

# **Coldsprings Township Parks & Recreation Committee Meeting Minutes July 1, 2014**

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, July 1, 2014. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell and Wayne Jonker. Grant Writer: Pam Stuckman was absent. Members of the public: 0.

Chairperson, Brenda Lambert called the meeting to order at 7:00 p.m. Minutes from the June 3<sup>rd</sup> meeting passed with a motion by Lynnette, support by Chuck and unanimous approval by the committee. The agenda was approved as presented

**Review of Correspondence** – All related to items on the agenda

## **Old Business**

**Donation Post update** – \$11.27

**Local businesses grants or sponsorship update** — **Letter for local/grants donations** – 65 “Letters of Request” were sent out to local organizations to get possible assistance with the township’s portion of the 2013 MNRTF grant for the playground. Through June, the committee received \$450; \$100 – Stobert Dental, \$250 – Beckman, \$100 – Voice motors. **Fun Day / Fund Raiser at the Park** – July 26, 2014. Extensive discussion on the action items still pending regarding the Fun Day/Fund Raiser at the Park. See the attached spreadsheet. **PAR Plan** – **pending**.

**Grant Applications Update - 2013 MNRTF Grant – Playground** - The “Project Manual and Plans” required by the S.O.M. for the playground grant are being worked on by Brenda and Bill Crain. The goal is to have this finalized before the Township meeting. The plans for the excavation of the playground have been completed by Bill Crain and have been made available to local contractors for bid. **Great Lakes Energy People’s Fund** - denied the committee’s request for funding. **Closed**. Completing a grant proposal for **TransCanada** - **pending**.

**New Business – Horseshoe Pits** – The backboards are complete. Wayne will work with Joe to complete the installation. **Design for entryway** – This was completed during the month of June. The committee discussed creating a metal sign, with the park’s name and the year it was established, and posting it at the entrance to the park. At this time no final decision was made.

**Other Business – Kalkaska Answer Book** – still pending. **Signs for Trailhead and boat parking** – **complete** at a cost of \$93. **Trash can at beach** - A request will be made to place a trash can near the steps going to the beach. Wayne suggested placing a post with “Dog Bags” to encourage more dog owners to clean up after their animals. – **Pending more discussion**

**Next Agenda** – Continue to update agenda items through completion

- Donation Post update
- Fun Day Event held July 26<sup>th</sup>
- Local business grants or sponsorship update
  - Update on Letters for local grants to assist with funding of the Township's portion of 2013 MNRTF grant
  - PAR Plan
- 2013 MNRTF Grant
- Grant Application Updates
  - TransCanada
- Horse Shoe Pits
- New Business
  - Answer Book
  - Metal Sign
  - Post & Dog Bags
- Other Business

**Public Comment** - None

**Meeting Adjourned:** The meeting adjourned at 8.27 p.m. with a motion by Lynnette, support by Wayne and then unanimous approval by the committee.

**Coldsprings Township Grant Applications**

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Complete
MDNR	Playground equipment	\$25,000	25%	\$11,500	Complete
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,900	40%	\$20,600	Successful
<b>Other Local Grant Applications</b>					<b>Due Date</b>
PAR Plan	Additional security equipment				Pending
Grand Traverse Regional Community Foundation	Cover partial costs of 40% 2013 MNRTF	\$2,500			Aug. – Oct. 2014
Access to Recreation Endowment – WK Kellogg Foundation	Cover partial costs of 40% 2013 MNRTF	\$1,100			Fall
Home Depot	Cover partial costs of 40% 2013 MNRTF	\$5,000			On-going
Lowes	Cover partial costs of 40% 2013 MNRTF	\$5,000			On-going
TransCanada	Cover partial costs of 40% 2013 MNRTF	\$1,000			On-going
Michigan Strategic Fund	Cover partial costs of 40% 2013 MNRTF	\$1,000			On-going
LIONS Club	Cover partial costs of 40% 2013 MNRTF				Summer/Fall