

Coldsprings Township Parks & Recreation Committee Meeting Minutes April 2, 2013

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, April 2, 2013. Committee Members present: Chuck Vernon, Lynnette Cervone, Dan Sharp and Grant Writer: Pam Stuckman. Committee Members not present: Brenda Lambert and Marge Bagnell. Members of the public: 0.

Vice-Chairperson, Chuck Vernon, called the meeting to order at 7:00 p.m. Minutes from the March 5th meeting passed with a motion by Lynnette, support by Dan and then unanimous approval by the committee. The agenda was also unanimously approved by the committee.

Review of Correspondence – Correspondence was received from the NWMCOG stating they had received and accepted the grant application submitted by the committee for the 2013 MNRTF Grant.

Old Business

Encroachment update – No new information had been received for the month of March.

Donation Post update – No donations were received for the month of March.

Progress on approved Grants - 2011 MNRTF Grant – The committee and TJM Services are waiting for the weather to break so the work can begin for the Sands Park Renovation Project Phase II. **Risk Reduction Grant Program** – Once the weather breaks, TJM Services will communicate and work with Grand Valley Automation and Great Lakes Energy on the installation of the security cameras.

Local businesses grants or sponsorship update –TransCanada – No results for this grant had been received for the month of March. **Great Lakes Energy Peoples Fund** – After reviewing the application guidelines, Pam stated the committees' chances for this fund would be higher if the monies requested are leveraged with other funds. To show collaboration, Pam suggested incorporating the monies received from the TransCanada grant, the volunteer force of the Garden Club to plant foliage, and another volunteer group under the direction of Chuck to build kiosks. The committee reviewed this idea and agreed to pursue the **Peoples Fund** for kiosks; one at the park entrance, one near the beach, and one enclosure in the pavilion. Chuck will determine the costs of making the three kiosks/enclosures and send the information to Pam so it will be added to the application. The committee will review and approve the application at the next meeting scheduled for May 7, 2013. **SEEDS** – No new information had been received for the month of March.

New grant applications – Both the 2013 MNRTF and the 2013 MDNR Passport Grants have been submitted. The committee is now waiting for the results which will not be made public until October/November for the Passport Grant and December for the MNRTF Grant.

Ice cream Donation - Ice Cream Donations for grand opening – still pending. **Winters Parcel Acquisition** – No additional research has been done on this acquisition during the month of March.

New Business

The committee reviewed the signage requirements for Sands Park. With the application of the Peoples Fund for kiosks the group agreed on the following:

- 1 - 40X40 Kiosk at the park entrance (by the pathway to the pavilion) to include the complete ordinance, park map, information stating “This property is under surveillance”
- 1 - 24X36 Kiosk at the beach to include the complete ordinance (**BOLD** what is applicable to that area), park map, information stating “This property is under surveillance”
- 1 - 18X18 Enclosed box in the pavilion for reservation information, information stating “This property is under surveillance”
- 2 - 8X10 metal signs at the walkthrough gate stating “You are now entering Coldsprings Township property. All township rules and regulations must be observed”
- 1 – Metal complete ordinance sign at Boat Launch to include “This property is under surveillance”

The committee chose to wait on the parking lot signs until the parking lot is near completion.

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Progress on Approved Grants
 - 2011 MNRTF Grant
 - Risk Reduction Grant Program
 - TransCanada \$1,000 Pathway/Foliage
- Local business grants or sponsorship update
 - TransCanada Picnic Tables
 - Great Lakes Energy Peoples Fund – Review and Approve Application
 - SEEDS
- Winters Parcel Acquisition
- Grant Application Updates
 - 2013 MNRTF Grant
 - 2013 MDNR Passport Grant
- Ice Cream Donations for grand opening
- New Business

Other Business – None

Public Comment – None

Meeting Adjourned: The meeting adjourned at 7:43 p.m. with a motion by Dan, support by Lynnette and then unanimous approval by the committee.

Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
Total Grants requiring matching funds		\$72,000		\$55,500	
MDNR 2013 Passport	Play Structures for 2 – 5 & 5 – 12 year olds	\$38,610	25%	\$12,870	Pending
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,888	40%	\$20,592	Pending
Future Grant applications					Due Date
Laura Jane Musser Foundation	Planning of Volunteer Project Implementation	\$5,000			No deadline
	Getting Youth Involved in Volunteering	\$25,000			No deadline
Youth Venture	Security	\$5,000			No deadline
Risk Reduction grant program		\$5,000			Approved
TransCanada	Pathway	\$1,000			Approved
TransCanada	Picnic Tables	\$4,000			Pending
Great Lakes Energy Peoples Fund	Bike Racks				June 1, 2013