship update
- Discuss feedback from Township Board on the Engineer / Landscape Architect candidates
- Review updates to Five Year Park and Recreation Plan
- Review MDNR and MNRTF Grant applications

**Other Business** – No other business

**Public Comment** – None

**Meeting Adjourned:** at 9:07 p.m.