

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes September 4, 2012**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, September 4, 2012. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Wendy Corona, Marge Bagnell and Grant Writer: Pam Stuckman. Members of the public: 1: Wayne Jonker, Secretary Treasurer of the Manistee Lake Improvement Board.

Chairperson, Brenda Lambert, called the meeting to order at 7:02 p.m. Minutes from the August 6<sup>th</sup> meeting passed with a motion by Marge, support by Chuck and then unanimous approval by the committee.

**Review of Correspondence** - A letter was received from the DNR regarding the expenditures for the Passport Grant. Brenda sent a letter back to the DNR stating the project will be completed and all expenses associated with the grant will be incurred by September 30, 2012. Bill Anderson is gathering the information/expenses and will be sending it to the DNR for reimbursement. An e-mail letter was received from Shug Brandell, President of the Manistee Lake Association Board. Response to this letter will come from Mike Neubecker, Supervisor of Coldsprings Township.

## **Old Business**

**Encroachment update** - Mike Neubecker has informally spoken to the attorney regarding this issue. Due to a conflict in schedules a formal meeting has not yet been scheduled between Mike and the attorney.

**Donation Post update** - Proceeds for the month of August were \$10.65. The total received to date is \$127.03.

## **Grant application update**

**2011 MNRTF Grant** - The written agreement was received from the DNR. The document was sent back to the DNR last week. Once final approval has been received the committee will begin the bid process on the proposed work. Expectation is for the work to begin in early spring and be completed by Memorial Day of 2013.

**Progress on the 2011 Passport Grant** - The work has been completed on this project!

**2012 MDNR Passport Grant Application** - A letter was received from the MDNR regarding the 2012 MDNR Passport Grant application. Out of a possible 200 points the committee received 150. Two areas where improvement can be obtained are: providing a letter from the play equipment company stating the materials used are environmentally friendly (+10 points) and providing letters from the disability network using the park (+20 points).

**Local businesses grants or sponsorship update** - The group would like to see if Quality Thyme Garden Club would volunteer to plant some native shade loving plants by the pathway or mark some of the native plants along the trail. Marge will look into this for the committee. The SEEDS Program, which consists of a youth corps and an after school

program, is willing to work with the committee on some of the upcoming projects at the park. Grants are available through the Grand Traverse Bay of Ottawa Indians. SEEDS is willing to write the grant according to the work requirements at the park, bring the grant application to the committee for approval and submission. If the grant is approved, SEEDS would complete the work accordingly and receive payment through the grant.

**Volunteer Update** - Letters were sent to Mancelona Hardware, McLean's, Home Depot, Brown Lumber, Hamilton Lumber, Lowe's and Menards requesting funding for materials. To-date, no response has been received.

#### **New Business:**

**New grant applications – NWMCOG** – The committee unanimously agreed to apply for this grant for the purpose of assessing three undeveloped parcels by gathering input through a survey from local citizens. **40 Acre Parcel on 571** – A letter of inquiry was sent to Mark Randolph in reference to the parcel and the proposed future use of the parcel. This is still under review. **Sands Park Ordinance** – The ordinance draft was reviewed and approved by the committee to be presented to the Township board on Monday, September 10, 2012. **Risk Reduction Grant Program** - The new grant program will not be online until October. Pam will work on this once the information is available. This program gives grants of up to \$5,000 to its customers for security needs.

**Next Agenda** – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Reimbursement of the 2011 Passport Grant expenditures
- Grant application update
  - Progress on 2011 MNRTF Grant
  - 2012 MDNR Passport Grant
  - NWMCOG
- Local business grants or sponsorship update
- Volunteer Update
- Property – 40 acre parcel on County Road 571
- Park Ordinance
- New grant applications
- Risk Reduction Grant Program
- SEEDS

#### **Other Business**

**Public Comment** – None

**Meeting Adjourned:** at 8:38p.m.

**Coldsprings Township Grant Applications**

<b>Matching Funds</b>	<b>Grant</b>	<b>Requested Amount</b>	<b>% Matching Funds</b>	<b>Match Amount</b>	<b>Status</b>
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
NWMCOG	Nature Trails/Signage	\$10,000	50%	\$10,000	Denied
MDNR 2012 Passport	Playground equipment	\$25,000	40%	\$14,400	
<b>Total Grants requiring matching funds</b>		<b>\$107,000</b>		<b>\$79,900</b>	
<b>Future Grant applications</b>					<b>Due Date</b>
NWMCOG Community Growth Grants Program	Assess 3 undeveloped parcels through a survey of all township property owners	\$5,000			7-Sep-12
Grand Traverse Regional Community Foundation	Nature Trail/Fitness Equipment/Interpretive Signs	\$6,000			No deadline
Nike	Surfacing/Sports Equipment				15-Nov-12
Boundless Playgrounds	Tot Lot Equipment				No deadline
Miracle Play Equipment	Tot Lot Equipment		75%		No deadline
Rotary Charity (Kalkaska)	Volunteer Projects		Discount		1-Sep-12
JP Morgan - Chase					No deadline
Consumers Energy	Supplies and Volunteers				No deadline
Kellogg Foundation	Playground Equipment				No deadline
Kresge Foundation	Nature Trail & Other				No deadline
Laura Jane Musser Foundation	Planning of Volunteer Project	\$5,000			No deadline
	Implementation	\$25,000			No deadline
Youth Venture	Getting Youth Involved in Volunteering	\$5,000			No deadline
Risk Reduction grant program	Security	\$5,000			1-Dec-12