

# **Coldsprings Township**

## **Parks & Recreation Committee Meeting Minutes**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, October 4, 2011. Committee Members present: Brenda Lambert, Chuck Vernon, Ruth Langkawel, Marge Bagnell, Wendy Corona. Not present: Ad Hoc Member: Skip Bagnell, Grant Writer: Pam Stuckman Members of the public: 2

Chairperson, Brenda Lambert, called the meeting to order at 7:00 p.m.

Minutes from the previous meeting passed with a motion by Ruth, support by Chuck and then unanimous approval by the committee.

### **Review of Correspondence:**

Brenda stated there was a significant amount of correspondence referenced to the grants, but would discuss this in detail under Old Business; Grant application update.

### **Old Business:**

**Title search & encroachment update** – Brenda discussed this subject with attorney, Michael Edwards, on October 3, 2011. The judge has granted an extension and notices have been issued in the local Kalkaska paper and will run for three weeks starting with the October 5, 2011 edition.

**Donation Post update** – Proceeds for the month of September were \$12.65. This amount was less than anticipated for the expected traffic at the boat dock over Labor Day weekend

**Grant application update** – The supplemental package has been sent to the DNR for the MNRTF grant. This package consisted of:

- Cover letter
- Several letters of collaboration
  - Three from SummerTree residential homes located in Kalkaska and Antrim counties
  - A letter from the Sheriff department
  - CETA
  - American Legion
  - Michael Cox, Board of Commissioners
- Several personal letters from private residents in support of the park's renovation
- Colored pictures of the improvements made to date at the park
- New resolution stating the township has increased its funding to 50%

With this additional information the committee hopes to gain additional 40 - 50 points in the grant application. This would boost the points for this application to the upper 300's, increasing the chance for grant approval.

An additional collaboration letter from Excelsior Township was given to Brenda at the meeting which she will send in.

**Local businesses grants or sponsorship update** – Pam Stuckman has sent in the information for the DTE Grant. It is unknown when the Township will hear any results from that application.

Brenda stated Pam is on vacation for the month of October, returning in November. Pam would like to apply for a 15K environment grant from TransCanada which is due in December. This will be discussed in more detail at the next scheduled Park & Recreation meeting.

Brenda will mention the TransCanada grant application to the board at the next Township meeting scheduled for Monday, October 10, 2011.

**Support letters update** – **complete** and sent to DNR for the MNRTF. These letters will be included in future grant applications.

**Tree Removal Update** – The removal has been completed by Helsel Tree Service. Brenda has before and after pictures of the park for the committee's review. The biggest noticeable change is to the beach area. The beach can now be seen from the road. The committee discussed the possibility of a "Beach Clean Up Day" in the spring of 2012.

Wendy questioned if there were enough trees removed in the area of the proposed pavilion. Brenda reassured her the area had been measured and will accommodate the pavilion. Another question was posed regarding the tree near the parking lot that had an "L" on it. Was that tree to be removed or limbed? Both Brenda and Chuck stated the trees labeled with an "L" were to be limbed not removed.

Brenda also stated an additional tree was limbed near the road upon her request. The committee voiced their approval of the excellent job done by the tree service.

**New Business** – Ruth stated a desire to resign as secretary from the committee due to personal obligations. Although the committee is up for renewal in December, Lynnette Cervone has volunteered to take over as secretary in the interim. Brenda thanked Ruth for her service. The replacement of Ruth by Lynnette for the secretary position was motioned by Brenda, supported by Marge and then unanimous approval by other committee members.

**Next Agenda** – Continue to update agenda items through completion

- Title search & encroachment update
- Donation Post update
- Grant application update
- Local businesses grants or sponsorship update

**Other Business** – Chuck asked if there has been progress to the ordinance revisions process since he had not attended the last Township meeting. Brenda stated nothing was

passed at the last Township meeting. There were still pending action items that needed to be addressed.

**Public Comment** – The board welcomed Lynnette to the committee.

Lynnette asked how many grant applications have been applied for to date. Four grant applications have been completed and sent in: MNRTF, DNRE, NWMCOG, and DTE. TransCanada is pending. There are a few other grant applications out. Brenda will get the list from Pam.

**Meeting Adjourned:** at 7:28 p.m.