

Coldsprings Township Parks & Recreation Committee Meeting Minutes June 4, 2013

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, June 4, 2013. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, and Grant Writer: Pam Stuckman. Committee Members not present: 1 Dan Sharp (Deceased) Members of the public: 1, Wayne Jonker, Secretary Treasurer of the Manistee Lake Improvement Board.

Chairperson, Brenda Lambert, called the meeting to order at 7:03 p.m. Minutes from the May 8th meeting passed with a motion by Marge, support by Brenda and then unanimous approval by the committee. The agenda was also approved as amended with the addition under New Business – New Member Appointment with a motion by Lynnette, support by Brenda and then unanimously approved by the committee.

Review of Correspondence – A letter was received from the Michigan Recreation and Park Association, an advocate for improvements to Michigan parks and recreational activity, wishing the committee “best of luck” on the 2013 MNRTF Grant.

Old Business

Encroachment update – No new information had been received for the month of May.

Donation Post update – Donations for the month of May were \$2.76.

Progress on approved Grants - 2011 MNRTF Grant – There has been extensive activity at the park this past month. Trusses have been put up for the pavilion and the dirt has been dug out for the beach area. The shed is ready to be set at the park, but this is pending due to scheduling between Scott and the contractor. The shed is primed, but will require to be painted by the committee to ensure the color matches the restrooms. Wayne and Chuck volunteered to paint the shed and McLean’s Hardware generously offered to donate the paint for the shed. **Risk Reduction Grant Program** – The cameras are in and Grand Valley Automation will install the system in two weeks.

Local businesses grants or sponsorship update — The 2011 \$1,000 Grant received from **TransCanada** will be used for the Pathway/Foliage and Signs placed in the park and the trailhead. **2012 TransCanada Grant for the picnic tables** – Brenda spoke with Jennifer Houtman from the local TransCanada branch and word is that the township will receive a check for \$2,000 for the picnic tables, but no official word has been received from TransCanada yet. Brenda will approach the Township Board and request that the committee order the picnic tables now so the tables will be in for the Grand Opening.

2013 PAR Plan RRGF Grant – This grant is being pursued for the fence and stairs at Sands Park. Anticipation of grant results is not expected for 60 days.

New grant applications – Both the 2013 MNRTF and the 2013 MDNR Passport Grants have been submitted. The committee is now waiting for the results which will not be made public until October/November for the Passport Grant and December for the MNRTF Grant.

Ice Cream Donation for Grand Opening – The committee has scheduled the Grand Opening for August 17th between 2:00 – 4:00 p.m.

New Business – With the unfortunate passing of Dan Sharp, the newest member of our Parks and Rec committee, a position on the committee is now open. Chuck made a motion to nominate Wayne Jonker as a new committee member with support by Lynnette and then unanimously approved by the committee. Brenda will recommend the appointment to the Township Board.

Other Business – Signs - The signs have come in and are waiting placement at the park.
Parking – Brenda passed out a new proposed boat parking map. The group discussed adding a handicap parking spot down by the boat dock so shore fishing may be feasible. She will recommend the changes to the township board along with the proposed additional boat parking area.

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Progress on Approved Grants
 - 2011 MNRTF Grant
 - Risk Reduction Grant Program
 - TransCanada \$1,000 Pathway/Foliage
- Local business grants or sponsorship update
 - TransCanada Picnic Tables
 - 2013 PAR Plan RRGF Grant
- Grant Application Updates
 - 2013 MNRTF Grant
 - 2013 MDNR Passport Grant
- Ice Cream Social for grand opening
- New Business
- Other Business – Boat Parking

Public Comment – None

Meeting Adjourned: The meeting adjourned at 8:14 p.m. with a motion by Lynnette, support by Chuck and then unanimous approval by the committee.

Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
MDNR 2013 Passport	Play Structures for 2 – 5 & 5 – 12 year olds	\$38,610	25%	\$12,870	Pending
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,888	40%	\$20,592	Pending
Future Grant applications					Due Date
Risk Reduction grant program	Security	\$5,000			Approved
TransCanada	Pathway	\$1,000			Approved
TransCanada	Picnic Tables	\$4,000			Pending
2013 PAR Plan Grant	Fencing	\$5,000			Pending