

Coldsprings Township Parks & Recreation Committee Meeting Minutes June 3, 2014

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, June 3, 2014. Committee Members present: Brenda Lambert, Chuck Vernon, Marge Bagnell and Wayne Jonker. Absent: Lynnette Cervone
Grant Writer: Pam Stuckman was absent. Members of the public: 0.

Chairperson, Brenda Lambert called the meeting to order at 7:00 p.m.
Minutes from the May 4th meeting passed with a motion by Wayne, support by Marge and unanimous approval by the committee. The agenda was approved as presented

Review of Correspondence – All related to items on the agenda

Old Business

Encroachment update – The Township Supervisor, Ray Hoffman, has been in contact with the Township’s lawyer, Michael Edwards, regarding this issue. Per Mr. Edwards’s recommendation, the supervisor contacted Farrier Surveying to have them survey the Riparian line on the property at the North end of the park.

Donation Post update – \$9.25

Local businesses grants or sponsorship update — Letter for local/grants donations – 65 “Letters of Request” were sent out to local organizations to get possible assistance with the township’s portion of the 2013 MNRTF grant for the playground. 3 responses back, 2 no from Turtle Creek Casinos and Manistee Lake Association, 1 yes from Marilyn Coville who has donated a handmade basket for the fundraiser.

Fun Day / Fund Raiser at the Park – July 26, 2014. Marge contacted the DJ who performed last year during the Celebration ceremony. He stated that he would like \$150.00 to perform again. The committee thought that this was too much as this is a fundraising event and last year he performed for free, but we gave him \$75.00 plus tips. Marge will counteroffer at \$75.00. If he doesn’t accept, we will look elsewhere. The DJ also mentioned that he had a guy who he worked with who would do fire works for the event. The committee decided that because the township does not allow fireworks in the park and the event would be held during the day, that we do not want fireworks. The committee also discussed what the menu and events would be during the fun Day. Scott, from Area Waste has donated 2 kids bikes to be given away during the event. Brenda will borrow various kids games from the Antrim County Fair to use for the fun day.

Grant Applications Update - 2013 MNRTF Grant – Brenda completed all of the necessary paperwork for the MNRTF Grant and Christie from the MDNR stated that we should have the agreement back within 10 days. Brenda also completed all of the paperwork for the **Great Lakes Energy People’s Fund** asking for \$1000.00 towards the playground. We are also currently working on a proposal from **TransCanada**

New Business – Horseshoe Pits – Wayne gave us an estimate to build and install the horseshoe pits. The total for materials, grass seed, fertilizer and straw is \$367.40. Brenda

will present that total to the Township Board for their approval to purchase the items. Tom Lambert from Tommy's Toys Excavating volunteered his time and equipment and excavated the area for the pits. The total area was 30' X 50' with a 4' drop. The excavation work is completed.

Picnic Tables The braces are on all of the tables and they appear to be working fine. **Design for entryway** – Marge has stated that the Kalkaska Garden Club will let the P&R committee dig up some of the tall grasses from the walking path in Kalkaska, to use for the entryway. Brenda will look at having a flag designed from a pallet to hang on the fence and ideas were discussed about possible planters for plants.

Other Business – Kalkaska Answer Book was discussed and the possibility of the township putting an article about Sands Park in next years addition. Wayne will ask Dennis Mansfield about the requirements of placing an article in it.

Signs for Trailhead were also discussed. The entrance to the trailhead is difficult to identify and Chuck asked if a sign could be posted Brenda stated that additional signs were approved last fall along with 2 One Way signs, Car Parking Only, No Dogs allowed on beach, and 1 more ord. sign. She will ask the board about moving forward with that.

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Local business grants or sponsorship update
 - Update on Letters for local grants to assist with funding of the Township's portion of 2013 MNRTF grant
- Grant Application Updates
 - 2013 MNRTF Grant
 - Great Lakes Energy People's Fund
 - TransCanada
- Horse Shoe Pits
- Design for Entryway
- Fun Day - July 26, 2014
- New Business
 - Signs For Trailhead
 - Answer Book
- Other Business

Public Comment - None

Meeting Adjourned: The meeting adjourned at 7:57 p.m. with a motion by Chuck, support by Wayne and then unanimous approval by the committee.

Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Complete
MDNR	Playground equipment	\$25,000	25%	\$11,500	Complete

MDNR 2013 Passport	Play Structures for 2 – 5 & 5 – 12 year olds	\$38,610	25%	\$12,870	Denied
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,900	40%	\$20,600	Successful
Other Local Grant Applications					Due Date
Great Lakes Energy Peoples Fund	Cover partial costs of 40% 2013 MNRTF	\$2,000			June 1, 2014
Grand Traverse Regional Community Foundation Access to Recreation Endowment – WK Kellogg Foundation	Cover partial costs of 40% 2013 MNRTF	\$2,500			Aug. – Oct. 2014
Home Depot	Cover partial costs of 40% 2013 MNRTF	\$5,000			On-going
Lowes	Cover partial costs of 40% 2013 MNRTF	\$5,000			On-going
TransCanada	Cover partial costs of 40% 2013 MNRTF	\$1,000			On-going
Michigan Strategic Fund	Cover partial costs of 40% 2013 MNRTF	\$1,000			On-going
LIONS Club	Cover partial costs of 40% 2013 MNRTF				Summer/Fall