

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes November 04, 2013**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Monday, November 4, 2013. Committee Members present: Brenda Lambert, Marge Bagnell, Wayne Jonker and Grant Writer: Pam Stuckman. Members absent: Lynnette Cervone and Chuck Vernon. Members of the public: 0.

Chairperson, Brenda Lambert, called the meeting to order at 7:00 p.m. Minutes from the October 1st meeting passed with a motion by Marge, support by Wayne and unanimous approval by the committee. The agenda was also approved with a motion by Wayne, support by Brenda and then unanimous approved by the committee.

**Review of Correspondence** – No new correspondence.

## **Old Business**

**Encroachment update** – No new updates.

**Donation Post update** – Donations for the month of October \$11.47

**Progress on approved Grants - 2011 MNRTF Grant** – Brenda called Janet Leisman from the DNR to ask about the re-imbusement, Janet said that they were waiting for the cancelled checks and the EFT requirements to be met, Brenda stated that all of that was completed and turned in on Oct. 7<sup>th</sup>. Janet said that it could take a couple of weeks to get that info in the system, so she would look into it and let Brenda know what she finds out.

**Local businesses grants or sponsorship update — AT &T Grant:** Pam requested information from AT&T and they will send the paperwork to her via e-mail. She talked about ways that people could donate to the park through AT&T. They would actually set up donation sites where people can donate monthly to the park. They also have a volunteer work force at AT&T, where we can register a project and volunteers from AT&T will come out and help complete the project because we are required to have so many hours of volunteering on a project, and they will help meet that requirement. This is an open grant with no deadline date, so we will continue to look into the grant program

**New grant applications** – Nothing new. We are waiting to hear final results.

**2014 MNRTF & Passport Grant Applications** - The committee discussed possible boardwalk options and a fishing pier to include with the new fence and steps. Several members will contact local contractors and dock companies about prices and possible design options. We also talked about the fact that if we apply for this in April, the actual work wouldn't actually be completed until 2015. We will continue to pursue the grant process for this project and will address it with the Township Board.

**New Business** – None

**Other Business –Picnic Tables** –The braces are here, but we won't install them until spring when the weather gets better. We have not received the \$500.00 refund that Monica Potttery, from the table company, said we would, Brenda will call and ask her about it.

**Door Lock:** Joe was able to fix both the door lock and the door frame on the storage room on the pavilion.

**Hand Sanitizers** – Marge stated that Matt at GT Packaging initially said that we could get a unit for \$40.00, now he stated that the units would cost about \$100.00 and they could be difficult to get. The sanitizer would be free, but there was no guarantee on how long the company would provide the sanitizer for. Matt was unable to get a response from the company in question to get a definitive answer, so Marge asked about other options of items that they carry in stock. Matt said that GT Packaging can provide free Sanitizer units, and we can purchase the sanitizer for them. A case of 6 boxes would be \$61.12. One case would allow us 2 re-fills for 3 units. The unit is ADA Compliant and the soap has alcohol in it so they won't freeze. Brenda stated that she would recommend that the Township Board approve the order of 3 units and the purchase of 2 cases of sanitizer and we could use the funding that we received from the Renovation Celebration.

**Internet Service** – No new information. We will continue to research this. Brenda is going to contact Charter about putting in a basic phone line, just to get the internet service. The basic phone would have just local service and no long distance. Just an option in order to get internet service.

**Horseshoe Pits** – We are still looking into this project. Wayne will look at the backboards at Palmer Park and see how they designed theirs. Board members will see if they have any materials available in order to build them.

**Cameras** - The cameras have been fixed. A new receiver was added to the old one and all cameras are working correctly.

**Next Agenda** – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Progress on Approved Grants
  - 2011 MNRTF Grant – Reimbursement
- Local business grants or sponsorship update
  - AT&T Grant
- Grant Application Updates
  - 2013 MNRTF Grant
  - 2013 MDNR Passport Grant
  - 2014 Passport Grant Application - Fence, Steps, Boardwalk
  - 2014 MNRTF Grant Application - Fence, Steps, Boardwalk
- New Business
- Other Business
  - Picnic Tables
  - Hand Sanitizer Units
  - Internet Service
  - Horseshoe Pits

### **Public Comment**

**Meeting Adjourned:** The meeting adjourned at 7:42 p.m. with a motion by Wayne, support by Marge and then unanimous approval by the committee.