

Coldsprings Township Parks & Recreation Committee Meeting Minutes November 5, 2012

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Monday, November 5, 2012. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell and Grant Writer: Pam Stuckman. Member not present: Wendy Corona. Members of the public: 1: Wayne Jonker, Secretary Treasurer of the Manistee Lake Improvement Board.

Chairperson, Brenda Lambert, called the meeting to order at 7:01 p.m. Minutes from the August 6th meeting passed with a motion by Chuck, support by Brenda and then unanimous approval by the committee. Pam suggested the topic, Winters Parcel Acquisition, be added to the "New Business" section of the agenda. Brenda then made a motion to approve this change with support by Chuck and then unanimous approval by the committee.

Review of Correspondence – A letter was received from the DNR stating they had received and approved the 5 Year Park Plan. This plan is now on file.

Old Business

Encroachment update – No new information had been received for the month of October.

Donation Post update - Proceeds for the month of October were \$4.00. The total received to date is \$145.68.

Reimbursement of 2011 Passport Grant Expenditures - The paperwork has been approved by the DNR. The committee is just waiting for reimbursement.

2011 MNRTF Grant – A new schematic was reviewed showing the proposed location of the picnic shelter, restroom, pathways and light posts. Chuck stated there were existing light posts located in the park. The group agreed additional research will be required to determine the final location of lights in the park. The cost and accessibility of the pathway was also reviewed. The committee agreed to utilize concrete and change the width of the path to 6 foot, still meeting the universal accessibility requirement. The committee continues to cement the design of the picnic shelter so the estimates received will reflect the requirements. The estimates can then be compared to each other for a sound decision to be made.

2012 MDNR Passport Grant Application – The committee is waiting for the results of this application.

Local businesses grants or sponsorship update – The **TransCanada** grant the committee is pursuing will be for eight picnic tables. Pam is still drafting this grant application. **Risk Reduction Grant Program** - The committee reviewed the grant application. A resolution for this grant is scheduled for the next Township Board meeting, November 12, 2012.

Sands Park Ordinance – This ordinance is complete and will be placed in the local newspaper to inform the public.

New Business:

New grant applications – Winters Parcel Acquisition – Pam shared an overview of the MNRTF Acquisition Grant Program compiled from the MNRTF Grant Guidelines for 2012 to determine if there is a possibility to acquire the 17.19 acres through a Trust Fund grant. It has been determined that the property is eligible for acquisition and the committee has the ability to also request a development grant during the same cycle for the same property. Pam will create a schedule of requirements needed prior to the application deadline. This information will then be shared with the Township Board on November 12, 2012 with a request for their approval on pursuing these grants.

Great Lakes Energy Peoples Fund – Pam researched this fund and found the Township falls under the guidelines to apply. The group agreed to pursue this fund for two bike racks at the park.

SEEDS – A narrative will be sent to Bill Watson regarding the scope of work the committee is looking for SEEDS to accomplish through the possible grant application of the Gaming and Tribal Fund Grant of the Grand Traverse Band of Ottawa Indians.

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Reimbursement of the 2011 Passport Grant expenditures
- Progress on 2011 MNRTF Grant
- 2012 MDNR Passport Grant
- Local business grants or sponsorship update
 - TransCanada
 - Risk Reduction Grant Program
 - Great Lakes Energy Peoples Fund
 - SEEDS
- Winters Parcel Acquisition
- New grant applications

Other Business – None

Public Comment – None

Meeting Adjourned: at 8:51p.m.

Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
MDNR 2012 Passport	Playground equipment	\$25,000	40%	\$14,400	
Total Grants requiring matching funds		\$107,000		\$79,900	
Future Grant applications					Due Date
Nike	Surfacing/Sports Equipment				15-Nov-12
Boundless Playgrounds	Tot Lot Equipment				No deadline
		75%			
Miracle Play Equipment	Tot Lot Equipment		Discount		No deadline
Rotary Charity (Kalkaska)	Volunteer Projects				1-Sep-12
JP Morgan - Chase					No deadline
Consumers Energy	Supplies and Volunteers				No deadline
Kellogg Foundation	Playground Equipment				No deadline
Kresge Foundation	Nature Trail & Other				No deadline
Laura Jane Musser Foundation	Planning of Volunteer Project	\$5,000			No deadline
	Implementation	\$25,000			No deadline
	Getting Youth Involved in				
Youth Venture	Volunteering	\$5,000			No deadline
Risk Reduction grant program	Security	\$5,000			30-Nov-12
TransCanada	Picnic Tables	\$4,000			No deadline
Great Lakes Energy Peoples Fund	Bike Racks				No deadline