

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes June 5, 2012**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, June 5, 2012. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, Wendy Corona and Grant Writer: Pam Stuckman. Members of the public: 2

Chairperson, Brenda Lambert, called the meeting to order at 7:00 p.m.

Minutes from the May 1<sup>st</sup> meeting passed with a motion by Marge, support by Lynnette and then unanimous approval by the committee.

### **Review of Correspondence:**

Correspondence this month consisted of the bids for the 2011 Passport Grant.

### **Old Business**

#### **Encroachment update:**

Still pending; no further action has been taken as of the last meeting.

#### **Donation Post update:**

Proceeds for the month of May were \$16.47.

#### **Grant application update:**

##### **2011 MNRTF Grant:**

According to Linda Harlow at the Michigan DNR office, initially the grant approval had gone through the legislature. However, due to some unforeseen issues, resolution by the legislature was needed before sending it back to the House and Senate floor for a vote.

##### **2012 MDNR Passport Grant Application:**

The 2012 MDNR Passport Grant was sent in by the committee and received by the DNR. A decision is not expected on this grant until December/January.

#### **Local businesses grants or sponsorship update:**

The committee has not heard anything from TransCanada regarding the 2011 grant application. The committee will remove this grant from the spreadsheet and consider the grant denied.

#### **Progress on the 2011 Passport Grant – Bid Documents**

The committee reviewed the bids for the Sands Park Renovation Project – RP11-401. One bid was received for each of the subsequent items:

- Play equipment – Blue Grass Playgrounds
- One stall restroom – Huffcutt Concrete
- Well – B&Z Well Drilling
- Play surfacing – Playtime Safety Surfaces

Three bids were received for the site contractor duties:

- Pete's Contracting
- Svec Construction
- Tommy's Toys Excavating

Project Manager, Bill Crain, combined the bids on a spreadsheet so the committee could compare "apples to apples" since there was one bid that included the entire project (supplying the approved items) and two bids using the equipment bids received by the committee. Bill's recommendation is that any of the contractors could perform the work for the Sands Park renovation.

The bids are:

- Pete's Contracting - \$37,350.00
- Tommy's Toys Excavating LLC – \$30,457.25
- Svec Construction - \$30,462.25

Chuck will present the minutes and bids to the Township Board for their selection and approval on Monday, June 11, 2012.

### **Volunteer Update**

Pam had sent the committee a collaboration letter to be used by the volunteer groups willing to assist with some of the work required at the park. This letter will help determine what grants could be applied for in the future. Contacted to-date the Action Club, a subsidiary of the Kiwanis Club, is willing to send a letter of collaboration to assist with the Sands Park renovation. Still pending - contacting the Boy Scouts, Kalkaska Commission on Aging and the VFW.

### **New Business**

**Rotary Charity (Kalkaska Rotary) – due date of September 1, 2012**

### **New Grants**

Pam shared a list of some potential grants the committee could apply for in the future. They consist of: Chase, Consumers Energy, Kresge Foundation, Kellogg Foundation, Laura Jane Musser and Youth Venture. Chuck asked if possibly Charter Communications has a grant or volunteer program available. Pam stated she would look into that company and Blue Cross Blue Shield. Letters of collaboration will be required for all these grants so the projects can be defined according to the grant. Also required for the applications will be the costs for the materials needed for the volunteer projects.

**Next Agenda** – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Grant application update
  - 2011 MNRTF Grant
  - 2012 MDNR Passport Grant
- Local business grants or sponsorship update

- Progress on the 2011 Passport Grant – completion August 24, 2012
- Volunteer Update
- New Grants

**Other Business - None**

**Public Comment** – Bob Bunker requested if at all possible the posts near the boat dock be removed. They make it difficult for a large boat to be placed in the water without hitting the posts. He also thanked the committee for removing the trees that were near the dock. Brenda shared with Bob the Township’s intent to improve that area and the boat parking. Wayne Jonker, Secretary of the Manistee Lake Improvement Board, asked if a boat washing area was part of the grant. The committee emphatically stated there will not be a boat wash at Sands Park. Wayne also shared that a vote was taken at a Manistee Lake Association meeting regarding the renovation of Sands Park. The results were:

- 26 – for the renovation of the park
- 4 – against

**Meeting Adjourned:** at 8:19 p.m.

**Coldsprings Township Grant Applications**

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Pending
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
MDNR 2012 Passport	Playground equipment	\$25,000	40%	\$14,400	
<b>Total Grants requiring matching funds</b>		\$107,000		\$79,900	

Future Grant applications				Due Date
Grand Traverse Regional Community Foundation	Nature Trail/Fitness Equipment/Interpretive Signs	\$6,000		No deadline
Nike	Surfacing/Sports Equipment			15-Nov-12
Boundless Playgrounds	Tot Lot Equipment			No deadline
Miracle Play Equipment	Tot Lot Equipment	75% Discount		No deadline
Rotary Charity (Kalkaska)	Volunteer Projects			1-Sep-12
JP Morgan - Chase				No deadline
Consumers Energy	Supplies and Volunteers			No deadline
Kellogg Foundation	Playground Equipment			No deadline
Kresge Foundation	Nature Trail & Other			No deadline
Laura Jane Musser Foundation	Planning of Volunteer Project	\$5,000		No deadline
	Implementation	\$25,000		No deadline
Youth Venture	Getting Youth Involved in Volunteering	\$5,000		No deadline