

Coldsprings Township

Parks & Recreation Committee Meeting Minutes

May 8, 2013

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Wednesday, May 8, 2013. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, Dan Sharp and Grant Writer: Pam Stuckman. Committee Members not present: 0. Members of the public: 1, Wayne Jonker, Secretary Treasurer of the Manistee Lake Improvement Board.

Chairperson, Brenda Lambert, called the meeting to order at 7:00 p.m. Minutes from the April 2nd meeting passed with a motion by Lynnette, support by Marge and then unanimous approval by the committee. The agenda was also unanimously approved by the committee.

Review of Correspondence – Correspondence was received from the DNR stating they had received the MNRTF grant application. The Township’s application was one of 140 received for this grant. The DNR also stated they had received the Passport grant application. Of which, the Township’s application was one of 87 received for this grant.

Old Business

Encroachment update – No new information had been received for the month of April.

Donation Post update – No donations were received for the month of April.

Progress on approved Grants - 2011 MNRTF Grant – Two additional lights have been placed at the park. The pertinent permits have been applied for; zoning, soil erosion, and health department. Once approved and received the building permit will be given to the builder for the pavilion. The restrooms and the shed have also been ordered.

Risk Reduction Grant Program – The cameras have been ordered and Grand Valley Automation is waiting for the go ahead for installation of the security cameras.

Local businesses grants or sponsorship update — The 2011 \$1,000 Grant received from **TransCanada** will be used for the Pathway/Foliage and Signs placed in the park and the trailhead. No results had been received during the month of April for the 2012 **TransCanada** Grant for the picnic tables.

Great Lakes Energy Peoples Fund – After reviewing the application guidelines, the committee has decided not to pursue this grant.

2013 PAR Plan RRGP Grant – This grant is being pursued for the fence and stairs at Sands Park. The committee reviewed the quote from SEEDS for the purchase and installation of the fence and stairs. The committee would like to utilize Black Locust due to its longevity and treated lumber for the steps. Brenda will take updated costs and the grant application to the Board for approval.

New grant applications – Both the 2013 MNRTF and the 2013 MDNR Passport Grants have been submitted. The committee is now waiting for the results which will not be made public until October/November for the Passport Grant and December for the MNRTF Grant.

Ice cream Donation - Ice Cream Donations for grand opening – still pending.

Winters Parcel Acquisition – No additional research has been done on this acquisition during the month of April. The committee has determined to not pursue this acquisition.

New Business - None

Other Business – Signs - The group has agreed to order three metal 2X3 foot ordinance signs to be placed at the end of the sidewalk by the beach, at the boat launch and the main sidewalk by the pavilion. There will also be a 2X3 foot kiosk placed in the pavilion which will include a dibond ordinance sign, reservation information and possibly a map of the park. Two 8X10 inch metal signs will be ordered for the egress gates. Still Pending: The Trailhead Sign.

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Progress on Approved Grants
 - 2011 MNRTF Grant
 - Risk Reduction Grant Program
 - TransCanada \$1,000 Pathway/Foliage
- Local business grants or sponsorship update
 - TransCanada Picnic Tables
 - 2013 PAR Plan RRGP Grant
- Grant Application Updates
 - 2013 MNRTF Grant
 - 2013 MDNR Passport Grant
- Ice Cream Donations for grand opening
- New Business
- Other Business – Trailhead Sign

Public Comment – None

Meeting Adjourned: The meeting adjourned at 8:29 p.m. with a motion by Lynnette, support by Brenda and then unanimous approval by the committee.

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Approved
MDNR	Playground equipment	\$25,000	25%	\$11,500	Approved
MDNR 2013 Passport	Play Structures for 2 – 5 & 5 – 12 year olds	\$38,610	25%	\$12,870	Pending
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,888	40%	\$20,592	Pending
Future Grant applications					Due Date
Laura Jane Musser Foundation	Planning of Volunteer Project	\$5,000			No deadline
	Implementation	\$25,000			No deadline
Youth Venture	Getting Youth Involved in Volunteering	\$5,000			No deadline
Risk Reduction grant program	Security	\$5,000			Approved
TransCanada	Pathway	\$1,000			Approved
TransCanada	Picnic Tables	\$4,000			Pending
2013 PAR Plan Grant	Fencing	\$5,000			May 31, 2013