

# Coldsprings Township Parks & Recreation Committee Meeting Minutes March 5, 2013

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, March 5, 2013. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, Dan Sharp and Grant Writer: Pam Stuckman. Members of the public: 1: Wayne Jonker, Secretary Treasurer of the Manistee Lake Improvement Board.

Chairperson, Brenda Lambert, called the meeting to order at 7:00 p.m. Minutes from the February 5th meeting passed with a motion by Chuck, support by Marge and then unanimous approval by the committee. Minutes from the February 25th public meeting passed with a motion by Brenda, support by Marge and then unanimous approval by the committee. The agenda was also unanimously approved by the committee.

**Review of Correspondence** – Correspondence pertained to the bids received for the 2011 MNRTF Sands Park renovation grant and are discussed below.

**Old Business**

**Encroachment update** – No new information had been received for the month of February.

**Donation Post update** – No donations were received for the month of February.

**2011 MNRTF Grant** – Last month the committee went out for bids for the Sands Park Renovation Project Phase II. The seven bids received range in total project costs from \$91,565.10 – \$111,815.00.

<u>Company</u>	<u>Total Project Cost per Bid</u>
TJM Services	\$91,565.10
Elmer's Excavating	\$96,320.00
Svec Construction	\$97,235.00
Pete's Contracting	\$98,730.00
Jordan Construction Group LLC	\$99,741.00
Hagerman Construction Inc	\$106,157.00
SAJDAK Contractor	\$111,815.00

The qualifications were reviewed by Project Engineer, Bill Crain and Brenda prior to the meeting. Brenda shared the information with the committee and the group agreed to recommend to the Township Board TJM Services for the work on this grant. The group also reviewed some slight changes to the park renovation costs due to the size of the maintenance shed being increased from 10X12 to 12X12, installation and ramp for the shed being included in the cost of the shed, the need for 300 feet of underground electrical service to be run (with transformer), and the donation of the pathway work by Tommy's Toys. This will require the committee to request from the Township Board

approximately \$7,152. These funds to come from the monies set aside by the Township for the Sands Park renovation.

**Local businesses grants or sponsorship update – TransCanada** – No results for this grant had been received for the month of January.

**Risk Reduction Grant Program** – Once the contractor is approved by the Township Board and the state, communication between that contractor, Grand Valley Automation and Great Lakes Energy will be required. **Great Lakes Energy Peoples Fund** – Pam received an application for this fund with the due date of June 1, 2013. **SEEDS** – Brenda received a quote from Bill Watson on the replacement of the park posts and fencing. The total cost using black locust and labor would be \$12,402. This would include 250 posts. If volunteers were used to assist with installation the labor could be reduced by approximately \$1,600. If treated lumber was used instead of black locust the cost would be \$10,210. The committee discussed the possibility of reducing the amount of posts needed in the park. The group agreed to replace the fence line, but to not make a decision about the posts until spring when the posts can be counted and their need evaluated. **Winters Parcel Acquisition** – No additional research has been done on this acquisition during the month of February.

#### **New Business:**

**New grant applications** – The decision was made for both the MNRTF and the MDNR grant applications to be for playground equipment. Brenda shared the design she received from Snider and Associates based on what design the group approved at the February 25<sup>th</sup> Public Meeting. **2013 MNRTF Grant** – Pam passed out the rough draft of this application for the committee to review. The **2013 MDNR Passport Grant** – This draft was also reviewed and Pam requested any changes be sent to her by Friday, March 8, 2013. **Prairie Farms/Shelters - Ice Cream Donations for grand opening** – still pending.

**Next Agenda** – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Progress on Approved Grants
  - 2011 MNRTF Grant
  - Risk Reduction Grant Program
  - TransCanada \$1,000 Pathway/Foliage
- Local business grants or sponsorship update
  - TransCanada Picnic Tables
  - Great Lakes Energy Peoples Fund
  - SEEDS
- Winters Parcel Acquisition
- Grant Application Updates
  - 2013 MNRTF Grant
  - 2013 MDNR Passport Grant
- Ice Cream Donations for grand opening
- New Business

**Other Business – Signs** – The group discussed the location and verbiage of the signs needed in the park stating security cameras in use, entering Township property from private property and no dogs on the beach. Additional research will be completed prior to decisions of the verbiage on these signs. **Plants** – Marge stated the park may be able to received some native plants from some of the Garden Club members, but if additional ones were needed for purchase she had information as to where and price for the plants.

**Public Comment – None**

**Meeting Adjourned:** The meeting adjourned at 8:51 p.m. with a motion by motion by Chuck, support by Dan and then unanimous approval by the committee.

#### Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
<b>Total Grants requiring matching funds</b>		<b>\$72,000</b>		<b>\$55,500</b>	
<b>Future Grant applications</b>					<b>Due Date</b>
<b>Boundless Playgrounds</b>	<b>Tot Lot Equipment</b>		75%		<b>No deadline</b>
<b>Miracle Play Equipment</b>	<b>Tot Lot Equipment</b>		Discount		<b>No deadline</b>
<b>Laura Jane Musser Foundation</b>	<b>Planning of Volunteer Project Implementation</b>	\$5,000			<b>No deadline</b>
	<b>Getting Youth Involved in Volunteering</b>	\$25,000			<b>No deadline</b>
<b>Youth Venture</b>	<b>Volunteering</b>	\$5,000			<b>No deadline</b>
<b>Risk Reduction grant program</b>	<b>Security</b>	\$5,000			Approved
<b>TransCanada</b>	<b>Pathway</b>	\$1,000			Approved
<b>TransCanada</b>	<b>Picnic Tables</b>	\$4,000			Pending
<b>Great Lakes Energy Peoples Fund</b>	<b>Bike Racks</b>				<b>June 1, 2013</b>
<b>MDNR 2013 Passport</b>	<b>Play Structures for 2 – 5 &amp; 5 – 12 year olds</b>	\$38,610	25%	\$12,870	<b>April 1, 2013</b>
<b>MNRTF 2013</b>	<b>Play Structures for 2 – 5 &amp; 5 – 12 year olds</b>	\$30,888	40%	\$20,592	<b>April 1, 2013</b>