

Coldsprings Township Parks & Recreation Committee Meeting Minutes February 4, 2014

A Regular Meeting of the Coldsprings Township Park & Recreation Committee was held on Tuesday, February 4, 2014. Committee Members present: Brenda Lambert, Chuck Vernon, Lynnette Cervone, Marge Bagnell, Wayne Jonker and Grant Writer: Pam Stuckman. Members of the public: 0.

Chairperson, Brenda Lambert called the meeting to order at 7:00 p.m. Minutes from the January 7th meeting passed with a motion by Marge, support by Lynnette and unanimous approval by the committee. The agenda was also approved with a motion by Wayne, support by Chuck and then unanimously approved by the committee.

Review of Correspondence – A letter was received from the Charles V. Snider & Associates, which is the playground company we received an estimate from, stating they are now a service disabled veteran owned small business.

Old Business

Encroachment update – No new updates. Brenda will bring this up at the next Township meeting to determine what progress has been made.

Donation Post update – There were no donations during the month of January.

Local businesses grants or sponsorship update — Pam will draft a local letter for local grants to possibly utilize to cover the township's portion of the 2013 MNRTF grant.

Grants to be pursued: Great Lakes Energy Peoples Fund, May & Stanley Smith Charitable Trust, Home Depot, Lowes, Michigan Strategic Fund, and Ilitch Charities to name a few. Suggestions were to also send letters to local businesses asking for possible donations.

New grant applications – The Township was a successful candidate for the 2013 MNRTF Grant. Still pending is the official approval by the legislature. **2014 MNRTF**

& Passport Grant Application – Lengthy discussion regarding the guidelines for these two grants. The decision by the committee is to not pursue these grants. Possibly find other grants to assist with the fence and step repair.

New Business – Fundraising Breakfast – This was discussed and decided a tentative month to hold this breakfast would be July or August. Discussion included possibly taking orders for cinnamon rolls as a fundraising event. Costs to pursue this fundraising event will be discussed next month. Tentative date set for Memorial Weekend.

Other Business – No other business

Next Agenda – Continue to update agenda items through completion

- Encroachment update
- Donation Post update
- Local business grants or sponsorship update

- Review letter for local grants to assist with funding for Township's portion of 2013 MNRTF grant
- Possible grants for fence and step repair
- Fundraising Breakfast
- Fundraising – Cinnamon Rolls
- Grant Application Updates
 - 2013 MNRTF Grant
- New Business
 - Horseshoe Pits
 - Picnic Tables
 - Dogwood Trees
 - Design for entryway
- Other Business

Public Comment

Meeting Adjourned: The meeting adjourned at 7:47 p.m. with a motion by Lynnette, support by Brenda and then unanimous approval by the committee.

Coldsprings Township Grant Applications

Matching Funds	Grant	Requested Amount	% Matching Funds	Match Amount	Status
MNRTF	Restroom, Picnic Shelter, Path, Water Pump	\$47,000	50%	\$44,000	Complete
MDNR	Playground equipment	\$25,000	25%	\$11,500	Complete
MDNR 2013 Passport	Play Structures for 2 – 5 & 5 – 12 year olds	\$38,610	25%	\$12,870	Denied
MNRTF 2013	Play Structures for 2 – 5 & 5 – 12 year olds	\$30,888	40%	\$20,592	Pending

Other Local Grant Applications

			Due Date
Great Lakes Energy Peoples Fund	Cover partial costs of 40% 2013 MNRTF	\$2,000	June 1, 2014
Grand Traverse Regional Community Foundation	Cover partial costs of 40% 2013 MNRTF	\$2,500	Aug. – Oct. 2014
Access to Recreation Endowment – WK Kellogg Foundation	Cover partial costs of 40% 2013 MNRTF	\$1,100	Fall
Home Depot	Cover partial costs of 40% 2013 MNRTF	\$5,000	On-going
Lowes	Cover partial costs of 40% 2013 MNRTF	\$5,000	On-going
TransCanada	Cover partial costs of 40% 2013 MNRTF	\$1,000	On-going
Michigan Strategic Fund	Cover partial costs of 40% 2013 MNRTF	\$1,000	On-going